



**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
PUBLIC FINANCING AUTHORITY/HOUSING AUTHORITY
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 9TH DAY OF APRIL, 2014 AT 7:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

ROLL CALL

Mayor Khubesrian convened the Special Meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority)/Housing Authority (Authority) at 7:40 p.m.

Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Mahmud, and Schneider; Mayor Pro Tem/Agency/Authority Vice Chair Joe; and Mayor/Agency/Authority Chair Khubesrian.

Absent: None.

Other Officials and Staff present: City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Adams; City Treasurer Pia; Assistant City Manager Straus; Police Chief Miller; Finance Director Batt; City Librarian Fjeldsted; Public Works Director Toor; Planning and Building Director Watkins; Community Services Director Pautsch; Water Conservation Analyst Figoni; Grants Analyst Perkosky; and Chief Deputy City Clerk Hall.

INVOCATION

Councilmember Cacciotti presented the invocation.

PLEDGE OF ALLEGIANCE

Girl Scout Daisy Troop #6871 led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

City Attorney Adams reported that at 6:40 p.m., Mayor Khubesrian called to order the Closed Session Meeting of the City Council of April 9, 2014, with all Councilmembers present. City Attorney Adams reported there was no one from the public wishing to speak on the Closed Session agenda items. He stated Mayor Khubesrian recessed the meeting into Closed Session to discuss the following items as listed on the Closed Session Agenda: 3) Labor Negotiations, Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators regarding labor negotiations with the following Employee organizations: Firefighters' Association (FFA); Police Officers' Association (POA); Public Service Employees' Association (PSEA); PSEA- Part Time Unit; Unrepresented Employees: City Manager; Management Employees; City negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, Finance Director David Batt, Assistant Finance Director Pearl Lieu, and City Attorney Richard L. Adams II; and 4) Personnel Item, Pursuant to Government Code Section 54957 (b) (1), Performance Evaluation of City Manager. City Attorney Adams announced there were no reportable actions on Closed Session Agenda Item Nos. 3 and 4.

2. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO FORMER MAYOR FLETCHER SWAN FOR THE DONATION OF HISTORICAL ARTIFACTS AND PHOTOGRAPHS OF THE SOUTH PASADENA SANTA FE DEPOT FOR AN UPCOMING SOUTH PASADENA LIBRARY EXHIBIT

Mayor Khubesrian presented a Certificate of Appreciation to Former Mayor Fletcher Swan for his donation of historical artifacts and photographs of the South Pasadena Santa Fe Depot to the South Pasadena Library Exhibit.

3. PRESENTATION OF CERTIFICATES OF RECOGNITION TO KRISTEN DUBÉ AND DONNA POTTS FOR BEING NAMED AS 2013 LIBRARY CO-VOLUNTEERS OF THE YEAR

Mayor Khubesrian presented a Certificate of Recognition to Kristen Dubé for being named as 2013 Library Co-Volunteer of the Year. Co-Volunteer of the Year Donna Potts was not present.

4. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO THE SOUTH PASADENA CHINESE-AMERICAN CLUB ON ITS 25TH ANNIVERSARY AND SERVICE TO THE SOUTH PASADENA COMMUNITY

Mayor Khubesrian presented a Certificate of Recognition to Jeannie Chiu, President, South Pasadena Chinese-American Club (SPCC) for its 25th Anniversary and service to the South Pasadena community. Mayor Khubesrian also announced SPCC's annual fundraising event to be held on Saturday, April 19, 2014.

5. PRESENTATION OF A PROCLAMATION DECLARING MAY 2014, AS “MENTAL HEALTH AWARENESS MONTH” IN THE CITY OF SOUTH PASADENA

Mayor Khubesrian presented a Proclamation declaring May 2014, as “Mental Health Awareness Month” in the City of South Pasadena (City) to Amber Flores, Member of South Pasadena Girl Scout Troop #9491.

6. PRESENTATION OF A PROCLAMATION DECLARING APRIL 22, 2014, AS “EARTH DAY” IN THE CITY OF SOUTH PASADENA

Mayor Khubesrian presented a Proclamation declaring April 22, 2014, as “Earth Day” in the City of South Pasadena to Barbara Eisenstein. Kim Hughes, Chair, Natural Resources and Environmental Commission (NREC), also recognized Ms. Eisenstein.

