



**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
PUBLIC FINANCING AUTHORITY/HOUSING AUTHORITY
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 18TH DAY OF JUNE 2014, AT 7:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

ROLL CALL

Mayor Khubesrian convened the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority)/Housing Authority (Authority) at 7:40 p.m.

Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Mahmud, and Schneider; and Mayor Pro Tem/Agency/Authority Vice Chair Joe and Mayor/Agency/Authority Chair Khubesrian.

Absent: None.

Other Officials and Staff present: City Manager/Agency/Authority Executive Director Gonzalez; Assistant City Attorney/Agency/Authority Counsel Hall Barlow; Assistant City Manager Straus; Police Chief Miller; Deputy Fire Chief Riddle; Finance Director Batt; Public Works Director Toor; Planning and Building Director Watkins; Community Services Director Pautsch; City Librarian Fjeldsted; Assistant Finance Director Lieu, Senior Center Supervisor Torres, Principal Management Analyst Lin, and Chief Deputy City Clerk Hall.

INVOCATION

Councilmember Cacciotti presented the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Cacciotti led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

Assistant City Attorney Hall Barlow reported that at approximately 6:35 p.m., Mayor Khubesian called to order the Closed Session Meeting of the City Council of June 18, 2014. She stated all Councilmembers were present. Councilmember Cacciotti arrived at 6:48 p.m. Assistant City Attorney Hall Barlow indicated there was no one from the public wishing to speak on the Closed Session agenda items. The following items, as listed on the Closed Session Agenda, were discussed: 3) Conference with Legal Counsel – Pending Litigation, Pursuant to Government Code Section 54956.9 (d)(1), Name of case: Mark Nansen, et. al. v. City of South Pasadena, et. al. Case No. BC543533; 4) Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8, Property: Northeast corner of El Centro Street and Mound Avenue (APN 5315-003-901), Agency Negotiators: Assistant City Manager Hilary Straus and Assistant City Attorney Kimberly Hall Barlow and Ken Hira, Economic Consultant; Negotiating Parties: Jonathan Genton, Genton Property Group; Under Negotiation: Price and Terms of Payment; 5) Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8, Property: 1503-1507 El Centro Street (APN 5315-003-903 & 5315-003-904); and Southwest corner of El Centro Street and Edison Lane (APN 5315-003-902), Authority Negotiators: Assistant City Manager Hilary Straus and Assistant City Attorney Kimberly Hall Barlow and Ken Hira, Economic Consultant; Negotiating Parties: Jonathan Genton, Genton Property Group; Under Negotiation: Price and Terms of Payment; and 6) Labor Negotiations, Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators regarding labor negotiations with the following Employee organizations: Firefighters' Association (FFA); Police Officers' Association (POA); Public Service Employees' Association (PSEA); PSEA–Part Time Unit; Unrepresented Employees: City Manager; Management Employees; City negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, Finance Director David Batt, Assistant Finance Director Pearl Lieu, Kimberly Hall Barlow, Assistant City Attorney, and Legal Counsel Adrianna Guzman. Assistant City Attorney Hall Barlow announced that the City Council authorized the defense of contract inspectors in regard to Closed Session Agenda Item No. 3. She announced there was no reportable action regarding Closed Session Agenda Item Nos. 4, 5, and 6.

2. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO THE SOUTH PASADENA HIGH SCHOOL BOYS VOLLEYBALL TEAM FOR BEING NAMED AS THE 2014 CIF SOUTHERN SECTION DIVISION III CHAMPIONS

The South Pasadena High School Boys Volleyball Team was unable to attend. The Certificate of Recognition will be mailed to the team.

3. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO BEVERLY PASSON FOR BEING NAMED AS THE 2014 OLDER AMERICAN OF THE YEAR IN THE CITY OF SOUTH PASADENA

Mayor Khubesrian presented a Certificate of Recognition to Beverly Passon for being named as the 2014 Older American of the Year in the City of South Pasadena.

4. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO CLAUDE GONZALES, SOUTH PASADENA RESERVE POLICE CORPORAL FOR MORE THAN 27 YEARS OF SERVICE TO THE SOUTH PASADENA COMMUNITY

Mayor Khubesrian presented a Certificate of Appreciation to Claude Gonzales, South Pasadena Reserve Police Corporal, for more than 27 years of service to the City of South Pasadena (City) community. Police Chief Miller presented a plaque and badge to Reserve Police Corporal Gonzales. Police Chief Miller introduced Retired Police Sergeant and Supervisor of Reserve Police Officers Joe Lunan, who presented Reserve Police Corporal Gonzales with a plaque.

5. COUNCILMEMBERS' COMMENTS (3 MINUTES EACH)

Mayor Khubesrian announced the passing of Ruby Wood Kerr, former South Pasadena City Clerk, who served as the City Clerk for 16 years. Mayor Khubesrian announced the passing of South Pasadena Residents Ryan Cruz Saldana, age 4, and Noah Langholz, age 21, whose names would be placed in the City's Children's Memorial and Healing Garden. Mayor Pro Tem Joe requested to adjourn this evening's meeting in memory of Ryan Cruz Saldana and Noah Langholz. Mayor Khubesrian requested the following items: 1) Update on the Rialto Theatre; 2) Agendize the Slater case, seconded by Councilmember Cacciotti; and 3) Recognition of Lissa Reynolds and Hope Perello, at a future City Council meeting, for being named by Senator Carol Liu as recipients of the 2014 Women Mean Business Awards, seconded by Councilmember Cacciotti. Mayor Khubesrian reported on the successful "Not One More" Postcard and Art Installation event and that 1,000 postcards were received. In response to Mayor Khubesrian's inquiry, Police Chief Miller provided an update on a future gun buy-back program.

Councilmember Mahmud attended the San Gabriel Valley Council of Governments' Transportation Committee Meeting in which she discovered comments were due for Metro's Short Range Transportation Plan (Plan). She indicated the Plan did not specifically include the SR-710 gap closure. She encouraged residents and surrounding communities to join members of the No 710 Coalition at the 4th of July Festival of Balloons Parade. She announced that parking fees will be charged at the Mission Meridian Village Parking Garage beginning July 1, 2014. Councilmember Mahmud thanked Police Chief Miller and staff from the City Manager's Office for creating online fillable forms.

Councilmember Schneider displayed a flyer announcing an author event “The City of Trees” with Matt Ritter (Author) being held on Saturday, June 21, 2014, at the South Pasadena Public Library (Library) Community Room at 4:00 p.m. He displayed Author Ritter’s book *A Californian’s Guide to the Trees Among Us*.

Councilmember Cacciotti requested the following items: 1) Explore possibility of wind or hydroelectric power at the Garfield Reservoir Project, seconded by Mayor Khubesrian; 2) Update on staff usage of alternative transportation program; 3) Staff research empty lot on Meridian Avenue for zoning and proposed plans for usage; and 4) Send letter to property owner regarding water waste near Ramona Avenue and Huntington Drive. He attended the South Pasadena Little League Challenger Division for children with autism. Councilmember Cacciotti announced the upcoming Public Safety Commission (PSC) and Freeway and Transportation Commission Meetings. Councilmember Cacciotti encouraged residents to attend the commissions’ meetings. Councilmember Cacciotti thanked Police Chief Miller for participating in the annual Law Enforcement Torch Run.

Mayor Pro Tem Joe announced the 2014 Summer Concert Series being held at Garfield Park on the following Sundays: July 6, July 13, July 20, July 27, and August 3, 2014, and displayed a PowerPoint slide.

6. CITY MANAGER COMMUNICATIONS

City Manager Gonzalez provided updates on the sale of the Rialto Theatre and Assembly Bill 1147 (Bonilla), the California Massage Therapy Act. Community Services Director Pautsch displayed a PowerPoint slide for the “South Pasadena Community Center Needs Survey” and encouraged the community to participate in the survey. City Manager Gonzalez announced the City’s mass notification system “Connect South Pasadena” and displayed a PowerPoint slide.

