



**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
PUBLIC FINANCING AUTHORITY/HOUSING AUTHORITY
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 21ST DAY OF MAY 2014, AT 7:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

ROLL CALL

Mayor Khubesrian convened the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority)/Housing Authority (Authority) at 7:45 p.m.

Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Mahmud, and Schneider; and Mayor Pro Tem/Agency/Authority Vice Chair Joe and Mayor/Agency/Authority Chair Khubesrian.

Absent: None.

Other Officials and Staff present: City Manager/Agency/Authority Executive Director Gonzalez; Assistant City Attorney/Agency/Authority Counsel Hall Barlow; Assistant City Manager Straus; Police Chief Miller; Deputy Fire Chief Riddle; Finance Director Batt; Public Works Director Toor; Planning and Building Director Watkins; Community Services Director Pautsch; City Librarian Fjeldsted; Assistant Finance Director Lieu, Deputy City Attorney Gerli, Principal Management Analyst Lin, and Chief Deputy City Clerk Hall.

INVOCATION

Mayor Khubesrian presented the invocation.

PLEDGE OF ALLEGIANCE

Mayor Khubesrian led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

Assistant City Attorney Hall Barlow reported that at approximately 6:30 p.m., Mayor Khubesrian called to order the Closed Session Meeting of the City Council of May 21, 2014, with all Councilmembers present, except for Councilmember Cacciotti. Councilmember Cacciotti arrived at approximately 6:55 p.m. There was no one from the public wishing to speak on the Closed Session agenda items. The following items, as listed on the Closed Session Agenda, were discussed: 3) Labor Negotiations, Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators regarding labor negotiations with the following Employee organizations: Firefighters' Association (FFA); Police Officers' Association (POA); Public Service Employees' Association (PSEA); PSEA-Part Time Unit; Unrepresented Employees: City Manager; Management Employees; City negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, Ivy Tsai, Deputy City Attorney, and Legal Counsel Adrianna Guzman; and 4) Personnel Item, Pursuant to Government Code Section 54957(b)(1), Performance Evaluation of City Manager. Assistant City Attorney Hall Barlow announced there was no reportable action on Closed Session Agenda Item Nos. 3 and 4.

2. PRESENTATION OF PROCLAMATION DECLARING MAY 18-24, 2014, AS "PUBLIC WORKS WEEK" IN THE CITY OF SOUTH PASADENA

Mayor Khubesrian presented a Proclamation declaring May 18 through 24, 2014, as "Public Works Week" in the City of South Pasadena (City) to Public Works Project Manager Nevarez, Facilities Maintenance Supervisor Brard, and Acting Parks Supervisor Maravilla.

3. PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE SOUTH PASADENA HIGH SCHOOL ACADEMIC DECATHLON TEAM FOR BEING NAMED AS A TOP 10 PARTICIPANT IN THE 2014 STATEWIDE ACADEMIC DECATHLON

Mayor Khubesrian presented Certificates of Recognition to Oliver Valcorza, Program Director, and the following students: Karen Hsueh, Elise Matsusaka, Symona Stans, Rebecca Bao, John Dullaghan, Benny Feldmann, Oscar Garcia, Daniel Gonzalez, and James Henkels.

4. PRESENTATION OF CERTIFICATES OF RECOGNITION TO OASIS, THE SOUTH PASADENA HIGH SCHOOL VIRTUAL BUSINESS TEAM, FOR BEING NAMED AS THE "2014 NATIONAL BUSINESS PLAN COMPETITION CHAMPIONS"

Mayor Khubesrian presented Certificates of Recognition to Cathy Mason, Program Director and the following students: Chelsea Hong, Michael Ruan, Abigail Schulman, Jason Wang, and Timothy Wong. Rachel Newhall, Virtual Business Team Member, was

unable to attend.

5. COUNCILMEMBERS' COMMENTS (3 MINUTES EACH)

Councilmember Schneider reported that the Library Board of Trustees held a Special Meeting on May 19, 2014, and discussed future plans of the South Pasadena Public Library (Library). He noted that a follow up meeting would be held in the month of June 2014.

