

**MINUTES
REGULAR MEETING**

South Pasadena Animal Commission
1424 Mission Street
South Pasadena, CA 91030

Monday, April 1, 2013

Fire Department EOC Room 6:30 pm

Beverly Biber, Corresponding Secretary
Olivia Galvin, Resources Secretary
Cornelia Balogh, Commissioner
Michelle Lindsay, Commissioner

Councilmember Philip Putnam, City Council Liaison (Absent)
Staff: DeannWheeless, Police Captain

1. Meeting called to order 6:35 PM
2. APPROVAL OF MINUTES of Joint PSC Meeting March 18, 2013.
3. LIAISON REPORTS / COMMENTS
 - a. No Council Liaison report
 - b. Staff Liaison report – Captain Wheelles brief report on joint meeting
4. PUBLIC COMMENTS AND SUGGESTIONS
Resident Elizabeth Cavanaugh (prospective SPAC Commissioner) attended
5. DISCUSSION ITEMS
 - a. Welcome and introduction of new Commissioner, Michelle Lindsay. Lindsay briefly told SPAC about her background and interest in SPAC
 - b. Members, and guest Cavanaugh, introduced each other; brief discussion of Commission structure and that election of officers is pending until full Commission
 - c. Nesting and tree trimming guidelines developed by SPAC for City Website. Reviewed NREC input & discussed and approved SPAC language changes, i.e. SPAC prefers that statistical data on energy savings be deleted; SPAC wants to emphasize preservation of habitat/trees for nesting purposes and would retain NREC information on importance of trees in general. Bev will send recommended revisions to NREC for response.
 - d. Be Kind to Animals Art Contest & Awards Ceremony. Lengthy discussion and explanation to newer members re process for BKTA, including manpower assignments: Cornelia will do handouts to neighborhood children and at local shops and parks; Olivia will get copies of SPAC material for gift bags for Award ceremony attendees; Will coordinate “gifts” with Beverly; Deann will arrange for donation of PHS tote bags; Beverly will collect art entries from Library; obtain “blue ribbons” from Library; Michelle will do data entry lists of participants for labels and letters; Beverly will coordinate congratulations letter and certificate copies with Deann will arrange for Certificates and congratulatory letters to be copied for distribution; Art mounting dates will be Monday April 22 and, if needed, April 29. Deann will reserve rooms. Awards ceremony will take place on Monday May 6 at 6:30 pm in Council chambers,

- e. Update on SPAC recommendations to consider changes in City Ordinance re increase pet limit (dogs) and off-leash privileges for dog training at Garfield Park. Olivia confirmed that Pasadena has 4 dog limit; Deann reviewed process of staff report and explained some of the issues (e.g., liability) that could mitigate off-leash possibilities.
- f. "Doggy Days and Cats Too" event - SPAC will have Information booth. Olivia will coordinate;
- g. Festival of Balloons art posters - Beverly will give information to Michelle for follow-up.
- h. Update on SPAC materials related to co-existing with urban coyote. Olivia has not had response from HSUS; will continue to make contact with organizations for available material. Project Coyote materials were suggested as good resource. These materials could be used for handouts at SPAC information booth and to draft statement on "Co-Existing with the Urban Coyote" for possible use on City website including possible linkage to other sites.
- i. Pasadena Humane Society activity reports for Oct-Nov were not reviewed
- j. Next meeting will be held in conjunction with "Be Kind to Animals" Art Awards Ceremony on May 6th and will be begin at 4:30 p.m. Commissioner Lindsay will be out of town and is unable to attend May meeting.

6. ADJOURNMENT 8:05

Date: 5-6-13

Signed: Beverly Ziker