



**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
PUBLIC FINANCING AUTHORITY/HOUSING AUTHORITY
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 4th DAY OF JUNE 2014, AT 7:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

ROLL CALL

Mayor Khubesrian convened the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority)/Housing Authority (Authority) at 7:35 p.m.

Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Mahmud, and Schneider; and Mayor Pro Tem/Agency/Authority Vice Chair Joe and Mayor/Agency/Authority Chair Khubesrian.

Absent: None.

Other Officials and Staff present: City Clerk Zneimer; City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Adams; Assistant City Manager Straus; Police Chief Miller; Deputy Fire Chief Riddle; Finance Director Batt; Public Works Director Toor; Planning and Building Director Watkins; Community Services Director Pautsch; City Librarian Fjeldsted; Assistant Finance Director Lieu, Senior Planner Mayer; Water Conservation Analyst Figoni, and Chief Deputy City Clerk Hall.

INVOCATION

Mayor Pro Tem Joe presented the invocation.

PLEDGE OF ALLEGIANCE

South Pasadena Police Officer Perez led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

City Attorney Adams reported that at approximately 6:30 p.m., Mayor Khubesian called to order the Closed Session Meeting of the City Council of June 4, 2014. He stated all Councilmembers were present. He stated there was no one from the public wishing to speak on the Closed Session agenda items. He stated Mayor Khubesian recessed the meeting into Closed Session to discuss the following items as listed on the Closed Session Agenda: 3) Labor Negotiations, Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators regarding labor negotiations with the following Employee organizations: Firefighters' Association (FFA); Police Officers' Association (POA); Public Service Employees' Association (PSEA); PSEA-Part Time Unit; Unrepresented Employees: City Manager; Management Employees; City negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, Finance Director David Batt, Assistant Finance Director Pearl Lieu, Richard L. Adams II, City Attorney, and Legal Counsel Adrianna Guzman; and 4) Conference with Legal Counsel – Pending Litigation, Pursuant to Government Code Section 54956.9 (d)(1), Name of case: Mark Nansen, et. al. v. City of South Pasadena, et. al. Case No. BC543533. City Attorney Adams announced there was no reportable action regarding Closed Session Agenda Item Nos. 3 and 4.

2. PRESENTATION ON METRO GOLD LINE GRADE CROSSING EMERGENCY RESPONSE PROTOCOL AND COORDINATION WITH OTHER AGENCIES

Police Chief Miller introduced Anthony Abdalla, Police Sergeant, who presented a PowerPoint presentation and responded to Councilmembers' questions.

Robert Castanon, Rail Operations Superintendent, Los Angeles County Metropolitan Transportation Authority (Metro), responded to Councilmembers' questions.

In response to Mayor Pro Tem Joe's inquiry, City Manager Gonzalez stated he would research whether the City of South Pasadena (City) received a response to a letter sent to Metro regarding the Gold Line Grade Crossing.

Mayor Khubesian introduced Joe Payne, Chair, Festival of Balloons 4th of July Committee, who described the Festival of Balloons 4th of July Poster Contest. Chair Payne said all posters reflected the theme, "The Y... Serving Our Community for 100 Years" and that City Councilmembers judged the finalist entries prior to this evening's Closed Session Meeting. He announced the three 5th Grade winners and stated they would walk in the 4th of July Parade while displaying their posters.

3. PRESENTATION ON HUNTINGTON DRIVE MEDIAN LANDSCAPE IMPROVEMENT PROJECT IN PARTNERSHIP WITH UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

Water Conservation Analyst Figoni introduced the following project partners: Charles Trevino, Board Member, Upper San Gabriel Valley Municipal Water District (USGVMWD); Shane Chapman, General Manager (USGVMWD); Elena Layugan, Water Conservation Coordinator, (USGVMWD); and David Plascencia, Operations Manager, EcoTech Services, Inc.

Water Conservation Analyst Figoni presented a PowerPoint presentation and responded to Councilmembers' questions.

Councilmember Cacciotti requested that a three dimensional design concept be provided.