Councilmember Mahmud commented on and requested a second for the following items: 1) Recalculate the cost of installing solar panels at the Garfield Reservoir, seconded by Councilmember Cacciotti; and 2) Consideration of a two year tree trimming cycle for palm trees, seconded by Councilmember Cacciotti. Councilmember Mahmud reported that she attended the following meetings: 1) Metro Public Private Partnership Roundtable Meeting on May 13, 2014; 2) SR-710 Stakeholder Outreach Advisory Committee Meeting on May 15, 2014; 3) League of California Cities Legal Conference – Councilmember Mahmud attended at her own expense; and 4) City of South Pasadena Public Works Department Open House event held on May 21, 2014. Councilmember Mahmud reported that the United States Supreme Court recently denied review of the United States Courts for the Ninth Circuit's decision that affirmed a finding that the County of Los Angeles violated the Clean Water Act due to storm water discharge. She noted this court action could result in potential Public Works' projects and possible liability for the City.

Mayor Pro Tem Joe invited residents to attend the 2014 Memorial Day Service on May 26, 2014, from 9:00 a.m. to 9:30 a.m., at the War Memorial Building, and displayed a PowerPoint slide. Mayor Pro Tem Joe requested consideration to designate \$5,000 in discretionary funds to the Community Emergency Response Team Program, seconded by Councilmember Mahmud.

Councilmember Cacciotti requested follow up on the following items: 1) Check liability at City co-sponsored events where alcohol is served; 2) Set up a reserve fund for expansion of the Library into an area that would be vacated by the Senior Center, seconded by Councilmember Schneider; 3) Check speeding concerns on El Centro Street; and 4) Parking concerns on west side of El Centro Street, west of Orange Grove Avenue. Councilmember Cacciotti announced the following events: 1) Daisy Troop #9331 will be hosting a special event to conserve energy on May 23, 2014, at Garfield Park; and 2) Public Safety Commission (PSC) Meetings are held every third Monday at 6:30 p.m. – Councilmember Cacciotti encouraged residents to attend the PSC meetings to voice any concerns. Councilmember Cacciotti thanked Police Chief Miller for outstanding customer service. He attended Community Movie Night at Garfield Park held on May 16, 2014. Councilmember Cacciotti thanked Community Services Director Pautsch and staff for coordinating a great movie night.

Mayor Khubesrian provided an update on Assembly Bill 1147 (AB 1147). She stated AB 1147 would provide the regulatory ability that Cities were seeking. She attended the following events: 1) Ribbon cutting ceremony for the newly opened Massage Envy; 2) Ribbon cutting ceremony for Sirena Pellarolo, Ph.D., Hollistic Health Coach; and 3) Reception at Kidspace Children's Museum Early Childhood Development Center. Mayor Khubesrian requested that a proposal to fund public art be agendized for a future City Council Meeting, seconded by Councilmember Schneider. Mayor Khubesrian announced the following events: 1) Hungry for Change screening and community discussion to be held on May 30, 2014, from 6:00 p.m. to 9:00 p.m., at the Library; 2) Community fundraiser, in conjunction with the South Pasadena Firefighters' Association, to be held on June 7, 2014, at 7:00 p.m., at 1215 Garfield Avenue, to benefit Burn Quest and "The Place" teen center; and 3) South Pasadena Educational Foundation's Annual Parti Gras "A Night in Paris" to be held on May 31, 2014, at 6:30 p.m.

6. CITY MANAGER COMMUNICATIONS

City Manager Gonzalez introduced new employee, Principal Management Anaylst Lin. City Manager Gonzalez announced the South Pasadena Health Fair to be held on May 22, 2014, at the South Pasadena Senior Center, and displayed a flyer.

Mayor Khubesrian announced that Jacqueline Wu, District Representative, Senator Carol Liu's Office, 25th District, was in attendance prior to the start of the meeting and provided Certificates of Recognition to the South Pasadena High School Academic Decathlon Team and Oasis, the South Pasadena High School Virtual Business Team.

7. REORDERING OF AND ADDITIONS TO THE AGENDA

None.

CONSENT CALENDAR

Councilmember Mahmud requested that Item Nos. 13 and 15 be removed from the Consent Calendar for separate consideration. Councilmember Cacciotti requested that Item No. 11 be removed from the Consent Calendar for separate consideration. A request to remove Item No. 14 from the Consent Calendar for separate consideration was made by Pamela Dong, South Pasadena Resident.