Mayor Khubesrian announced the Community Autism Awareness Forum and Panel Discussion event being held on June 19, 2014, at 6:30 p.m., at the Library.

7. REORDERING OF AND ADDITIONS TO THE AGENDA

None.

CONSENT CALENDAR

Councilmember Mahmud requested that Item No. 15 be removed from the Consent Calendar for separate consideration. Mayor Pro Tem Joe and Councilmember Cacciotti requested that Item No. 14 be removed from the Consent Calendar for separate consideration.

MOTION: M/S Cacciotti/Joe to approve Consent Calendar Item Nos. 8, 9, 10, 11, 12, 13, 16, 17, 18, and 19; and including Prepaid Warrants #183635-183682 in the amount of \$594,576.14, General City Warrants #183683-183834 in the amount of \$481,498.07, and Payroll 06-06-14 in the amount of \$408,814.84 totaling \$1,484,889.05; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$7,672.22 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

- 8. APPROVAL OF THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JUNE 2, 2014 AND THE REGULAR CITY COUNCIL MEETING OF JUNE 4, 2014**
- 9. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$594,576.14, GENERAL CITY WARRANTS IN THE AMOUNT OF \$481,498.07 AND PAYROLL IN THE AMOUNT OF \$408,814.84**
- 10. MONTHLY INVESTMENT REPORTS FOR APRIL 2014**
- 11. ADOPTION OF RESOLUTION NO. 7353 APPROVING THE ANNUAL AUDITOR'S REPORT AND AUTHORIZING THE COLLECTION OF THE LIBRARY SPECIAL TAX FOR FISCAL YEAR 2014-15**
- 12. ADOPTION OF RESOLUTION NO. 7354 DETERMINING AND ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15 IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**
- 13. ADOPTION OF RESOLUTION NO. 7355 IN SUPPORT OF A FOOD WASTE PREVENTION AND RECOVERY EFFORTS IN THE CITY OF SOUTH PASADENA**
- 16. ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR CITY HALL AND MAINTENANCE YARD ROOF COATING PROJECT, AND AUTHORIZATION TO RELEASE RETENTION PAYMENT IN THE AMOUNT OF \$5,187 TO UNIVERSAL COATINGS, INC.**
- 17. AWARD OF CONTRACT IN THE AMOUNT OF \$67,625 TO MCKELVEY CONSTRUCTION FOR THE INFORMATION TECHNOLOGY ROOM REMODEL PROJECT**

18. ADOPTION OF RESOLUTION NO. 7356 AUTHORIZING SIGNATORIES ON A RISK MANAGEMENT CUSOTDIAL BANK ACCOUNT FOR GENERAL LIABILITY CLAIMS ADMINISTRATION

19. ADOPTION OF RESOLUTION NO. 7357 ADJUSTING THE HOURLY RATE OF PAY ON THE SALARY SCHEDULE FOR CERTAIN PART-TIME CLASSIFICATIONS DUE TO THE NEW MINIMUM WAGE ORDER EFFECTIVE JULY 1, 2014

ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION

14. AWARD OF CONTRACT FOR THE CATERED SENIOR MEALS PROGRAM FOR THE SOUTH PASADENA SENIOR CENTER

Senior Center Supervisor Torres responded to Councilmembers' questions and provided clarification on the Senior Meals Program.

Councilmember Cacciotti requested that staff review the nutritionist's certification that is employed by the caterer.

Mayor Pro Tem Joe commended all volunteers for donating their time to the Senior Meals Program, and to Barbara Klein who has been delivering meals since 2003.

MOTION: M/S Khubesrian/Mahmud to award a contract for the Senior Meals Program to Catering Systems Incorporated to provide meals at the South Pasadena Senior Center at \$4.18 per meal for a one year period, with the option of automatic renewal for up to two additional years in, in accordance with Community Development Block Grant Program regulations. By roll call vote, the motion passed unanimously. Absent: None.

