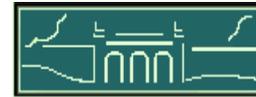




South Pasadena Public Library
BOARD OF TRUSTEES
MINUTES
May 9, 2013



CONVENE:

Board President Brendan Durrett called the regular meeting of the Library Board of Trustees of the South Pasadena Public Library to order in the Library Conference Room on May 9, 2013 at 7:55 p.m.

IN ATTENDANCE:

Trustees Present

Brendan Durrett, President
Ed Pearson, Vice President
Constance Lue, Trustee

Also Present

Richard D. Schneider, MD, Mayor
Steve Fjeldsted, City Librarian
Sean Faye, Temporary Library Administrative
Secretary

EXCUSED: Andy Lippman, Trustee
Ann Penn, Trustee

MINUTES: The minutes of the regular meeting of April 11, 2013 were reviewed –**MSC: Ed Pearson/Constance Lue – all approved.**

PUBLIC COMMENTS: The meeting began after the ceremony for naming the Library Conference Room after Ray Bradbury had concluded. There were 26 in attendance in the Conference Room for that event. Remarks were made by Mayor Richard D. Schneider, Brendan Durrett, President of the Library Board of Trustees, Lissa Reynolds, Co-Owner of the Fremont Centre Theatre, and Robert Kerr, a member of the Pandemonium Theatre Company. Refreshments were served by the Friends Hospitality Committee as the plaque on the door with Ray Bradbury's name was unveiled.

ACTION ITEMS:

1. **Rafael Liebich request to conduct fundraising recital in Community Room** – Rafael Liebich was unable to attend the Library Board of Trustees meeting, so the City Librarian presented his letter explaining his request to the Board. Mr. Liebich had requested to perform a recital in the Community Room on 6/23/13 and use the event as an opportunity to raise funds to be used toward his own citizenship to the United States. Ed Pearson asked if there was any written policy prohibiting fundraising and the City Librarian replied that there is, but some exceptions have been approved by the Library Board of Trustees in the past. Brendan Durrett clarified that groups such as the Girl Scouts have been allowed, but private individuals have not. Constance Lue asked if this could set a precedent and if Mr. Liebich met the qualifications for an exception to be made. Mayor Schneider asked if Mr. Liebich could place donation envelopes in his programs, as was the case when the Board approved the LA Clarinet Choir, a non-profit group, to solicit donations in this manner during a concert in the Library. Ed Pearson stated that he did not want a precedent to be set and was inclined to deny the request. Brendan Durrett said he was also inclined to deny the request, as it is not an organization or a non-profit consistent with past decisions.

MOTION: The Board moved to deny Rafael Liebich's request to conduct fundraising activities during his recital in the Community Room. Ed Pearson/Brendan Durrett – Constance Lue was in favor of Rafael Liebich's request to give his concert, but not to solicit

donations or collect money. Mayor Schneider confirmed that the Motion would need three votes in favor or against in for approval and would have to wait until the next meeting scheduled on June 13, 2013.

2. **Photo of Trustees for display in Library** – Bill Glazier, Editor of the *South Pasadena Review*, took many pictures during the Ray Bradbury event that preceded the Library Board of Trustees meeting, but with Andy Lippman and Ann Penn absent it was decided to try again for a group photo at the next Library Board of Trustees meeting.
3. **Placement of Carnegie Library Plaque** – The City Librarian spoke with John Mayer from the Planning Dept, liaison to the Cultural Heritage Commission regarding the request to hang the plaque on the Community Room and was informed that it will be discussed at the next Cultural Heritage Commission meeting on 6/6/13. Brendan Durrett asked for a consensus recommendation on the placement of the plaque and it was decided the recommendation should be for placement on the east brick wall at the bottom of the stairs, in the front of the main entrance. Ed Pearson volunteered to speak at the Cultural Heritage Commission meeting and the City Librarian thanked him, adding that it would mean a great deal for a Trustee to attend and to advance the Board's recommendation.