MOTION: M/S Cacciotti/Mahmud to approve Consent Calendar Item Nos. 8, 9, 10, 12, and 16; and including Prepaid Warrants #183270-183321 in the amount of \$546,097.03, General City Warrants #183322-183472 in the amount of \$1,123,131.92, and Payroll 05-09-14 in the amount of \$388,345.30 totaling \$2,057,574.25; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$7,821.78 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

- 8. APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 7, 2014**
- 9. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$546,097.03, GENERAL CITY WARRANTS IN THE AMOUNT OF \$1,123,131.92 AND PAYROLL IN THE AMOUNT OF \$388,345.30**
- 10. MONTHLY INVESTMENT REPORTS FOR MARCH 2014**
- 12. AUTHORIZATION FOR A WIRELESS COMMUNICATIONS USE AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF PASADENA AND THE CITY OF SOUTH PASADENA**
- 16. AWARD OF CONSTRUCTION CONTRACT TO E.C. CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THE HAWTHORNE STREET IMPROVEMENT PROJECT**

ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION

- 11. AWARD SOLE SOURCE PURCHASE OF ZOLL CARDIAC MONITOR IN THE AMOUNT OF \$36,063.55 FOR USE ON RESCUE AMBULANCE 81**

In response to Councilmember Cacciotti's question, Deputy Fire Chief Riddle provided background information on the Zoll Cardiac Monitor.

MOTION: M/S Cacciotti/Mahmud to: 1) Authorize the purchase of one cardiac monitor from Zoll Medical Corporation in the amount of \$36,063.55; and 2) Waive bidding requirements and authorize a single sole source purchase pursuant to South Pasadena Municipal Code (SPMC) Section 2.99-29(11)(j). By roll call vote, the motion passed unanimously. Absent: None.

- 13. AWARD OF CONTRACT IN THE AMOUNT OF \$26,100 TO GK & ASSOCIATES FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ORANGE GROVE STREET IMPROVEMENT PROJECT**

In response to Councilmember Mahmud's question, Public Works Director Toor and Assistant City Attorney Hall Barlow provided clarification on the scope of work listed in the agreement.

Resident Dong thanked the City Council for considering the street repairs on Orange Grove Street.

MOTION: M/S Khubesrian/Cacciotti to: 1) Accept a proposal dated December 9, 2013, from GK & Associates for construction management and inspection services for the Orange Grove Street Improvement Project; 2) Reject all other proposals received; and 3) Authorize the City Manager to execute an agreement with GK & Associates for a not-to-exceed amount of \$26,100. By roll call vote, the motion passed unanimously. Absent: None.

15. AWARD OF CONTRACT IN THE AMOUNT OF \$38,995 TO JT ENGINEERING FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE HAWTHORNE STREET IMPROVEMENT PROJECT

In response to Councilmember Mahmud's question, Public Works Director Toor and Assistant City Attorney Hall Barlow provided clarification on the hourly rate indicated on the agreement.

MOTION: M/S Cacciotti/Joe to: 1) Accept a proposal dated April 28, 2013 from JT Engineering for construction management and inspection services for the Hawthorne Street Improvement Project; 2) Reject all other proposals received; and 3) Authorize the City Manager to execute an agreement with JT Engineering for a not-to-exceed amount of \$38,995. By roll call vote, the motion passed unanimously. Absent: None.

14. AWARD OF CONSTRUCTION CONTRACT TO TORO ENTERPRISES, INC., FOR THE CONSTRUCTION OF THE ORANGE GROVE AVENUE STREET IMPROVEMENT PROJECT

Chief Deputy City Clerk Hall stated that Resident Dong previously spoke regarding this item.

MOTION: M/S Cacciotti/Mahmud to: 1) Accept a bid dated April 29, 2014, from Toro Enterprises, Inc., for the construction of the Orange Grove Avenue Street Improvement Project; 2) Reject all other bids received; and 3) Authorize the City Manager to enter into a contract with Toro Enterprises, Inc., for a not-to-exceed amount of \$389,533. By roll call vote, the motion passed unanimously. Absent: None.

PUBLIC COMMENTS

Mayor Khubesrian opened the Public Comments section.