15. APPROVAL OF A POLICY GRANTING PRIORITY REGISTRATION TO SOUTH PASADENA RESIDENTS FOR SPECIAL SENIOR CENTER EVENT LUNCHEONS

In response to Councilmember Mahmud's inquiry, Senior Center Supervisor Torres stated it would not pose an issue to provide South Pasadena residents with three days of priority registration for holiday and special luncheons.

MOTION: M/S Khubesrian/Mahmud to adopt a policy as follows: 1) Grant South Pasadena residents three days of priority registration for holiday and special event luncheons offered by the Senior Center (Center); 2) The fourth date of registration will be for all other senior citizens regardless of residency; 3) All participants must be registered with the Center's database; and 4) Reservations will be accepted via telephone and walk-in only. By roll call vote, the motion passed unanimously. Absent: None.

PUBLIC COMMENTS

Mayor Khubesrian opened the Public Comments section.

Steve Stafford, no City indicated, spoke regarding his mother's death and the lack of emergency training of City personnel.

Shlomo Nitzani, South Pasadena Resident, commented on damage to the pavement on the 900 block of Lyndon Street and other street segments. South Pasadena Resident Nitzani questioned the City Council's recent approval of a tree replacement program and not for street repairs.

Linda Hess, Founder, Urban Harvester, thanked the City Council for approving the resolution in support of food waste prevention and recovery efforts in the City. Founder Hess announced Urban Harvester's first annual fundraising event being held on June 21, 2014, at the Fresco Community Market.

There being no additional speakers, Mayor Khubesrian closed the Public Comments section.

ACTION/DISCUSSION**20. APPROVAL OF RESOLUTION NO. 7358 ADOPTING THE FY 2014-15 BUDGET**

Finance Director Batt provided a summary of the FY 2014-15 Budget and responded to Councilmembers' questions.

Mayor Khubesrian opened the Public Comments section.

Harry Lieberman, M.D., Commissioner, PSC, requested that funds be allocated for an Emergency Operations Center (EOC).

Mary Urquhart, Chair, PSC, requested that the City establish a three year budget and allocate \$300,000 for an EOC. Chair Urquhart suggested that \$100,000 be allocated for each budget year.

V. René Daley, Commissioner, PSC, concurred with Chair Urquhart's recommended allocation for the EOC.

Mayor Khubesrian closed the Public Comments section.

Mayor Khubesrian presented and displayed a handout entitled "City of South Pasadena – 2014-15 Budget Summary." She proposed other potential reserve funds be considered.

Discussion followed among the City Council, City Manager Gonzalez, and Finance Director Batt regarding the allocations for designated reserves and other potential reserve designations.

In response to Councilmember Mahmud's inquiry, Ben Wong, Region Manager, Local Public Affairs, Southern California Edison, explained the process for the undergrounding of utilities and that 18 to 24 months of lead time is required. He indicated that undergrounding of utilities affects reliability.

CONSENSUS

By consensus, the City Council approved additional funding from the undesignated reserves in the amount of \$500,000 for the Arroyo Golf Course/Bike Trail Project, for a revised project total of \$1,100,000.

CONSENSUS

By consensus, the City Council approved an additional \$80,000 in General Fund expenditures for the Sidewalk Improvements Project, for a revised project total of \$250,000.

CONSENSUS

By consensus, the City Council approved an additional \$50,000 to establish a designated reserve for an EOC, for a revised project total of \$100,000.

CONSENSUS

By consensus, the City Council approved additional funding in the amount of \$100,000 for the Maintenance Yard/Community Center, for a revised project total of \$600,000.

CONSENSUS

By consensus, the City Council approved additional funding in the amount of \$50,000 for the expansion of the Library, for a revised project total of \$150,000.

CONSENSUS

By consensus, the City Council approved an additional \$100,000 in designated reserves for the Renewable Energy Sources Project, for a revised project total of \$300,000.

CONSENSUS

By consensus, the City Council approved a new designated reserve fund for a Tree Replacement and Management Project in the amount of \$150,000.