7. COUNCILMEMBERS’ COMMENTS (3 MINUTES EACH)

Councilmember Mahmud thanked Public Works Director Toor for trimming the Palm trees on Oak Avenue. She requested staff follow up on the following items : 1) Trim Palm trees on Fletcher Avenue and Wayne Avenue, and throughout the City; and 2) A report on the failure of a Southern California Edison (SCE) electrical conductor. Councilmember Mahmud noted her attendance at the South Pasadena Rotary Club’s fundraising event “A Taste of South Pasadena” on Sunday, April 6, 2014.

Councilmember Schneider announced the Special Library Board of Trustees Meeting to be held on Wednesday, April 16, 2014 at 7:00 p.m. He stated there would be a discussion of the Library Operational Study conducted by Consultant Joan Frye Williams.

Councilmember Cacciotti requested staff follow up on the following items: 1) A status report on the disposition of the Caltrans’ properties located on the SR-710 route, seconded by Councilmember Mahmud; 2) A report on the status of the natural gas pipe lines operating throughout the City, seconded by Mayor Khubesrian; 3) Tree leaning in median on Fair Oaks Avenue, north of Columbia Street; 4) Tree leaning in median at 710 Fair Oaks Avenue; and 5) Oak tree missing (stub) in median at 424 Fair Oaks Avenue. Councilmember Cacciotti thanked Public Works Director Toor and staff for repairing street lights and telephone poles that he reported.

Mayor Pro Tem Joe noted his attendance at the Senior Citizens’ Prom “A Night in Italy” held on March 21, 2014, and displayed a PowerPoint presentation. He thanked the Youth Commission and Senior Citizen Commission for bringing the two generations together. Mayor Pro Tem Joe announced the following events: 1) Spring Eggstravaganza to be held on Saturday, April 19, 2014, at Garfield Park from 12:00 p.m. to 2:00 p.m.; and 2) Relay for Life to be held on April 26 and 27, 2014, at Orange Grove Park.

Mayor Khubesrian commented on the failure of the SCE electrical conductor that affected the Gold Line and impacted traffic. She would like the City to focus on ways to lessen the impact on traffic, address safety issues, and decrease outages. Mayor Khubesrian received positive feedback from Stephani Ehrlich, Member, Youth Commission, regarding the Senior Citizens' Prom. She noted that the City will provide information to residents on how to report street repairs. Mayor Khubesrian announced that she would be attending the upcoming Southern California Association of Governments' Regional Conference and General Assembly to be held on May 1 and 2, 2014. Mayor Khubesrian also stated that she met with Geoff Yantz, new Superintendent of the South Pasadena Unified School District.

Councilmember Schneider requested that the Public Works Department replace missing trees in the medians on Orange Grove Avenue between Columbia Street and the I-110 Freeway.

Councilmember Cacciotti displayed a flyer on the overhead projector regarding the Electric Lawn Mower Exchange Program, sponsored by the South Coast Air Quality Management District and the California Air Resources Board. He indicated that residents could trade in their old, operable, gas-powered lawn mower and replace it with a high-performance electric mower. He displayed an electric lawn mower and provided a demonstration on how it works.

8. CITY MANAGER COMMUNICATIONS

City Manager Gonzalez announced the upcoming Community Budget Meeting to be held on Wednesday, April 16, 2014, at 6:30 p.m. He informed residents to report all service requests for matters such as street repairs and tree trimming to the Public Works Department through the City's website.

City Treasurer Pia announced the Community Document Shredding Day to be held on Saturday, April 19, 2014, at the South Pasadena Unified School District's parking lot, from 10:00 a.m. to 2:00 p.m.

9. REORDERING OF AND ADDITIONS TO THE AGENDA

None.

CONSENT CALENDAR

Councilmember Mahmud requested that Item Nos. 10, 13, and 14 be removed from the Consent Calendar for separate consideration. Councilmember Cacciotti requested that Item No. 14 be removed from the Consent Calendar for separate consideration.