Board Member Trevino stated that alternative concepts could be considered for the project.

General Manager Chapman indicated that an improved visual rendering could be provided to the City Council.

Kim Hughes, Chair, Natural Resources and Environmental Commission (NREC), provided the reasons why the design was chosen by the NREC. She indicated the NREC selected a simple design that included accessible plants, a colorful palette, and low growing plants in order for residents to easily replicate.

4. COUNCILMEMBERS' COMMENTS (3 MINUTES EACH)

Councilmember Mahmud thanked the South Pasadena Key Club volunteers and residents that participated in the Mulch and Compost Giveaway Event held on May 31, 2014. She indicated the event was successful and requested the City consider increasing the frequency of the event to three or four times a year. She announced a fundraiser sponsored by Moms for Family and Community and Dads Uniting Dads in Education and Service (D.U.D.E.S.) to be held on June 7, 2014, at 7:30 p.m., at 1215 Garfield Avenue, to benefit Burn Quest and "The Place" Teen Center. Councilmember Mahmud reported she was elected at the San Gabriel Valley Council of Government's (SGVCOG) Meeting as one of two SGVCOG's representatives to the Energy and Environment Committee of the Southern California Association of Governments.

Mayor Pro Tem Joe announced the City received five youth worker positions from the Foothill Workforce Investment Board (FWIB) as part of the Summer Youth Employment and Training Program (SYET) at no cost to the City. He indicated the City's participation in the SYET Program was in addition to its participation in the FWIB's At-Risk Youth Employment Program.

Councilmember Schneider had no Councilmember comments.

Councilmember Cacciotti thanked Police Chief Miller and the Police Department for responding to residents on Orange Grove Avenue for installing a changeable speed sign, in addition to a changeable speed sign on Fremont Avenue. He announced the Police Department's annual Torch Run to be held on June 5, 2014. He displayed a photograph of a banner stating "Dig It 710 Tunnel Close the Gap" being displayed by the City of Alhambra on Fremont Avenue. Councilmember Cacciotti thanked the Pasadena Humane Society for assisting with the humane removal of a skunk from his residence and displayed photographs. He displayed a photograph of an economic development meeting held with City staff, the Chamber of Commerce, and a new South Pasadena business owner. He stated that pollworkers at the South Pasadena Middle School polling location for the June 3, 2014, Statewide Direct Primary Election indicated concerns with low lighting, temperature, and restroom facilities. He thanked Water Conservation Analyst Figoni and staff for hosting the Mulch and Compost Giveaway event. He thanked the City Staff for the use of the Arroyo Seco Golf Course for the South Pasadena Educational Foundation's (SPEF) Parti Gras fundraising event. He attended Girl Scout Troop 9331's Lights Out event at Garfield Park held on May 23, 2014. Councilmember Cacciotti thanked Mayor Pro Tem Joe and City Staff for a great Memorial Day Celebration at the War Memorial Building. He thanked NREC and Councilmember Schneider for discussing various important issues at the NREC meeting held on May 27, 2014.

Mayor Khubesrian commented that the 2014 SPEF Parti Gras fundraiser was well done and a great collaboration opportunity with the City. She congratulated Councilmember Schneider on the recent wedding of his daughter. She congratulated all graduating students at all levels and their parents for a successful year. Mayor Khubesrian announced the following events: 1) "Not One More" Postcard Event and Art Installation to be held at SPACE Arts Center on June 8, 2014, from 3:00 p.m. to 5:00 p.m., in response to the incident at Isla Vista, California; 2) Community Autism Awareness Forum and Panel Discussion, hosted by the South Pasadena Kiwanis and South Pasadena Police Department, to be held on June 19, 2014, from 6:30 p.m. to 8:00 p.m.; and 3) League of California Cities Annual Conference and Expo to be held on September 3, 2014, to September 5, 2014, in Los Angeles. She thanked various community coalition groups for hosting the screening of the documentary "Hungry for Change" and the Chamber of Commerce for donating funds to purchase healthy snacks for the event.