DISCUSSION ITEMS:

1. **Library Proposed Budget 2013/2014** – The City Librarian stated that he found the reception to the proposed budget was favorable at the City Council meetings and that no disagreement was voiced about the Library Proposed Budget or the supplemental requests. The City Librarian doesn't foresee any issues with the supplementals, as the sources of funding are from donations made from the community. Final Budget Approval is scheduled for 6/5/13.
2. **Children's Hour artwork installation** – Gabe Nevarez, the Public Works Project Manager, could have the lowest qualified bid to recommend to the City Council on 6/19/13 for their approval.
3. **Library Collection Services** – Unique Management Services is ready to begin contacting patrons with overdue materials. The City Librarian has composed a draft of a press release that explains the implementation of the new service to the public. Mayor Schneider asked that the Councilmember be presented information about the service. Ed Pearson and Brendan Durrett approved of the City Librarian's press release.

CORRESPONDENCE AND COMMUNICATIONS: None to report.

REPORTS:

Board President: Brendan Durrett will be away for the next Library Board of Trustees meeting.

Trustee: None to report.

City Council Liaison: Mayor Schneider said that the policy regarding part time employees in the Proposed 2013/2014 Library Budget has not been finalized yet.

Friends Representative: None to report.

Trustee Liaison to Friends: None to report.

System Advisory Board Delegate: None to report.

City Librarian:

- The City Librarian said that the Library elevator is still out of order. Upgrades have been made and the fire alarm now works. It needs to be inspected and certified by the State of California. It may take another week for it to be operational. The City Council had provided \$32,000 in the 2012/2013 Budget to provide the elevator electronics, ADA and mechanical.
- The Community Room address plate has been added to the bottom of the Community Room sign.
- There was some flooding in the International section of the Library during a recent rain storm. Dr. Detail was called and was able to treat the affected area.
- The Eclectic Music Festival was a big success, with over 700 in attendance at the Library. Dave Alvin was the big attraction, and the Pasadena Weekly made Dave Alvin its cover story that week.
- An article by the City Librarian focusing on Elliott Caine, who also performed at the Library for this year's Eclectic Music Festival, appeared in Jazz Times.
- A grant application to California State Library for a project called Culture All-Stars has been submitted. The City Librarian felt that his presentation was well received.
- The City Librarian and Esther Delinko, the Administrative Secretary for the Police Department, interviewed candidates for the Administrative Secretary position at the Library. The City Librarian has asked the Human Resources department to provide another pool of candidates to be interviewed.
- On 5/16/13 there will be a screening of "My Mother's Voice," which depicts author Kay Mouradian's personal and family relationship to the Armenian Genocide. Michael Toman will coordinate that event as he coordinated Kay Mouradian's last appearance at the Library four years ago.
- There will be a screening of "Ride the High Country" starring Joel McCrea in the Community Room on 6/6/13. Joel McCrea appeared in over 90 films, many of them Westerns, and was a South Pasadena native. "Ride the High Country" was one of his last films and is regarded as the last great Western. Joel's grandson Wyatt McCrea, along with Larry Maurice (a well known cowboy poet), will host a Q&A after the film. Mariette Hartley, who also appeared in "Ride the High Country," may also make an appearance. The City Librarian is working to get permission to use the original movie poster to advertise the event.
- On 6/20/13 a screening of "We Believe" will be presented. It's a documentary that examines the relationship between the city of Chicago and one of its baseball teams, the Cubs. The film was directed by John Scheinfeld, who also directed the documentary, "The U.S. vs. John Lennon." The Library will be partnering with the Baseball Reliquary for this event.

NEXT MEETING: Next meeting of the Library Board of Trustees will be held on 6/13/13. Brendan Durrett will be absent from the next meeting.

ADJOURNMENT: The regular meeting of May 9, 2013 was adjourned at 8:49 p.m.

Minutes approved _____ as written.

Minutes approved _____ as corrected.

President