

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC
FINANCING AUTHORITY OF THE CITY OF SOUTH PASADENA
CONVENED THIS 20TH DAY OF NOVEMBER, 2013 7:33 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

**ROLL CALL, INVOCATION,
PLEDGE OF ALLEGIANCE**

Mayor Schneider convened the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) at 7:33 p.m. City Clerk/Agency/ Authority Secretary Kilby called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Joe and Putnam; Mayor Pro Tem/Agency/Authority Vice Chair Khubesrian; and Mayor/Agency/Authority Chair Schneider. Absent: None. Other Officials present: City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Adams; City Treasurer Pia; Police Chief Miller; Fire Chief Wallace; Finance Director Batt; City Librarian Fjeldsted; Community Services Director Pautsch; Public Works Director Toor; Planning and Building Director Watkins; Assistant Planner Vizcarra; and City Clerk Kilby.

Mayor Schneider offered the invocation and led the Pledge of Allegiance.

**CLOSED SESSION
ANNOUNCEMENTS — A
CLOSED SESSION AGENDA
HAS BEEN POSTED
SEPARATELY**

City Attorney Adams said that at approximately 6:30 p.m., the City Council recessed into Closed Session to discuss the items on the Closed Session agenda. He said one item was conference with legal counsel—pending litigation, allowed into Closed Session pursuant to Government Code Section 54956.9(d)(1), City of South Pasadena v. Federal Highway Administration. Another item, he said, was a personnel item, allowed into Closed Session pursuant to Government Code Section 54957(b)(1), performance evaluation of City Attorney. He said the City Council took no reportable actions on either item and that all members of the City Council were present.

**SOUTH PASADENA TOUR-
NAMENT OF ROSES COM-
MITTEE ANNUAL FLOAT
FUNDRAISER DRAWING**

Mayor Schneider introduced Ted Shaw, South Pasadena Tournament of Roses Committee, who announced that the winning tickets would be drawn tonight for the Ultimate Tournament of Roses Ex-

FOR THE ULTIMATE TOURNAMENT OF ROSES EXPERIENCE: 1ST PRIZE - FOUR VIP ROSE BOWL GAME TICKETS; 2ND PRIZE - FOUR VIP ROSE PARADE TICKETS; AND 3RD PRIZE - \$300

perience. He introduced Alan Vlacich, Chair, Ticket Sales for the Committee, who made remarks and invited Mayor Schneider to draw the winning tickets. Winners were Packy Jones (Rose Bowl game tickets); Ted Shaw (Rose Parade tickets), and John F. Watkins (\$300).

PRESENTATION OF CERTIFICATE OF APPRECIATION TO MADALYNNE WARDLOW FOR MORE THAN FIVE YEARS OF VOLUNTEER SERVICE ON THE SENIOR CITIZEN COMMISSION

Mayor Schneider presented a Certificate of Appreciation to Madalynne Wardlow for more than five years of volunteer service on the Senior Citizen Commission. She made remarks.

PRESENTATION OF THE FY 2012-13 ANNUAL REPORT OF THE PUBLIC WORKS COMMISSION

Steve Garcia, Chair, Public Works Commission, presented the FY 2012-13 Annual Report of the Commission. He responded to questions. He announced the names of Commissioners and described their backgrounds. Councilmember Putnam suggested revisiting the Pavement Condition Index (PCI) with staff members.

PRESENTATION OF THE FY 2012-13 ANNUAL REPORT OF THE LIBRARY BOARD OF TRUSTEES

Edward Pearson, Vice President, Library Board of Trustees (Board), presented the FY 2012-13 Annual Report of the Board. He responded to questions. He announced the names of the Board Members.

Councilmember Cacciotti suggested that when the commissions present their annual reports, that a photograph be displayed of the entire commission. This was seconded by Mayor Schneider and no objections were voiced.

COUNCILMEMBERS' COMMENTS

Councilmembers made remarks about upcoming events and wished viewers a happy Thanksgiving. They commented on the positive feedback on the work of the Water Conservation Analyst and on facts about the Gettysburg Address.

Mayor Pro Tem Khubesrian said she has learned that the Dial-A-Ride program has been having availability and service issues over the past six months. She said she has also heard concerns about staffing for youth programs. She asked staff to in-

investigate and to bring this to the City Council, if needed, to modify the budget.

