



Additional Documents Distributed for the City Council Regular Meeting March 2, 2016

Item No.	Agenda Item Description	Distributor	Document
02	Presentation by the City of South Pasadena Renewable Energy Council regarding a Tour of City Water Facilities	William Kelly, NREC Commissioner	PowerPoint, 01/30/2016 Renewable Energy Council Tour of City Facilities
05	Councilmember Communications	Michael A. Cacciotti	PowerPoint, Water running off street, Front of South Pasadena Library, and Library Board of Trustees Meeting
06	City Manager Communications	Sergio Gonzalez	PowerPoint, CoolCalifornia Challenge
06	City Manager Communications	Sergio Gonzalez	PowerPoint, 03/12/2016 Community Forum on Budget and Priorities
06	City Manager Communications	Sergio Gonzalez	PowerPoint, Audio Induction Loop
14	Public Hearing and Adoption of a Resolution Amending Master Schedule of Fees for the Community Services Department for Fiscal Year 2016-17	Lucy Hakobian, Community Services Supervisor	Memo to Council, Explanation of Fees
16	Consideration of Developing Local Campaign Contribution Limits	Anthony J. Mejia, Chief Deputy City Clerk	PowerPoint, Staff Presentation
17	Consideration of Modifying Eligibility Requirements for City Boards, Commissions, and Committees	Anthony J. Mejia, Chief Deputy City Clerk	PowerPoint, Staff Presentation
19	Consideration of Developing a Code of Ethics and Values	Anthony J. Mejia, Chief Deputy City Clerk	PowerPoint, Staff Presentation

RENEWABLE ENERGY COUNCIL JANUARY 30 TOUR OF CITY FACILITIES

MARCH 2, 2016

City of South Pasadena

Purpose and Goal of the Renewable Energy Council (REC)



- To identify opportunities for renewable energy at City facilities
- To lay out a pathway toward a clean energy future for South Pasadena
- To hold a community clean energy event or develop a clean energy element for a pre-planned event.

REC January 30 Tour of Candidate Sites: Wilson Reservoir



REC January 30 Tour of Candidate Sites: Wilson Reservoir



REC January 30 Tour of Candidate Sites: Garfield Reservoir



REC January 30 Tour of Candidate Sites: City Hall



Preliminary Assessment



**Wilson Reservoir is primary point of focus
up to this point**

REC January 30 Tour of Candidate Sites

- **Wilson Reservoir:**
 - System Size: 188 kW system
 - Annual Production: 299,127 kWh/year
 - Economics: Under Analysis
- **Garfield Reservoir:**
 - Solar Potential: ~1 MW
 - Additional Analysis Forthcoming
- **City Hall:**
 - System Size: 91 kW
 - Annual Production: 134,259 kWh
 - Economics: Under Analysis

REC Work Plan – Next Steps

1. Complete technical assessments
2. Complete financing assessments
3. Present report with recommendations and South Pasadena clean energy plan
4. Hold community event
5. Complete work in summer/fall of 2016







- Help South Pasadena win the title of "coolest" City in California!
- South Pasadena is currently 9th out of 22 Cities!
- Register for the CoolCalifornia Challenge today at www.coolcalifornia.org
- Earn points for saving energy and water.
- Every point helps bring us closer to victory!

