

**MINUTES OF THE JOINT PUBLIC SAFETY AND ANIMAL COMMISSIONS  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 18<sup>th</sup> DAY OF MARCH 2013, 6:30 P.M.  
FIRE DEPARTMENT MEETING ROOM, 817 MOUND AVENUE**

**ROLL CALL**

The meeting was called to order by Chair Mary Urquhart. Present were Commissioners Daigle, Chang, Wing, Braun and Daley. Police Chief Art Miller, Police Captain Deann Wheelless and Battalion Chief Rudy Pock. Also present were Animal Commissioners Biber, Galvin, Balogh, Mayor Cacciotti, Mayor Pro Tem Putnam and Councilmember Marina Khubesrian.

**ANNOUNCEMENTS**

Chair Urquhart introduced to the Public Safety Commission, Police Chief Arthur Miller, and Animal Commissioners.

**APPROVAL OF  
MEETING MINUTES**

Minutes from the February 25, 2013 Public Safety Commission and Minutes from the January 7, 2013 Animal Commission were approved.

**LIAISON REPORTS**

Councilmember Marina Khubesrian attended "Prepare San Gabriel" campaign. The focus of the campaign is on City awareness and preparedness. There will be an ambassador from each City to help inform community members. Councilmember Marina Khubesrian will provide contact information to commissioners.

**STAFF  
COMMUNICATIONS**

None

**OUTSIDE  
COMMUNICATIONS**

None

**PUBLIC COMMENT**

None

**DISCUSSION ITEMS  
ANIMAL COMMISSION**

- a. Discussed nesting and tree trimming guidelines that will be available. Latest draft is being finalized.
- b. Be Kind to Animals theme is expanding and will include habitat. Final judging will be concluded end of April 2013. In cooperation with National Resource and Environmental Commission (NREC).
- c. Strategic Planning goals included dog park (working with Parks and Recreation), increase pet limit, which will require a change in existing City Ordinance, and allowing off leash in Garfield Park.
- d. Barking dog complaint by resident. Resident unable to attend meeting. Commissioners updated on complaint and status.
- e. Disaster preparedness for pets. Per United Animal Nation, owners have the right to bring their pets when asked to evacuate during a disaster.

**DISCUSSION ITEMS  
PUBLIC SAFETY  
COMMISSION**

- a. Gold Line safety and crossing update by Police Chief Miller. There are 8 above the ground crossing within City limits. Burbank and Glendale PD contacted on their protocol when arms are down and both staff crossings that create a safety hazard. Chief will work with Paul Tour, Public Works on possible specific detours that can utilized for longer durations instead of staffing. At this time we will continue to staff if safety hazard exists.
- b. Police Budget report and discussion-Budget is not currently available from finance for 2013-2014. Talked about zero based budgets.

**COMMISSIONER  
COMMENTES**

Commissioners inquired as to the status of the reservoir generator. Mayor Cacciotti advised that the generator has been purchased. Generator for the repeater will be purchased with grant funding if available.

Commissioners would like to meet with Edison representative, Ben Wong. Dr. Khubesrian will provide contact information. Mayor Cacciotti will set up a tour of the reservoirs for all commissioners.

Commissioner Chang discussed her meetings with Marengo School in regards to Community Patrol. Chief Miller will set up a meeting with commissioners to meet School Resource Officer (SRO) Officer Salcido.

Commissioner Daigle requested a meeting with Chief Miller and Special Needs Committee. Discussed training to all police officers.

Commissioner Wing discussed Pasadena Police Department "Hope" program dealing with mental illness.

**OLD BUSINESS**

None

**NEXT AGENDA**

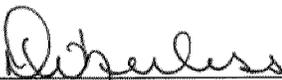
None

**ADJOURNMENT**

Meeting was adjourned at 8:06 p.m. Motioned by Chair Urquhart, seconded by Commissioner Braun.

Respectfully submitted,

DeAnn Wheelless  
City of South Pasadena  
Police Department

Signed  Date 04-01-13