MOTION: M/S Cacciotti/Joe to approve Consent Calendar Item Nos. 11, 12, and 15; and including Prepaid Warrants #182621-182693 in the amount of \$2,047,529.40, General City Warrants #182694-182893 in the amount of \$900,974.02, and Payroll 03-28-14 in the amount of \$382,153.57, totaling \$3,330,656.99; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$157,436.36 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

11. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$2,047,529.40, GENERAL CITY WARRANTS IN THE AMOUNT OF \$900,974.02 AND PAYROLL IN THE AMOUNT OF \$382,153.57

12. APPROVAL OF RESOLUTION NO. 7341 ADOPTING AMENDMENT NUMBER TWO TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE PUBLIC SERVICE EMPLOYEES' ASSOCIATION – PART TIME UNIT AND THE CITY OF SOUTH PASADENA

15. ADOPTION OF RESOLUTION NO. 7342 INITIATING THE PROCEEDINGS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2014-15 LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT

ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION

10. APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 19, 2014

Councilmember Mahmud requested a revision to the March 19, 2014, Regular City Council Meeting Minutes, on page 26, as follows: Councilmember Mahmud recommended that the City Council *either* consider mandatory, minimum levels of water conservation percentages and refer the ordinance back to the Natural Resources and Environmental Commission (NREC), *or consider their deletion*.

MOTION: M/S Mahmud/Cacciotti to approve the March 19, 2014, Regular City Council Meeting Minutes with the aforementioned revision. By roll call vote, the motion passed unanimously. Absent: None.

13. DISCRETIONARY FUND REQUEST FROM MAYOR KHUBESRIAN IN THE AMOUNT OF \$500 FOR THE PLACE TEEN CENTER

Councilmember Mahmud indicated her request to remove Item No. 13 from the Consent Calendar for separate consideration was an oversight.

MOTION: M/S Mahmud/Cacciotti to approve request by Mayor Khubesrian designating \$500 of discretionary funds for “The Place” Teen Center. By roll call vote, the motion passed unanimously. Absent: None.

14. AWARD CONTRACT IN THE AMOUNT OF \$36,437.40 TO GALPIN MOTORS FOR PURCHASE OF 2014 FORD FUSION ENERGI SE FOR DEPUTY FIRE CHIEF STAFF VEHICLE USING AB 2766 SUBVENTION FUNDS

In response to Councilmember Cacciotti’s question, Grants Analyst Perkosky provided information on the fuel savings and charging capacity.

MOTION: M/S Cacciotti/Mahmud to approve Award of Contract in the amount of \$36,437.40 to Galpin Motors for purchase of 2014 Ford Fusion Energi SE for Deputy Fire Chief Staff vehicle using AB 2766 Subvention funds. By roll call vote, the motion passed unanimously. Absent: None.

PUBLIC COMMENTS

Mayor Khubesrian opened the Public Comments section of the meeting.

Robert Wagner, South Pasadena resident, offered his assistance in renovating the Rialto Theatre and suggested it be used for community movie events and senior housing.

Mayor Khubesrian requested a status report on the Rialto Theatre, seconded by Councilmember Cacciotti.

Kim Hughes, Chair, NREC, provided an update on the NREC’s recent discussion of trees and their proper care. She noted the audio discussion from the meeting is available on the City’s website. Chair Hughes stated that presentations were made by West Coast Arborists, SCE, and the Public Works Department at the NREC Meeting. She indicated that SCE also provided a tree trimming schedule.

Ben Wong, Region Manager, Local Public Affairs, SCE, provided the latest version of the Emergency Communication Information Field Guide to the City Council. He also provided information on how the public can access outage information through SCE’s website, mobile applications, and social media websites.

Diane Alari, South Pasadena resident, stated she sent correspondence to the City Council regarding the receivership of her property. She requested the receivership to her property be released.

There being no additional speakers, Mayor Khubesian closed the Public Comments section.

PUBLIC HEARING

16. ADOPTION OF AN INTERIM URGENCY ORDINANCE PURSUANT TO GOVERNMENT CODE SECTION 65858, EXTENDING A CITYWIDE MORATORIUM ON THE ESTABLISHMENT OR EXPANSION OF MASSAGE ESTABLISHMENTS

Deputy City Attorney Gerli presented the staff report and responded to Councilmembers' questions.

Mayor Khubesian opened the Public Hearing.

Carrie Adrian, South Pasadena resident, indicated support for the adoption of the urgency ordinance, extending a moratorium on the establishment of massage establishments.

There being no additional speakers, Mayor Khubesian closed the Public Hearing.

Chief Deputy City Clerk Hall presented and read by title AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTED PURSUANT TO GOVERNMENT CODE SECTION 65858 EXTENDING A CITYWIDE MORATORIUM ON THE ESTABLISHMENT OR EXPANSION OF MASSAGE ESTABLISHMENTS.