CONSENSUS

By consensus, the City Council approved a new designated reserve fund for a Sidewalk Improvement Project in the amount of \$200,000.

CONSENSUS

By consensus, the City Council approved a new designated reserve fund in the amount of \$750,000 for CalTrans vacant lot purchases.

CONSENSUS

By consensus, the City Council approved designated reserves in the amount of \$500,000 for Monterey Road Improvements Project.

CONSENSUS

By consensus, the City Council approved designated reserves in the amount of \$500,000 for wholesale water purchases.

MOTION: M/S Khubesrian/Cacciotti to approve **RESOLUTION NO. 7358** adopting the City of South Pasadena's Fiscal Year 2014-15 Budget with proposed revenues and transfers in from other funds totaling \$56,546,558, and expenditures and transfers out to other funds totaling \$68,041,187, and commitment of General Fund Balance for the following specific purposes: Arroyo Golf Course/Bike Trail, Legal Services, Maintenance Yard/Community Center, Renewable Energy Sources, Retiree Pension Benefits, Retiree Health Benefits, Emergency Operations Center, Library Expansion, Tree Replacement and Management, Sidewalk Improvements, CalTrans Vacant Lot Purchases, Monterey Road Improvements, and Wholesale Water Purchases. By roll call vote, the motion passed unanimously. Absent: None.

21. UPDATE ON MONTEREY ROAD IMPROVEMENT PROJECT

Public Works Director Toor provided the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

Mayor Khubesrian opened the Public Comments section.

Ron Rosen, South Pasadena Resident, stated that he previously submitted correspondence to the City Council. He indicated opposition to the road diet option and traffic microsimulation study.

Kathy Green, South Pasadena Resident, indicated support for the road diet option with protected bike lanes. She suggested more public input be solicited.

Glen Eddy, South Pasadena Resident, indicated that he was a member of the Monterey Road Citizens Advisory Committee (MRCAC). He stated the MRCAC did not reach a consensus regarding the road diet option. He stated there was consensus among the MRCAC to make the road more bicycle and pedestrian friendly.

Shlomo Nitzani, South Pasadena Resident, indicated opposition to the road diet option. He indicated that he would forward a copy of his correspondence to the City Council and newspaper. Resident Nitzani stated that traffic signals are not synchronized and driving

on Monterey Road is challenging. He suggested installation of no parking between 7:15 a.m. and 8:15 a.m. signs at traffic intersections.

There being no additional speakers, Mayor Khubesrian closed the Public Comments section.

Discussion followed among the City Councilmembers and staff regarding the cost of the proposed study, protected bike lanes, impacts of a road diet option, transportation modeling of the whole city, expansion of the scope of the microsimulation study, relocation of utilities, Americans with Disabilities Act compliance, and stacking of vehicles at the Metro Gold Line train tracks.

A motion was made by Mayor Khubesrian and seconded by Councilmember Schneider to approve the road diet option and conduct a microsimulation study in the amount of \$15,000. A substitute motion was then made by Councilmember Cacciotti and accepted by Mayor Khubesrian.

MOTION: M/S Khubesrian/Cacciotti to approve a microsimulation study of the effects of a potential road diet for Monterey Road in the amount of \$17,000; and that this matter be brought back for City Council direction if the cost of the microsimulation study exceeds \$17,000, or additional studies are needed. By roll call vote, the motion passed, 4 ayes, 1 opposed (Mahmud). Absent: None.

REPORTS

22. STRATEGIC PLANNING UPDATE SESSION SUMMARY

City Manager Gonzalez presented the staff report as part of a PowerPoint presentation.

MOTION: M/S Joe/Cacciotti to receive and file the summary report of the Strategic Planning Update Session conducted on February 8, 2014. By roll call vote, the motion passed unanimously. Absent: None.

ADJOURNMENT

Mayor Khubesrian adjourned the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/ Housing Authority at 10:58 p.m. in memory of Ryan Cruz Saldana and Noah Langholz.



Evelyn G. Zneimer
City Clerk



Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on July 2, 2014.