Community Forum on Budget and Priorities



- Review the City's Fiscal Position
- Provide input on Setting Priorities



Saturday, March 12, 2016

Doors Open at 8:30 am, Program from 9:00 am to Noon

South Pasadena Library Community Room

1115 El Centro Street, South Pasadena, CA 91030

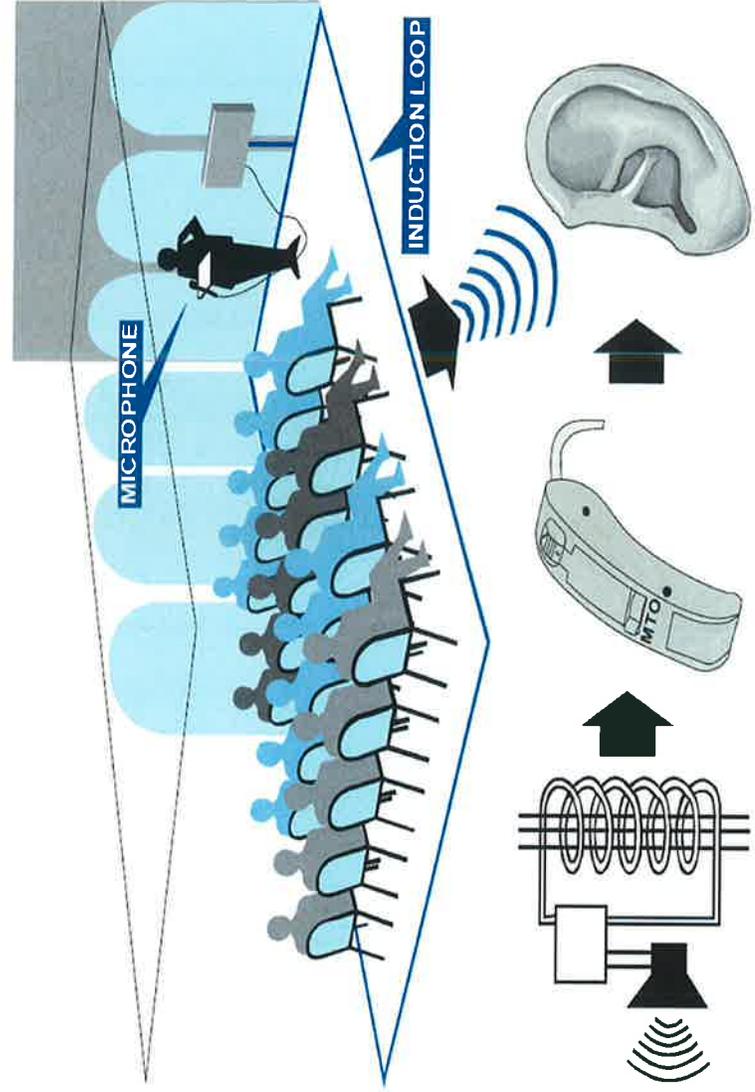
www.southpasadenaca.gov/CommunityForum





ADA Hearing Loop in Council Chamber

- A hearing loop will benefit the hearing impaired by interacting with individuals' T-coil devices to provide a heightened sense hearing, eliminating the need for headphone devices.



Induction Loop System

Please switch your hearing aid to "T"

Sound Induction Systems 01686 678012

**City of South Pasadena
Community Services
Department**

Memo

Date: February 29, 2016

To: The Honorable City Council

Via: Sergio Gonzalez, City Manager 

From: Lucy Hakobian, Community Services Supervisor 

Re: March 2, 2016 City Council Meeting, Item No. 14 Additional Document - Public Hearing and Adoption of a Resolution Amending Master Schedule of Fees for the Community Services Department for Fiscal Year 2016-17

Attached is an additional document which provides a clear explanation of daily/weekly/ or hourly fees that are being proposed in the staff report.

CC: Council; CM; CA; CAD; Reference Binder; Original to 3/2/16 Addl Docs

Additional Material
AGENDA ITEM # 14
3/2/16 City Council Mtg.

Item #14 Public Hearing: Additional Documents: Revised Format to Chart - Fees Proposed

Recreation Division

Reference No.	Fee Title	Current Fee	Proposed Fee	Description
60.06	Camp Med - five day rate 1 child	\$125/week	\$135/week	Increase in staff and program supply cost
60.07	Camp Med - five day rate 2 children	\$237/week	\$247/week	Increase in staff and program supply cost
60.08	Camp Med - five day rate 3 children	\$349/week	\$359/week	Increase in staff and program supply cost
60.09	Camp Med - five day rate 4 children	\$461/week	\$471/week	Increase in staff and program supply cost
60.10	Camp Med - three day rate 1 child	\$92/week	\$97/week	Increase in staff and program supply cost
60.11	Camp Med – three day rate 2 children	\$175/week	\$182/week	Increase in staff and program supply cost
60.12	Camp Med – three day rate 3 children	\$258/week	\$263/week	Increase in staff and program supply cost
60.13	Camp Med – three day rate 4 children	\$341/week	\$346/week	Increase in staff and program supply cost
60.14	Camp Med – Summer Emergency one day	\$35/day	\$40/day	Increase in staff and program supply cost
60.50	Camp Med After School-five day rate 1 child	\$75/week	\$80/week	Increase in staff and program supply cost
60.51	Camp Med After School-five day rate 2 children	\$143/week	\$148/week	Increase in staff and program supply cost
60.52	Camp Med After School-five day rate 3 children	\$210/week	\$215/week	Increase in staff and program supply cost
60.53	Camp Med After School-five day rate 4 children	\$278/week	\$283/week	Increase in staff and program supply cost
60.54	Camp Med After School – Three Day rate 1 child	\$57/week	\$62/week	Increase in staff and program supply cost
60.55	Camp Med After School – Three Day rate 2 children	\$108/week	\$113/week	Increase in staff and program supply cost
60.56	Camp Med After School – Three Day rate 3 children	\$160/week	\$165/week	Increase in staff and program supply cost
60.57	Camp Med After School – Three Day rate 4 children	\$211/week	\$216/week	Increase in staff and program supply cost
60.58	Camp Med Late Fee after first five minutes	\$1 a minute	\$2 a minute	Increase in staff and program supply cost