5. CITY MANAGER COMMUNICATIONS

City Manager Gonzalez introduced Ian McLendon, third grade student, Marengo Elementary School, who requested to make a presentation regarding his school project.

Speaker McLendon presented petitions signed by the Marengo Elementary School Third Grade Class entitled "Restore the Rialto" to the City Council.

6. REORDERING OF AND ADDITIONS TO THE AGENDA

None.

CONSENT CALENDAR

MOTION: M/S Mahmud/Cacciotti to approve Consent Calendar Item Nos. 7, 8, 9, 10, 11, and 12; and including Prepaid Warrants #183473-183531 in the amount of \$421,991.19, General City Warrants #183532-183634 in the amount of \$248,215.67, and Payroll 05-23-14 in the amount of \$397,420.13 totaling \$1,067,626.99; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$15,238.60 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

- 7. APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 21, 2014 AND THE SPECIAL CITY COUNCIL MEETING OF MAY 28, 2014**
- 8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$421,991.19, GENERAL CITY WARRANTS IN THE AMOUNT OF \$248,215.67 AND PAYROLL IN THE AMOUNT OF \$397,420.13**
- 9. APPROVAL OF RESOLUTION NO. 7349 APPOINTING MAYOR MARINA KHUBESRIAN, M.D., AS THE VOTING DELEGATE, MAYOR PRO TEM ROBERT S. JOE AS THE ALTERNATE VOTING DELEGATE, AND CITY MANAGER SERGIO GONZALEZ AS THE SECOND ALTERNATE VOTING DELEGATE, REPRESENTING THE CITY OF SOUTH PASADENA AT THE 2014 LEAGUE OF CALIFORNIA CITIES' ANNUAL BUSINESS MEETING ON SEPTEMBER 5, 2014, IN LOS ANGELES, CALIFORNIA**
- 10. ADOPTION OF RESOLUTION NO. 7350 APPROVING THE FY 2014-15 ENGINEER'S REPORT DECLARING THE CITY'S INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS AND SETTING A DATE AND TIME FOR A PUBLIC HEARING**
- 11. DISCRETIONARY FUND REQUEST FROM MAYOR PRO TEM JOE IN THE AMOUNT OF \$5,000 FOR THE COMMUNITY EMERGENCY RESPONSE TEAM PROGRAM**
- 12. PURCHASE OF COMPRESSED NATURAL GAS TRUCKS FOR THE PUBLIC WORKS DEPARTMENT**

ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION

None.

PUBLIC COMMENTS

Mayor Khubesian opened the Public Comments section.

Linda Hess, President and Founder, Urban Harvester, announced a fundraising event “an Evening at Fresco” to be held on June 21, 2014, at Fresco Community Market, from 8:00 a.m. to 11:00 p.m. She stated that a humanitarian award would be presented to Councilmember Cacciotti.

Reverend James Steele, Oneonta Congregational Church, announced the community event “Celebration of Families and Remembering Sun Yat-Sen” Festival to be held on June 7, 2014, and June 8, 2014, at Oneonta Congregational Church.

Bianca Richards, South Pasadena Resident, spoke regarding the maintenance of recently planted trees on Fairview Avenue.

City Manager Gonzalez announced the telephone number and City website for residents to contact the Public Works Department for information on tree maintenance.

There being no additional speakers, Mayor Khubesian closed the Public Comments section.

PUBLIC HEARING**13. APPEAL OF A DECISION OF THE CULTURAL HERITAGE COMMISSION TO DENY A REQUEST TO DEMOLISH A DETACHED GARAGE AT 1812 FLETCHER AVENUE AND RESOLUTION NO. 7351 ADOPTING A NEGATIVE DECLARATION AND APPROVING A CERTIFICATE OF APPROPRIATENESS**

Senior Planner Mayer summarized the staff report as part of a PowerPoint presentation and responded to Councilmembers’ questions.

Mayor Khubesian opened the Public Hearing.

There were no speakers and Mayor Khubesian closed the Public Hearing.