Councilmember Joe asked the City Manager to present at the next meeting an update and status report on actions being taken regarding massage establishments and on the Global Water billing issues, seconded by Councilmember Cacciotti.

Councilmember Cacciotti noted that a parkway ordinance is being developed by the Natural Resources and Environmental Commission (NREC). He requested that the proposed ordinance be brought to the City Council within the next few months (to include what can be planted in the parkway; allowable sizes of plants; and permitted materials, such as decompressed granite, compost, or dirt). In regard to the staff workload, he requested a list of the South Pasadena Municipal Code (SPMC) amendments currently in process in order to prioritize.

Councilmember Cacciotti requested that at the January 15, 2014, City Council meeting, prior to consideration of the water rates, a mid-year budget review be presented to determine the six-month revenues/expenditures and projections, seconded by Councilmember Joe.

Mayor Schneider said the City Council received a request from Jerome Horton, Chair, California Board of Equalization, to promote a free income tax assistance service. Mayor Schneider requested that consideration to participate in the program be added to a future agenda, seconded by Councilmember Joe.

Mayor Schneider said the Southern California Association of Governments (SCAG) is developing its 2040 Regional Transportation Plan (RTP). He said that in the last RTP, the SR-710 project was categorized as a "constrained" (funded) project. He requested that the City send a letter to SCAG recommending that the SR-710 project be moved to the "unconstrained" (unfunded) portion of the RTP because there are no available funds, seconded by Mayor Pro Tem Khubesrian.

Mayor Schneider requested that a letter be sent to the San Gabriel Valley Council of Governments (SGVCOG). In the past, he said, the organization has used its authority to proclaim that everyone in the San Gabriel Valley was in favor of the SR-710 extension. He said the letter should be similar to the one he sent to Los Angeles County Supervisor Michael D. Antonovich in February 2013 on this topic. He said that when there is a difference of opinion on an issue, the SGVCOG should remain neutral. This was seconded by Councilmember Joe.

In regard to the letter to SCAG, Councilmember Joe said that the City Manager should ask the Cities of La Cañada Flintridge, Glendale, and Sierra Madre to send similar letters.

**CITY MANAGER
COMMUNICATIONS**

City Manager Gonzalez introduced City Treasurer Pia, who along with Mayor Schneider made a presentation to Finance Director Batt for receiving a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada. Finance Director Batt made remarks.

**REORDERING OF AND AD-
DITIONS TO THE AGENDA**

Mayor Schneider asked if there were any changes or additions to the agenda. No requests were voiced.

RECUSAL

Councilmember Cacciotti noted that he will recuse himself from Item #14 on the Consent Calendar portion of the Agenda, Approval of Final Tract Map No. 71226 for 1933-1941 Mill Road, since his residence is less than 500-600 feet from the subject property. City Attorney Adams stated since this item was on the Consent Calendar, and if it is not pulled for separate consideration, it was not necessary for him to leave the room. The item was not pulled from the Consent Calendar.

**APPROVAL OF THE
MINUTES OF THE SPECIAL
CITY COUNCIL MEETING
OF NOVEMBER 6, 2013, AND
THE REGULAR CITY
COUNCIL MEETING OF
NOVEMBER 6, 2013**

By roll call vote (5 ayes), the City Council approved the minutes of the Special City Council meeting of November 6, 2013, and the Regular City Council meeting of November 6, 2013.

(Putnam, Khubesrian)

**APPROVAL OF PREPAID
WARRANTS IN THE
AMOUNT OF \$523,088.80,
GENERAL CITY
WARRANTS IN THE
AMOUNT OF \$1,031,981.57
AND PAYROLL IN THE
AMOUNT OF \$429,718.94**

By roll call vote (5 ayes), the City Council approved Prepaid Warrants #180866-180913 in the amount of \$523,088.80, General City Warrants #180914-181032 in the amount of \$1,031,981.57, and Payroll 11-08-13 in the amount of \$429,718.94 for a total of \$1,984,789.31. Sitting as the Successor Agency to the Community Redevelopment Agency, the City Council approved Redevelopment Successor Agency warrants for \$11,944.93 (included in above total).