Gina Phelps, Chair, Senior Citizen Commission, thanked the City Council for approving funds to hire two full-time drivers for the Dial-A-Ride Program. She requested a full-time position to assist with Community Center duties.

Thelda Greaves, South Pasadena Resident, spoke regarding traffic safety at the intersection of Orange Grove Avenue and Monterey Road and requested consideration of installation of a traffic signal.

Councilmember Mahmud provided an update on the status of the intersection and indicated that the Public Works Commission (PWC) has reviewed the matter. She stated that a traffic study is currently being conducted.

Public Works Director Toor stated that the traffic study will be brought to the City Council for review.

F. Juanita Boyd, South Pasadena Resident, commented that she was in a vehicle accident at the intersection of Orange Grove Avenue and Monterey Road.

Councilmembers Cacciotti and Schneider requested that temporary parking restrictions be installed at the intersection and further review be conducted.

John Chichester, South Pasadena Resident, commented on behalf of himself and the surrounding property owners, regarding a child center that will be built on the property of the Oneonta Congregational Church. He expressed concern that the child center will affect his quality of life. He indicated he did not attend the public hearing held by the Planning Commission.

City Manager Gonzalez provided an update on the child center matter and that a meeting would be scheduled with the homeowners.

Barbara Eisenstein, South Pasadena Resident, spoke regarding the South Pasadena Nature Park. She expressed concern regarding recent plant vandalism. She contacted the Public Works and Police Departments.

Maureen Whitman, South Pasadena Resident, commented regarding the condition of Collis Avenue. She provided photographs of the street condition and requested consideration of a handicapped curb.

Odom Stamps, Board Member, Chamber of Commerce (Chamber), commented on behalf of Scott Feldman, Chamber President. Board Member Stamps requested consideration of funding for the Chamber of Commerce marketing program.

Walter Zooli, South Pasadena resident, commented regarding the Chamber. He indicated support of the Chamber's activities and that his membership has benefited his business.

There being no additional speakers, Mayor Khubesian closed the Public Comments section.

ACTION/DISCUSSION

16a. DISCUSSION AND DIRECTION REGARDING POTENTIAL RESTRICTIONS TO MOBILE AND OFF PREMISE ADVERTISING

Deputy City Attorney Gerli presented a summary of the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

In response to Mayor Pro Tem Joe's inquiry, Police Chief Miller provided a summary of the Police Department's actions in relation to parking citations.

Mayor Khubesian opened the Public Comments section.

Margaret Finnegan, South Pasadena Resident, indicated support for mobile advertising parking regulations to prevent offensive advertising in the City.

Carrie Adrian, South Pasadena Resident, indicated support for mobile advertising parking regulations to prevent offensive advertising in the City.

Mayor Khubesian closed the Public Comments section.

Discussion followed among the City Council and staff regarding various parking restriction options.

MOTION: M/S Khubesian/Cacciotti to approve staff's recommendation as follows: 1) Revise City of South Pasadena ordinance to match the Cities of Burbank and Los Angeles; 2) Direct staff and the City Attorney's Office to explore options such as parking regulations amendments, adult business research, content-based commercial restrictions, provision limiting vehicle signs to vehicles used for the business rather than primarily as advertising; and 3) Prepare letters to the Offices of Senator Carol Liu and Assemblymember Chris Holden to request an opinion from the Attorney General's Office regarding the Vehicle Code. By roll call vote, the motion passed unanimously. Absent: None.

17. DIRECTION REGARDING PROPOSED BUDGET EXPENDITURES FOR FISCAL YEAR 2014-15

City Manager Gonzalez provided the staff report as part of a PowerPoint presentation.

Councilmember Schneider discussed the Supplemental Request for the Tree Replacement Program. He indicated that approximately 1,700 to 1,800 trees would be replaced over

the next five years. He recommended that spending \$200,000 per year, for the next five years, was a worthwhile investment to protect the City's \$55 million asset value. Councilmember Schneider requested a site selection plan and tree selection plan be prepared by the Public Works Department.

Mayor Khubesrian opened the Public Comments section.

Bianca Richards, South Pasadena Resident, requested clarification regarding the Finance Department's request for a Management Assistant position.