Councilmember Schneider noted that the staff report was 214 pages long and commended staff for preparing a thorough report.

MOTION: M/S Mahmud/Cacciotti to overturn a decision of the Cultural Heritage Commission (CHC), adopt a Negative Declaration, and approve a Certificate of Appropriateness to demolish a 298 square foot detached garage for the construction of a new 637 square foot detached garage, including a 196 square foot wood trellis in the rear yard, at 1812 Fletcher Avenue. By roll call vote, the motion passed unanimously. Absent: None.

14. RESOLUTION NO. 7352 ADOPTING A NEGATIVE DECLARATION AND APPROVING AN APPLICATION TO DE-LIST PROPERTY AT 208 GRAND AVENUE FROM THE CULTURAL HERITAGE INVENTORY

Mayor Khubesrian stated that she was not within a 500 foot radius of the project.

Senior Planner Mayer summarized the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

Mayor Khubesrian opened the Public Hearing.

Glen Duncan, South Pasadena Resident, spoke regarding the intent of the City's Cultural Heritage Inventory (Inventory), which is to review changes before they are made. He indicated opposition to the de-listing of the house from the Inventory.

Ellen Pansky, Appellant, commented that she would not modify the front of the house or any of the original characteristics of the home, with the exception of building a second story over the living room. Appellant Pansky indicated she has been trying to get approval for this project for one year and hired the Architect firm Cynthia Bennett and Associates to assist her. She stated the only way for her to build an addition was to request a de-listing from the Inventory. Appellant Pansky stated the house was not an intact example of a Spanish Colonial style home.

There being no additional speakers, Mayor Khubesrian closed the Public Hearing.

In response to Councilmember Cacciotti's inquiry, Senior Planner Mayer stated the owner of 208 Grand Avenue could have appealed the matter in the same way as 1812 Fletcher Avenue. He stated City Council approval of the addition based upon its historic status may have been difficult as it would have required an architectural historian to acknowledge that the addition maintained the historic status of the house. Senior Planner Mayer indicated it would be difficult for an architectural historian to support this finding.

In response to Councilmember Mahmud's inquiry, Senior Planner Mayer explained that if the City initially had all the information uncovered by the architectural historian, the home most likely would not have been included on the Inventory. Senior Planner Mayer confirmed the Design Review Board would review the design for compatibility with the existing structure and neighborhood.

Councilmember Schneider stated the house was beautiful, however; he does not like to disagree with the CHC. He stated that he valued Speaker Duncan's opinion.

In response to Mayor Pro Tem Joe's question, Senior Planner Mayer explained the process to de-list a property from the Inventory. He stated the South Pasadena Municipal Code requires a homeowner to hire an architectural historian to provide additional information regarding the resource that the City does not have. Senior Planner Mayer noted the City was fortunate to have some historical information about the property.

Mayor Khubesrian concurred with Speaker Duncan's comments. She stated broad protection of the City's Inventory was needed, as well as a process for the homeowner to appeal decisions.

Councilmember Mahmud also concurred with Mayor Khubesrian's comments and Councilmember Schneider's aforementioned comments. She stated that errors could be made and it would not be reasonable to limit the homeowner.

MOTION: M/S Mahmud/Cacciotti to adopt a Negative Declaration and approve an application to de-list a Spanish Colonial Revival style home at 208 Grand Avenue from the City of South Pasadena's Cultural Heritage Inventory. By roll call vote, the motion passed unanimously. Absent: None.

ACTION/DISCUSSION

15. APPROVAL OF AGREEMENT WITH CARL WARREN AND COMPANY FOR LIABILITY CLAIMS ADMINISTRATION

Councilmember Mahmud indicated that she provided feedback to staff regarding the agreement.

Mayor Khubesrian thanked Assistant City Manager Straus for his hard work on the project.

Mayor Khubesrian opened the Public Comments section.

There being no public comments, Mayor Khubesrian closed the Public Comments section.