(Putnam, Khubesrian)

**MONTHLY INVESTMENT
REPORTS FOR SEPTEMBER
2013**

By roll call vote (5 ayes), the City Council, and the City Council seated as the Successor Agency to the Redevelopment Agency and the Board of the Public Financing Agency, received and filed the monthly investment reports for September 2013.

(Putnam, Khubesrian)

**ADOPTION OF A REVISED
RESOLUTION NO. 7323
CONFIRMING A
DEDICATED SOURCE OF
REVENUE FOR
REPAYMENT OF THE
CLEAN WATER STATE
REVOLVING FUND LOAN**

By roll call vote (5 ayes), the City Council adopted Resolution No. 7323, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING THE CITY OF SOUTH PASADENA'S INTENT TO DEDICATE NET REVENUES OF THE SEWER ENTERPRISE FUND TO PAYMENT OF CLEAN WATER STATE REVOLVING FUND FINANCING, a revised resolution.

(Putnam, Khubesrian)

**DISCRETIONARY FUND
REQUEST FROM MAYOR
SCHNEIDER IN THE
AMOUNT OF \$400 FOR
SURVEILLANCE CAMERA
PURCHASE**

By roll call vote (5 ayes), the City Council approved Mayor Schneider's request to designate \$400 of his FY 2013-14 discretionary funds for purchase of a surveillance camera for the Police Department to be located at the South Pasadena Nature Park.

(Putnam, Khubesrian)

**RESOLUTION NO. 7324
APPROVING FINAL TRACT
MAP NO. 71226 FOR 1933-
1941 MILL ROAD**

By roll call vote (4 ayes; 1 recused, conflict of interest, Councilmember Cacciotti), the City Council adopted Resolution No. 7324, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING THE FINAL TRACT MAP NO. 71226 FOR

1933-1941 MILL ROAD.

(Putnam, Khubesrian)

PUBLIC COMMENTS
Global Water billing

Victor Robinette, no address stated, expressed frustration in his attempts to understand his water bill. He said, "What we have here is a failure to communicate." He described charges and credits on his bill that was difficult to understand. He said the bills did not make sense. He said he hoped that in the future, customers will receive clear water bills.

Councilmember Joe asked Finance Director Batt if he had met with Mr. Robinette. Finance Director Batt replied that Gretchen Robinette had planned to meet with him but to date had not.

As requested by Councilmember Cacciotti, Councilmember Joe said that the City Manager has been asked to provide an update to the City Council on Global Water billing issues.

Massage parlors

Lisa Boyd, no address stated, expressed concern about the number of massage establishments in the City. She said she is speaking for Moms for Family and Community, a newly formed group. She said numerous massage establishments are located on Fair Oaks Avenue, with two more to be added shortly. She said family-oriented businesses are needed, not massage businesses. She asked the City Council to help the residents stop more massage parlors from opening up in the City.

Councilmember Cacciotti requested that a brief response be provided by the City Manager to demonstrate what is being done by the City on this issue. City Attorney Adams provided legal advice regarding what type of response would be allowed by the Brown Act. City Manager Gonzalez reported on work that has been done on the issue for the past four to five years since the time that the State of California restricted municipal control of massage establishments.

PUBLIC HEARING
FIRST READING AND
INTRODUCTION OF AN

Assistant Planner Vizcarra presented the staff report on the proposed ordinance to amend the South Pasadena Municipal Code to revise parking require-

**ORDINANCE TO AMEND
THE SOUTH PASADENA
MUNICIPAL CODE TO RE-
VISE PARKING
REQUIREMENTS FOR
HISTORIC BUILDINGS AND
LEGAL NONCONFORMING
BUILDINGS IN THE
COMMERCIAL GENERAL
(CG) ZONE, AND REVISE
SHARED PARKING AND
BICYCLE PARKING
REQUIREMENTS**

ments for historic buildings and legal nonconforming buildings in the Commercial General (CG) zone, and revise shared parking and bicycle parking requirements. She and Planning and Building Director Watkins responded to questions. Discussion took place about fees.

Mayor Schneider opened the public hearing. No one came forward and he closed the public hearing.