Reference No.	Fee Title	Current Fee	Proposed Fee	Description
62.02	Rental-Arroyo Park-Open Space Reservation	\$100 up to 4 hours	\$100 up to 4 hours	Add So. Pas Non-Profit Only

62.13	Picnic Areas	\$55/4 hours	\$75/4 hours	Improvements/installation of new gazebos
62.15	Deposit-Orange Grove Recreation Center	\$100/use	\$250/use	Be consistent with other facilities (Eddie Park, Youth House, Senior Center)
62.22	Rental-Orange Grove Recreation Center-Girl and Boy Scouts	\$2/hour	\$2/hour	Eliminate Girl & Boy
62.33	Rental-Eddie Park House-Girl & Boy Scouts	\$2/hour	\$2/hour	Eliminate Girl & Boy
63.01	War Memorial – Non Profit	\$45/hour	\$50/hour	Facility improvements
63.02	War Memorial – Individual	\$75/hour	\$80/hour	Facility improvements
63.03	War Memorial – Business	\$95/hour	\$100/hour	Facility improvements
63.04	War Memorial – Non Profit - Prime Time	\$85/hour	\$100/hour	Facility improvements
63.05	War Memorial – Individual - Prime Time	\$150/hour	\$165/hour	Facility improvements
63.06	War Memorial – Business – Prime Time	\$160/hour	\$175/hour	Facility improvements
63.07	War Memorial-Lower Floor Non profits	\$25/hour	\$40/hour	Potential rentals or lease agreements
63.08	War Memorial-Lower Floor Individuals	\$35/hour	\$70/hour	Potential rentals or lease agreements
63.09	War Memorial-Lower Floor Businesses	\$45/hour	\$90/hour	Potential rentals or lease agreements
63.10	War Memorial-Lower Floor Non profits (Prime)	\$45/hour	\$65/hour	Potential rentals or lease agreements
63.11	War Memorial-Lower Floor Individuals (Prime)	\$55/hour	\$95/hour	Potential rentals or lease agreements
63.12	War Memorial-Lower Floor Businesses (Prime)	\$65/hour	\$105/hour	Potential rentals or lease agreements
63.142	War Memorial-Additional Staff (Alcohol)	\$25/hour	Same	Change from War Memorial to Facility Rentals-Additional Staff (Alcohol)
65.03	Middle School Dances-Presale Tickets	\$3/person	Same	Change to Middle School Events-eliminate dances

Reference No.	Fee Title	Current Fee	Proposed Fee	Description
65.04	Middle School Dances-Tickets at Door	\$5/person	Same	Change to Middle School Events-eliminate dances
65.10	Breakfast with Santa Event	\$15/person	\$15/person	Only change the age from 3 Under 2 are free
65.11	Spring Family Event	\$5/person	\$5/person	Pre-Sale
66.01	Concerts in the Park – Catering Booth	\$100/vendor	Same	Change to Event Booth with canopy (unless specified)

66.02	Concerts in the Park – Catering Booth w/o canopy	\$50/vendor	Same	Change to Event Booth without canopy (unless specified)
-------	--	-------------	------	---

Recreation Division

New Fee	Fee Title	Current Fee	Proposed Fee	Description
	Volunteen Registration Fee	0	\$10/person	Program Cost (Cost of T-shirt)
	Camp Med-Summer Extra T-Shirts	0	\$10/participant	Program Cost (Cost of T-shirt)
	Spring Family Event	0	\$8/person	Ticket cost day of event
	Snow Day (Pre-Sale Tickets)	0	\$10/person Under 1 are free with one paid adult	Recuperate some of the cost
	Snow Day (Ticket cost day of event)	0	\$15/person Under 1 are free with one paid adult	Recuperate some of the cost
	Facility Overtime Fee	0	1.5 of hourly rate & staff fee	Recuperate cost of staff working facility rentals after hours
	Use of Kitchen-War Memorial	0	\$50/occurrence	War Memorial Kitchen upgraded-Recuperate maintenance of kitchen
	Use of Kitchen-War Memorial (Prime)	0	\$150/occurrence	War Memorial Kitchen upgraded-Recuperate maintenance of kitchen

