

City of South Pasadena
DESIGN REVIEW BOARD
Amedee O. "Dick" Richards, Jr. City Council Chambers
(Mayor's Conference Room)
1424 Mission Street
REVISED¹

Tuesday, February 3, 2015 7:00 p.m.

Conrado Lopez (Chair), James Fenske, Amy Nettleton, Fi Campbell
and Susan Masterman
John Mayer, Staff Liaison

NON-AGENDA ITEMS

REVIEW TYPE

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items.

CONTINUED ITEMS

REVIEW TYPE

2. **Address: 817 Orange Grove Place**

Project Number: 1750-DRX

Applicant: Patty Chan

Project Information:

A request for Design Review Board approval to demolish the existing duplex (the first unit is 1,672 sq. ft. and the second unit is 1,678 sq. ft.) and a proposal to build a triplex on a 10,091 sq. lot. The front unit will be a single story, 1,672 sq. ft. unit with three bedroom and two bathrooms. The second and third unit will be a two story structure with each unit being 1,678 sq. ft. Each unit will consist of two bedrooms and two bathrooms. A new 744 sq. ft. detached three vehicle garage is proposed with an attached 636 sq. ft. three vehicle carport. The garage/carport structure is located towards the rear of the property. The exterior materials for all the structures will consist of; asphalt composition roof shingles, wood siding, and vinyl windows for the triplex units only.

First Reviewed: 12/16/14

Expires on: 2/16/15

Past: None

Other Reviews: None

NEW ITEMS

REVIEW TYPE

3. **Address: 1525 Fair Oaks Avenue**

Project Number: 1725-DRX

Applicant: Stamps & Stamps Inc.

Project Information:

A request for approval to install business identification signage for the Wu Orthodontics office. The following are four sign alternatives to be reviewed by the Design Review Board:

First Reviewed: 2/3/15

Expires on: 4/3/15

Past: None

Other Reviews: None

- A. Two wall signs: a 27.5 square foot sign mounted on the corner tower portion of the building facing diagonally to the intersection and a 15.6 square foot sign mounted facing Fair Oaks Avenue.
- B. A 32 square foot monument sign on a 3'-6" high base mounted level on a sloping setback area, perpendicular to Fair Oaks Avenue. The total sign height would be 7'-6".
- C. A 32 square foot monument sign mounted at grade on a sloping setback area, parallel to Fair Oaks Avenue. The total sign height would be 4'.

¹ The City Council Strategic Planning discussion item was added to the agenda on 1/26/15

- D. A brass or painted metal placard sign to be hung from the sign post standard, three feet wide maximum.

4. Address: 1800 State Street

Project Number: 1771-DRX

Applicant: Bardwell Case & Associates Architects

Project Information:

A request for Design Review Board approval for an unpermitted window and door change out for a 96-apartment unit complex. All the existing windows and doors were replaced. Aluminum windows were changed to vinyl, dual glazed windows.

First Reviewed: 2/3/15

Expires on: 4/3/15

Past: None

Other Reviews: None

DISCUSSION ITEMS	RECOMMENDED ACTION
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5. 4946 Collis Avenue

The prospective applicant is seeking comments on a proposal for a 1,506 sq. ft. addition to an existing 1,128 sq. ft. house. The Design Review Board will only provide comments and will not make any decisions on the proposed project. No decisions or approvals will be made at this time by the DRB. This is a discussion item only

Comment

6. City Council Strategic Planning

The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015. The City Council is soliciting input from the City's Commissions and Committee's related to the respective subject matter areas.

Discuss Goals

Select Liaison

At tonight's meeting, the Commission will: 1) identify one to three "big-picture items" that they would like the Council to consider for the Strategic Planning annual work plan; and 2) designate a liaison from the Commission who will attend the February 7, 2015 Citizens' Seminar. The liaison will be asked to speak to the commission's preferred priorities.

7. Staff Comments

Comment

8. Board Member Comments

Comment

APPROVAL OF MINUTES	RECOMMENDED ACTION
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8. Minutes of the regular meeting of January 6, 2015

Approve

ADJOURNMENT	RECOMMENDED ACTION
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9. Adjourn to the next meeting on March 3, 2015 at 7:00 pm

Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

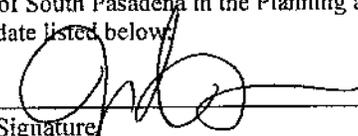
Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California)
City of South Pasadena) SS
County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below.

01/29/2015

Date



Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)