By roll call vote (5 ayes), the City Council read by title only, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTIONS 36.310.040 (NUMBER OF PARKING SPACES REQUIRED), 36.310.100 (BICYCLE PARKING), 36.360.020 (NONCONFORMING USES, STRUCTURES, AND PARCELS), 36.360.060 (EXEMPTIONS AND EXCEPTIONS), AND 36.410.090 (PARKING USE PERMITS) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO PARKING REQUIREMENTS IN THE CG ZONE TO FACILITATE THE ADAPTIVE REUSE OF HISTORIC BUILDINGS AND TO REMOVE BARRIERS TO NEW BUSINESSES LOCATING IN BUILDINGS THAT ARE LEGAL NONCONFORMING FOR PARKING.

(Cacciotti, Khubesrian)

**FIRST READING AND
INTRODUCTION OF AN
ORDINANCE TO AMEND
CHAPTER 18 (BUSINESS,
PROFESSIONS AND
TRADES) OF THE SOUTH
PASADENA MUNICIPAL
CODE, TO UPDATE THE
CHAPTER AND TO PROVIDE
AN ADMINISTRATIVE
HEARING PROCESS**

City Manager Gonzalez introduced City Attorney Adams, who presented the staff report on the proposed ordinance to amend Chapter 18 (Business, Professions and Trades) of the South Pasadena Municipal Code to update the Chapter and to provide an administrative hearing process. He said that this amendment was drafted in response to a City Council request in 2012 following a revocation hearing with regard to a business license for a massage establishment. This ordinance provides an administrative alternative, he said. He said that additional issues in Chapter 18 needed to be addressed, e.g., constitutional issues. This ordinance provides for a hearing officer to make a determination about a business license revocation, which he said would be final. He said there is no impact on

the business license tax or permit fee. He responded to questions. Councilmember Putnam asked which items were unconstitutional; City Attorney Adams said he would research this and report back. Discussion followed on hearing officers.

By roll call vote (5 ayes), the City Council read by title only, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING NUMEROUS SECTIONS IN CHAPTER 18 (BUSINESS, PROFESSIONS AND TRADES) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO BUSINESS LICENSE REGULATIONS, with an amendment proposed by Councilmember Joe and approved by the maker and seconder of the motion to include a provision that the City Council will be informed of the need for a hearing officer before the hearing officer is retained (to be included in the second reading and adoption of the ordinance).

(Putnam, Cacciotti)

FIRST READING AND INTRODUCTION OF AN ORDINANCE, MAKING CERTAIN FINDINGS AND REPEALING THE CURRENT CHAPTER 14 (FIRE PREVENTION) AND AMENDING THE SOUTH PASADENA MUNICIPAL CODE (SPMC) TO ADD A NEW CHAPTER 14 (FIRE PREVENTION) TO ADOPT BY REFERENCE AND AMEND THE CALIFORNIA FIRE CODE, 2013 EDITION

Fire Chief Wallace presented the staff report on the proposed ordinance to make certain findings and repeal the current Chapter 14 (Fire Prevention) and amend the South Pasadena Municipal Code to add a New Chapter 14 (Fire Prevention) to adopt by reference and amend the California Fire Code, 2013 Edition. He responded to questions. He said that after the last Fire Code adoption three years ago, a committee had been established to evaluate the requirement for sprinklers in residential projects. He said there was consensus that sprinklers should be required only if more than 500 square feet will be added. This has been included in this revision, he said.

Fire Chief Wallace suggested that when the fee schedule is revised, that the fee for installing a residential fire sprinkler system be waived for residents if no other work is being proposed. No objections were voiced.

By roll call vote (5 ayes), the City Council read by title only for first reading, waiving further reading,

and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, MAKING CERTAIN FINDINGS AND REPEALING THE CURRENT CHAPTER 14 (FIRE PREVENTION) AND AMENDING THE SOUTH PASADENA MUNICIPAL CODE TO ADD A NEW CHAPTER 14 (FIRE PREVENTION) TO ADOPT BY REFERENCE AND AMEND THE 2013 CALIFORNIA FIRE CODE.

(Putnam, Khubesrian)

ADJOURNMENT

By consensus, the City Council adjourned the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority at 9:06 p.m.


Sally Kilby
City Clerk


Richard D. Schneider, M.D.
Mayor