MOTION: M/S Cacciotti/Joe to adopt an interim urgency ordinance extending the moratorium on the establishment or expansion of massage establishments in the City of South Pasadena (City), for an additional twenty-two (22) months and fifteen (15) days, pursuant to California Government Code Section 65858(b). The motion passed by the following roll call vote:

AYES: Cacciotti, Joe, Mahmud, Schneider, and Mayor Khubesian

NOES: None

ABSENT: None

ABSTAIN: None

ACTION/DISCUSSION**17. APPROVAL TO HIRE CONSULTANT TO CONDUCT A FEASIBILITY STUDY FOR A POSSIBLE COMMUNITY CENTER IN SOUTH PASADENA AND APPROPRIATE ADDITIONAL PARK IMPACT FEES FOR THE STUDY**

Community Services Director Pautsch presented the staff report and responded to Councilmembers' questions.

Mayor Khubesian opened the Public Comments section.

There being no speakers, Mayor Khubesian closed the Public Comments section.

MOTION: M/S Cacciotti/Joe to approve the following: 1) Contract with ICG, Inc., subject to the approval of the City Attorney; 2) Authorization of City Manager to execute the contract; and 3) Appropriation of an additional \$25,000 from Park Impact Fees for project. By roll call vote, the motion passed unanimously. Absent: None.

18. DIRECTION REGARDING A FEE WAIVER REQUEST FOR THE USE OF THE SENIOR CENTER KITCHEN BY "THE PLACE" TEEN CENTER

Community Services Director Pautsch presented the staff report and responded to Councilmembers' questions.

Councilmember Mahmud recommended that an additional guideline be added to the "Use of the Premises for the Teen Center," page 195, as follows: If the above rules are not observed, the City reserves the right to terminate "The Place's" use of the facility.

Mayor Khubesian opened the Public Comments section.

Natasha Prime, Executive Director, "The Place" Teen Center, in response to Mayor Pro Tem Joe's question, stated that a maximum of five teenagers would participate in each cooking class.

There being no additional speakers, the Public Comments section was closed.

MOTION: M/S Mahmud/Cacciotti to approve a fee waiver request by "The Place" Teen Center for the use of the Senior Center kitchen. By roll call vote, the motion passed unanimously. Absent: None.

19. DIRECTION REGARDING THE USE OF RULE 20A FUNDS FOR THE UNDERGROUND UTILITY DISTRICT IN GARFIELD PARK

Public Works Director Toor summarized the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

Regional Manager Wong provided clarification on the available allocation balance, which includes up to four years of mortgaging future allocation dollars. He stated the rules, under the California Public Utilities Commission (CPUC), only allow up to five years of mortgaging at the time project construction starts.

Mayor Khubesian opened the Public Comments section.

There being no speakers, Mayor Khubesian closed the Public Comments section.

Discussion followed among the City Council and staff regarding use of 20A funds, voltage of transmission lines, SCE easements, and impediments to public access.

Councilmember Mahmud inquired if alternative recommendations, within the \$2.7 million allocation that has accumulated thus far, have been considered.

City Manager Gonzalez explained that the City Council reviewed other undergrounding districts and completed some projects with the middle school. He stated that staff felt this was the most viable undergrounding district as it is a highly used area for recreation. He noted that a year and a half ago, the City Council designated this area as an undergrounding district.

Councilmember Schneider inquired if a variance could be obtained from the CPUC.

Public Works Director Toor stated he discussed this matter in depth with SCE staff. He was informed that other agencies did request a variance, however, they were not successful. He stated the City would need to approach the CPUC to request a variance.

Mayor Khubesian made a motion to approve undergrounding the power lines in Garfield Park from Grevelia Street to Hope Street.

Councilmember Cacciotti clarified the motion. He stated the boundaries would be from Grevelia Street, at the north terminus of Garfield Park, to south Hope Street, on the western portion.

Councilmember Schneider indicated support for the motion, however, he felt the project would not be aesthetically pleasing and would create problems if the remainder was completed at a future time.

Councilmember Schneider requested an amendment to Mayor Khubesrian's motion. He recommended that the City request from the CPUC a seven and a half year variance to allow the funds to accumulate to repay the City.