MOTION: M/S Cacciotti/Mahmud to approve the following: 1) An agreement, in substantially the form as attached in the staff report, with Carl Warren and Company to provide Third Party Administration of the City's liability claims as part of the City's move to the California State Association of Counties Excess Insurance Authority for insurance coverage; and 2) Authorize the City Manager to execute the aforementioned agreement on behalf of the City.

16. DIRECTION REGARDING DESIGNATED AND UNDESIGNATED RESERVE LEVELS AND FUNDING FOR CRITICAL PUBLIC SAFETY VEHICLE AND EQUIPMENT REPLACEMENT

Finance Director Batt presented the staff report and responded to Councilmembers' questions.

Mayor Khubesian opened the Public Comments section.

There being no public comments, Mayor Khubesian closed the Public Comments section.

In response to Councilmember Schneider's question, City Manager Gonzalez clarified that funds would be placed into an equipment replacement fund annually, and that some purchases would be made in advance.

In response to Councilmember Schneider's inquiry, City Manager Gonzalez stated that it is difficult to provide an estimate of the cost to expand the South Pasadena Public Library (Library), if the plan is to move forward with relocating the South Pasadena Senior Center (Senior Center) to a central location to be used as a multi-purpose facility. He stated the expansion would likely require many tenant improvements and the purchase of equipment. He indicated a more comprehensive discussion should take place when the City Council is ready to make a decision on the Senior Center; however, he agrees that a designated fund should be established.

Councilmember Cacciotti recommended that \$100,000 be designated for the Library expansion.

Mayor Pro Tem Joe agreed with Councilmember Cacciotti's comment to designate funding for a multi-purpose facility.

Discussion followed among the City Council and staff regarding the location and cost of an Emergency Operations Center (EOC).

City Attorney Adams recommended that City Council continue their discussion regarding the reserves.

A motion was made by Councilmember Cacciotti to approve \$200,000 for an EOC. The motion failed due to a lack of a second by a Councilmember.

CONSENSUS

By consensus, the City Council approved \$50,000 to establish a designated reserve for an EOC.

CONSENSUS

By consensus, the City Council approved a total of \$146,000 to replenish the Facilities and Equipment Fund for the Fire and Police Departments' equipment and vehicle replacement requests, as follows: 1) Lead Fire Engine - \$50,000; 2) Lead Ambulance - \$30,000; 3) Air and Light Unit - \$6,000; 4) Two Police Patrol Vehicles per year - \$60,000.

CONSENSUS

By consensus, the City Council approved a total of \$100,000 to establish a designated reserve for the expansion of the Library.

CONSENSUS

By consensus, the City Council approved additional funding in the amount of \$100,000 from the undesignated reserves for the Arroyo Golf Course/Bike Trail Project, for a revised project total of \$600,000.

CONSENSUS

By consensus, the City Council approved additional funding in the amount of \$118,000 from the undesignated reserves for the Renewable Energy Sources Project, for a revised project total of \$200,000.

CONSENSUS

By consensus, the City Council approved additional funding in the amount of \$150,000 for the Public Works Maintenance Yard/Community Center, for a revised project total of \$500,000.

CONSENSUS

By consensus, the City Council approved \$500,000 from designated reserves for Legal Services, as recommended by staff.

Finance Director Batt indicated the total fund amounts approved by City Council was \$664,000.

CONSENSUS

By consensus, the City Council approved \$664,000 to be transferred from undesignated reserves to fund the aforementioned projects from existing designated reserves and establish new designated reserves.

CONSENSUS

By consensus, the City Council agreed to leave as is the approximately \$500,000 general fund balance.

Mayor Khubesrian commented that the Public Works Department is exploring the purchase of water rights. She noted that if the water rights were to become available, it

would be important to have a sufficient amount of reserves to fund the estimated cost of \$2,000,000.

City Manager Gonzalez stated that the Fiscal Year 2014-15 Budget would be brought back for City Council adoption at the Regular City Council Meeting of June 18, 2014.

ADJOURNMENT

Mayor Khubesrian adjourned the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/Housing Authority at 10:30 p.m.



Evelyn G. Zneimer
City Clerk



Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on June 18, 2014.