Senior Division

Reference No.	Fee Title	Current Fee	Proposed Fee	Description
73.13	After Hours Staff	Actual	\$15/hour	Help recuperate cost of staff working facility rentals
73.07	Senior Center Patio – Nonprofit	0	\$10/hour	Patio upgraded – recuperate maintenance of patio
73.13	Senior Center Conference – Non Profit	0	\$10/hour	Increase use – fee to cover maintenance costs
73.19	Senior Center Activity Room – Non-profit	0	\$10/hour	Increase use – fee to cover maintenance costs
73.26	Staff Supervision	Actual	\$15/hour	Help recuperate cost of staff working facility rentals
73.27	Second Staff	Actual	\$25/hour	Help recuperate cost of staff working facility rentals

74.06	Home Delivered Meals- Disabled Persons Under 55	\$4.18	Actual Cost	Participant will pay the actual catering cost
76.01	MTA Bus Pass Seniors 62 & over	\$7	Actual Cost	50% of actual cost- Subsidized for South Pasadena Residents only
76.02	MTA Bus Pass Disabled Persons	\$7	Actual Cost	50% of actual cost- Subsidized for South Pasadena Residents only
79.01	Booth Rental Health Fair without a canopy	\$35/vendor	\$55/vendor	Increase in program cost
79.02	Booth Rental Health Fair with canopy	\$45/vendor	\$65/vendor	Increase in program cost

Sampling of Los Angeles County Cities Candidate Campaign Contribution

City	County	Population	Limits	Amount	Candidate 1	Candidate 2	Candidate 3	Candidate 4	Candidate 5	Candidate 6
San Fernando	Los Angeles	23,645	Yes	\$500 Limit	\$ 11,477	\$ 7,047	\$ 6,921	<\$1,000	<\$1,000	N/A
Cudahy	Los Angeles	23,805	Yes	\$1,000 Limit	\$ 11,228	\$ 8,493	\$ 3,440	\$ 3,439	<\$1,000	N/A
South Pasadena	Los Angeles	25,619	No	N/A	\$ 41,693	\$ 19,738	\$ 13,802	\$ 2,534	N/A	N/A
Walnut	Los Angeles	29,172	Yes	\$1,000 Limit	\$ 132,921	\$ 100,409	\$ 58,866	<\$1,000	N/A	N/A
La Verne	Los Angeles	31,063	No	N/A	\$ 13,330	\$ 9,150	\$ 6,575	\$ 4,032.00	N/A	N/A
San Dimas	Los Angeles	33,371	No	N/A	\$ 39,343	\$ 9,290	\$ 4,596	<\$1,000	N/A	N/A
Claremont	Los Angeles	34,926	Yes	\$250 Limit	\$ 10,051	\$ 6,293	<\$1,000	N/A	N/A	N/A
Manhattan Beach	Los Angeles	35,135	Yes	250 Limit	\$ 13,299	\$ 7,200	<\$1,000	<\$1,000	N/A	N/A
San Gabriel	Los Angeles	39,718	No	N/A	\$ 22,517	\$ 11,473	\$ 11,344	N/A	N/A	N/A
Bell Gardens	Los Angeles	42,072	No	N/A	\$ 27,745	\$ 25,700	\$ 24,630	\$ 13,950	\$ 4,705	<\$1,000

Elected Candidates:

Crafting a Local Campaign Ordinance

- Purpose/Intent: Describe the rationale for establishing a local campaign ordinance, such as:
 - To promote integrity, honesty, fairness, and transparency in municipal election campaigns.
 - To prevent corruption, or the appearance of corruption, which results from the real or perceived influence of large contributions on the conduct or actions of candidates.
- To require public disclosure of campaign contributions and expenditures.
- To ensure that funds contributed to a campaign committee are used solely for campaign purposes.
- To place realistic and enforceable limits on the amount of money that may be contributed to political campaigns in municipal elections for city offices.

