



**CITY OF SOUTH PASADENA  
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chambers  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, December 16, 2015, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Robert S. Joe

**ROLL CALL:** Councilmembers Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe

**INVOCATION:** Mayor Robert S. Joe  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Mayor Robert S. Joe

**1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

**2. Presentation of Certificates of Appreciation to Outgoing City Commissioners**

- Robert Conte, Cultural Heritage Commission
- Amy Nettleton, Design Review Board
- Ann Penn, Library Board of Trustees
- Kim Hughes, Natural Resources and Environmental Commission
- Shireen Chang, Public Safety Commission
- Mathew Pendo, Public Works Commission

**3. Presentation of a Certificate of Appreciation to Michael Toman for 20 Years of Service as an Employee with the City of South Pasadena**

**ELECTION OF OFFICERS**

- 4. **Mayor's Year End Review Presentation**
- 5. **Election of Mayor and Mayor Pro Tem for the 2015-2016 Term**  
(Officers also serve as Redevelopment Successor Agency Chair and Vice Chair; Public Financing Authority Chair and Vice Chair; and Housing Authority Chair and Vice Chair)
- 6. **Presentation to Outgoing Mayor Robert S. Joe by Incoming Mayor**
- 7. **Comments by Incoming Mayor**
- 8. **Recess to Reception**

**COMMUNICATIONS**

- 9. **Councilmembers Communications**
- 10. **City Manager Communications**
- 11. **Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**12. Minutes of the City Council Meeting of November 18, 2015**

Recommendation

Approve the minutes of the City Council Meeting of November 18, 2015.

**13. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 191148 through 191205 in the amount of \$278,196.68; General City Warrants Nos. 191206 through 191331 in the amount of \$854,192.29; Payroll, dated December 04, 2015, in the amount of \$440,388.73. Seated as the Successor Agency to the Community Redevelopment Agency, approve the Redevelopment Successor Agency Payroll, dated December 04, 2015, in the amount of \$5,137.41 (included in the above totals).

**14. Monthly Investment Reports for October 2015**

Recommendation

Receive and file the monthly investment reports for October 2015 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**15. Banking Services Agreement with Bank Of The West**

Recommendation

Authorize the City Treasurer and staff to sign a Depository Contract and related documents for banking services with Bank of the West.

**16. Award Contract in the Amount of \$249,975.20 to Emergency Vehicle Group, Inc. for Purchase of 2016 Dodge Type I 4500 Road Rescue Ambulance**

Recommendation

1. Award a contract to Emergency Vehicle Group, Inc. (EVG) at the proposed competitive procurement price utilizing Houston-Galveston Area Council (H-GAC) nationwide government procurement service for the purchase of a Road Rescue Ambulance.
2. Authorize the City Manager to execute the Offer and Purchase Agreement.

**PUBLIC HEARING**

**17. Adoption of a Resolution Authorizing Removal of the Existing Uncontrolled Marked Crosswalk at the Intersection of Fair Oaks Avenue and Lyndon Street (Cont. from 11/18/2015)**

Recommendation

1. Conduct a public hearing to receive public comment on the possible removal of the existing uncontrolled marked crosswalk at the intersection of Fair Oaks Avenue and Lyndon Street.
2. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing the removal of the existing uncontrolled marked crosswalk at the intersection of Fair Oaks Avenue and Lyndon Street."

**ACTION/DISCUSSION**

**18. Award Contract in the Amount of \$23,900 to R.E. Patterson and Associates for the South Pasadena Emergency Operations Plan**

Recommendation

1. Accept a proposal, dated November 5, 2015, from R.E. Patterson and Associates to research and write the City of South Pasadena Emergency Operations Plan and authorize the City Manager to execute an agreement with R.E. Patterson and Associates in an amount not-to-exceed \$23,900.
2. Reject all other proposals received.
3. Authorize a budget transfer in the amount of \$23,900 from the General Fund reserves.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

January 6, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.
January 20, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.
February 3, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS  
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chambers. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

12/10/2015  
Date

  
Desiree Jimenez

Deputy City Clerk