City Manager Gonzalez explained the Management Assistant position would not be responsible for water billing issues. He stated the position would be responsible for reviewing substantial contracts and accounts, and would work with Global Water on related issues.

There being no additional speakers, Mayor Khubesrian closed the Public Comments section.

Councilmember Cacciotti indicated support for the request for a Management Assistant position in the Finance Department. He requested that all contracts be reviewed by the proposed position.

In response to Councilmember Mahmud's question, Public Works Director Toor explained that \$200,000 is the annual budget for annual tree trimming. He stated routine maintenance is completed on a four year cycle.

City Manager Gonzalez indicated the Supplemental Request for \$200,000 for the Tree Replacement Program that would replace 100 City trees that are deceased or dying, and the purchase of 300 City trees at new locations.

Councilmember Mahmud requested that palm trees be trimmed every two years.

Public Works Director Toor indicated it would cost an additional \$30,000 to add palm tree trimming on a two year cycle.

CONSENSUS

By consensus, the City Council agreed to approve a Management Assistant Position for Water Billing and Special Projects for the Finance Department.

CONSENSUS

By consensus, the City Council agreed to a five year Tree Replacement Program.

CONSENSUS

By consensus, the City Council agreed to transfer \$50,000 from the Dog Park Project General Fund Supplemental Request to the Sidewalk Repair Project

General Fund Supplemental Request, for a revised Sidewalk Repair Project total of \$170,000.

CONSENSUS

By consensus, the City Council approved the Supplemental Requests from Other Funds and Undesignated Funds, on page 10 and 11 of the PowerPoint presentation and to research funding sources for the following items: 1) Public Works Department Parks and Tree Maintenance Supervisor Vehicle Replacement – CNG Truck; and 2) Planning Department General Plan Update.

City Manager Gonzalez stated that a comprehensive vehicle and equipment replacement plan funded from reserves would be discussed at a future City Council meeting.

CONSENSUS

By consensus, the City Council approved the Council Chambers Update Design General Fund Supplemental Request with the inclusion of art as part of the design.

CONSENSUS

By consensus, the City Council approved the following proposed Street Projects for FY 2014-15: 1) Collis Avenue (Hill Drive to cul-de-sac); 2) Hill Drive (Hanscom Drive to Harriman Avenue); 3) Chelton Way (240 feet south of Ashbourne Drive to Oak Street); 4) El Centro Street – Prepare street design from Pasadena Avenue to Meridian Avenue and budget funds for construction from Pasadena Avenue to Orange Grove Avenue with additional streets to be added based upon bids received.

Discussion followed among the City Council and staff regarding street issues, including potholes and water pooling, on Arroyo Drive.

CONSENSUS

By consensus, the City Council approved street and bicycle markings on El Centro Street, independently from the FY 2014-15 Street Projects list.

CONSENSUS

By consensus, the City Council did not approve the following proposed Street Projects for FY 2014-15: 1) Fletcher Avenue (Huntington Drive to Alhambra Road); and 2) Harriman Avenue (Collis Avenue to cul-de-sac).

CONSENSUS

By consensus, the City Council approved the proposed FY 2014-15 Citywide Street Name Sign Replacement Project in the amount of \$50,000, and the Pavement Management System Update Project in the amount of \$50,000.

CONSENSUS

By consensus, the City Council did not approve the following proposed Street Projects for FY 2014-15: 1) Huntington Drive/Court Avenue Overhead Pedestrian Warning Lights; 2) Grevelia Street (Fair Oaks Avenue to Stratford Avenue); and 3) Pine Street (Meridian Avenue to Huntington Drive).

Mayor Khubesrian called a recess at 11:22 p.m. Mayor Khubesrian reconvened the City Council meeting at 11:28 p.m.

Mayor Khubesrian suggested that a separate discussion of the reserves be held at a future City Council Meeting.

City Manager Gonzalez stated the discussion of the vehicle and equipment replacement plan, general reserves, and addition of new designated reserves, would be completed at the Regular City Council Meeting of June 18, 2014.

ADJOURNMENT

Mayor Khubesrian adjourned the Regular Meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/ Housing Authority at 11:31 p.m.


Evelyn G. Zneimer
City Clerk


Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on June 4, 2014.