



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees - Regular Meeting
Thursday, December 11, 2014 – 7:00 p.m.
Location: Library Conference Room
(Enter using the Diamond Street Door Access.)

Board Members

Brendan Durrett, President
Edward Pearson, Vice President
Constance Lue, Secretary
Ann Penn, Trustee
Andrew Lippman, Trustee

Call to Order: President Brendan Durrett

Minutes: Review and approve draft minutes of the regular meeting held November 13, 2014.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Action Items:

1. Establishment of a Sub-Committee to review Community Room Fundraising and White Wine policies
2. Approval to Open Library to Public at 3 p.m. on December 16 to allow all Library Staff to attend City Holiday Luncheon
3. Approval of Library Board of Trustees Meeting Schedule for 2015
4. Approval of Library Holiday & Closed Calendar for 2015
5. Proposed Surplus Discard

Discussion Items:

1. Acknowledgement of Brendan Durrett's service to the Library Board of Trustees
2. Draft Exemption Policy for Library Partner Groups who wish to use the Community Room
3. Library Training Day on 12/12/14
4. Library Parking in SPUSD lot
5. Nominating Committee to Select LBT Officers
6. Organizing Committee for Measure L Campaign

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Richard D. Schneider, M.D.
3. **Friends Representative:** Ann Messana
4. **Trustee Liaison to Friends:** Andy Lippman

5. **City Librarian:** Steve Fjeldsted

**PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS
AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

Adjournment:

State of California)
City of South Pasadena) SS
County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: _____ Signature: _____