



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees - Regular Meeting

Monday, February 11, 2013 – 7:00 p.m.

Location: Library Conference Room

(Enter using the Diamond Street Door Access.)

Board Members

Brendan Durrett, President

Edward Pearson, Vice President

Call to Order: President Brendan Durrett

Minutes: Review and approve draft minutes of the regular meeting held January 10, 2013.

Action Items:

1. Approval of request by Lissa Reynolds (and possibly James Reynolds) of the Fremont Centre Theatre to name the Library Conference Room after Ray Bradbury. Bradbury Associates Robert Kerr and John Tarpinian will also be in attendance
2. Approval of details of plans for Records Retention
3. Approval of discard of electric laminating machine
4. Approval of request to close the Library to the public on 3/18 & 3/19 for SirsiDynix Computer System Upgrade
5. Approval of request to close Library to public until 2pm on 2/19 for All Staff Training

Discussion Items:

1. Planning for Library Volunteer Recognition Luncheon
2. Vacancy on Library Board of Trustees
3. Russell DeVita to design Library Volunteer Recognition Luncheon Materials from LBT Budget allocation
4. Measure L – Maintenance of Effort
5. Collection Services
6. The Children's Hour Artwork Restoration
7. South Pasadena 125th Anniversary Library Events
8. Recommendation of placement of Carnegie Library Bronze Plaque
9. City Strategic Planning Event on January 26
10. Library Volunteers of the Year

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Dr. Richard Schneider
3. **Friends Representative:** Diane Larson
4. **Trustee Liaison to Friends:** Ann Penn
5. **System Advisory Board Delegate:** Angela Krulc

6. **City Librarian:** Steve Fjeldsted

Public Comments and Suggestions:

Time reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

**PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS
AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Offices at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

Adjournment:

State of California)
City of South Pasadena) SS
County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: _____ Signature: _____