Regional Manager Wong stated he would inquire with the Rule 20A Division on the process to file an appeal with the CPUC and speak with his management.

Councilmember Cacciotti clarified that correspondence with the CPUC would preclude any litigation.

Mayor Khubesrian and Councilmember Mahmud accepted Councilmember Cacciotti's amendment.

Mayor Pro Tem Joe requested that a letter also be sent to Senator Carol Liu's Office.

MOTION: M/S Khubesrian/Mahmud to approve the use of Rule 20A funds for the purpose of undergrounding Southern California Edison power lines in Garfield Park from Grevelia Street to Hope Street; and request from the California Public Utilities Commission a seven and a half year variance to allow the City's Rule 20A allocation balance to accumulate to reimburse the City. By roll call vote, the motion passed unanimously. Absent: None.

20. CONSIDERATION OF A RESOLUTION TO EXPAND MEMBERSHIP OF THE AD HOC DOWNTOWN PROJECT ADVISORY COMMITTEE TO INCLUDE A REPRESENTATIVE FROM THE SOUTH PASADENA ARTS COUNCIL

Assistant City Manager Straus presented the staff report and responded to Councilmembers' questions.

Mayor Khubesrian opened the Public Comments section.

Howard Spector, Director, South Pasadena Arts Council, provided a summary of his qualifications and accepted the nomination to serve as a member of the Ad Hoc Downtown Project Advisory Committee (AHD PAC).

Mayor Khubesrian closed the Public Comments section.

MOTION: M/S Mahmud/Joe to approve 1) Expansion of the membership of the Ad Hoc Downtown Project Advisory Committee; 2) Adopt an updated **Resolution No. 7343**; and 3) Appoint Howard D. Spector to the AHD PAC as the representative from the South Pasadena Arts Council. By roll call vote, the motion passed unanimously. Absent: None.

**21. AUTHORIZE A LETTER OF SUPPORT FOR ASSEMBLY BILL 2201
RELATING TO U.S. SELECTIVE SERVICE SYSTEM**

Chief Deputy City Clerk Hall presented the staff report and responded to Councilmembers' questions.

MOTION: M/S Mahmud/Cacciotti to authorize a letter of support to be signed by Mayor Khubesrian, for Assembly Bill 2201, relating to U.S. Selective Service System, to Senator Carol Liu and Assemblymember Chris Holden. By roll call vote, the motion passed unanimously. Absent: None.

**22. DIRECTION REGARDING AMENDING THE SOUTH PASADENA
MUNICIPAL CODE CHAPTER 31.48 LANDSCAPING STANDARDS –
PARKWAY IMPROVEMENTS**

Water Conservation Analyst Figoni summarized the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

In response to Councilmember Mahmud's question, City Manager Gonzalez indicated that the Public Works Commission (PWC) and Cultural Heritage Commission (CHC) would need to review the ordinance if synthetic turf was being considered.

Planning and Building Director Watkins stated the option of matching the front lawn portion with the parkway would require a zoning code amendment. He indicated the parkway ordinance does not need to be reviewed by the Planning Commission (PC).

Chair Hughes, NREC, commented that the NREC discussed the topic of synthetic turf in depth and it was a contentious issue.

There being no additional speakers, Mayor Khubesrian opened the Public Comments section.

Werner Hintzen, South Pasadena resident, commented on the City's authority to require residents to maintain the parkway in front of their residences. He stated there was a height limit of twelve inches for items in the parkway.

Mayor Khubesrian closed the Public Comments section.

Discussion followed among the City Council and staff regarding the public right-of-way, maintenance of the parkway, and environmental aspects regarding synthetic turf.

Mayor Khubesrian recommended that the CHC, PWC, and PC review all aspects of synthetic turf and provide direction.

Councilmember Mahmud recommended that an amended parkway ordinance, excluding synthetic turf, be brought back for City Council consideration.

MOTION: M/S Cacciotti/Mahmud to initiate an amendment to the South Pasadena Municipal Code (SPMC) Chapter 31.48, *Landscaping standards – parkway improvements*, excluding synthetic turf, for City Council consideration. By roll call vote, the motion passed unanimously. Absent: None.

ADJOURNMENT

Mayor Khubesrian adjourned the Special Meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/ Housing Authority at 10:35 p.m.



Evelyn G. Zneimer
City Clerk



Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on April 23, 2014.