Crafting a Local Campaign Ordinance

- Scope: Describe the scope of the local campaign ordinance:
 - Whether to solely establish campaign contribution limits to candidates and/or controlled committees or to also prohibit acceptance of contributions from specific groups.
 - Whether to require disclosure of campaign contributions lower than required by the FPPC, currently set at the aggregate amount of \$100 or more per calendar year.
- Limits:
 - Describe the campaign contribution amounts to be set.
- Other Issues: Describe whether the City Council desires to regulate other campaign-related issues, such as:
 - Whether to regulate to establishment of campaign bank accounts.
 - Whether to regulate the closure of campaign accounts.



Sampling of California Cities Eligibility Requirements for Advisory Bodies

City	County	Population	Residency	Elector
Calipatria	Imperial	7,705	Yes	No
Calexico	Imperial	38,572	Yes	No
Colton	San Bernardino	52,154	Yes	No
Cupertino	Santa Clara	58,302	Yes	No
Duarte	Los Angeles	21,321	Yes	Yes
Lake Forest	Orange	77,264	Yes	Yes
Larkspur	Marin	11,926	Yes	Yes
Lawndale	Los Angeles	32,769	Yes	No
Hayward	Alameda	149,392	Yes	Yes
Martinez	Contra Costa	35,824	Yes	Yes
Milpitas	Santa Clara	66,790	Yes	Yes
Monrovia	Los Angeles	36,590	Yes	No
Monterey	Monterey	27,810	Yes	No
Norwalk	Los Angeles	105,549	Yes	No
Palm Springs	Riverside	44,552	Yes	Yes
Palo Alto	Santa Clara	64,403	Yes	No
Palo Verdes Estates	Los Angeles	13,438	Yes	Yes
Pleasant Hill	Contra Costa	33,152	Yes	Yes
Pittsburg	Contra Costa	63,264	Yes	Yes
Ridgecrest	Kern	28,600	Yes	No
Riverside	Riverside	303,871	Yes	Yes
Rohnert Park	Sonoma	40,971	Yes	No
San Clemente	Orange	63,522	Yes	Yes
San Luis Obispo	San Luis Obispo	45,119	Yes	Yes
San Mateo	San Mateo	97,207	Yes	Yes
Santa Ana	Orange	324,528	Yes	Yes
Torrance	Los Angeles	145,538	Yes	Yes
Truckee	Nevada	13,864	Yes	No
Whittier	Los Angeles	85,331	Yes	Yes

City of Watsonville Code of Ethics and Values

Four Core Values

- Responsibility
- Fairness
- Respect
- Honesty



City of Watsonville

- Responsibility
 - I understand that the community expects me, as a leader, to serve with dignity, integrity, and respect for my office, as well as be an agent of the democratic process.
 - I avoid actions that might cause the public to question my independent judgment.
 - I do not use my office or the resources of the City for personal or political gain.
 - I am a prudent steward of public resources and actively consider the impact of my decisions on the financial and social stability of the City and its residents.

City of Watsonville

- **Fairness**
 - I promote consistency, equity and non-discrimination in public agency decision-making.
 - I make decisions based on the merits of an issue, including research and facts.
 - I encourage diverse public engagement in our decision-making processes and support the public's right to know.
- **Respect**
 - I treat my fellow officials, staff and the public with patience, courtesy and civility, even when we disagree on what is best for the community.

City of Watsonville

- **Honesty**
 - I am honest with my fellow elected officials, the public and others.
 - I am prepared to make decisions when necessary for the public's best interests, whether those decisions are popular or not.
 - I take responsibility for my actions, even when it is uncomfortable to do so.

City of Santa Clarita Code of Ethics and Values

- The City of Santa Clarita Code of Ethics and Values include:
 - A Preamble.
 - 8 Core Value Statements.
 - A listing of the value statements in practice.
- Eight Core Values
 - As a Representative of the City of Santa Clara:
 - I will be ethical.
 - I will be professional.
 - I will be service-oriented.
 - I will be fiscally responsible.
 - I will be organized.
 - I will be communicative.
 - I will be collaborative.
 - I will be progressive.

Code of Ethics and Values

- If the City Council adopts a Code of Ethics and Values:
 - The City Clerk's Division will distribute the Code to all Council Members and its advisory bodies.
 - The Code of Ethics and Values will be included in future Council Candidate Handbooks and Welcome Packets for newly appointed Advisory Bodies.

