

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 5th DAY OF DECEMBER, 2012 7:43 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

**ROLL CALL, INVOCATION,
PLEDGE OF ALLEGIANCE**

Mayor Cacciotti convened the open session of the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency) at 7:43 p.m. City Clerk/Agency Secretary Kilby called the roll. City Councilmembers/Agency Members present: Joe, Khubesrian and Schneider; Mayor Pro Tem/Agency Vice Chair Putnam; and Mayor/Agency Chair Cacciotti. Absent: None. Other Officials present: City Manager/Agency Executive Director Gonzalez; City Attorney/Agency Counsel Adams; Police Chief Payne; Fire Chief Wallace; Finance Director Thai; City Librarian Fjeldsted; Public Works Director Toor; Community Services Director Pautsch; Planning and Building Director Watkins; Transportation Manager Woods; Senior Planner Mayer; Assistant Finance Director Batt; and City Clerk Kilby.

Mayor Cacciotti offered the invocation and three students from the Monterey Hills Elementary School Student Council led the Pledge of Allegiance.

**CLOSED SESSION
ANNOUNCEMENTS**

City Attorney Adams said that shortly after 6:00 p.m., Mayor Pro Tem Putnam called to order the regular meeting of the December 5, 2012, South Pasadena City Council and the Redevelopment Successor Agency. He reported that there was no one who wanted to speak on items on the Closed Session agenda. He said Mayor Pro Tem Putnam then recessed the City Council meeting into Closed Session to discuss items on the Closed Session agenda. Ultimately, he said, all members of the City Council were present. He said the City Council met on labor negotiations with all of the bargaining units of the City with the exception of the Battalion Chiefs' Association. He said negotiators Legal Counsel Richard Kreisler, City Manager Sergio Gonzalez, and Finance Director Chu Thai were in attendance and gave a report to the City Council concerning the pending negotiations. The City Council gave direction, he said,

with regard to those negotiations. However, he said, they took no final action. The fourth item, he said, conference with real property negotiators, is allowed into Closed Session pursuant to Government Code Section 54956.8. He said the property involved is located at 1700 Mission Street, Unit 21, South Pasadena. The City negotiator present was City Manager Sergio Gonzalez, he said, who gave the City Council an update on negotiations. The negotiating parties are Lilian Myers and Kenneth D. Myers, he said, and under negotiations are price and terms of payment. The City Council was given a briefing with regard to this matter, he said, and the City Council provided direction but took no final action. In regard to the next item, conference with legal counsel, anticipated litigation, two cases, he said this is allowed into Closed Session pursuant to Government Code 54956.9(c). He said he provided a report to the City Council. The City Council gave direction, he said, but took no final action on either of these matters. On the final item, conference with legal counsel on existing litigation, pursuant to Government Code 54956.9(a), the case of Nansen vs. the City of South Pasadena, Case No. BC 493250, he said he provided the City Council with a report on the status of the case. He said the City Council took no action on this matter.

**PRESENTATION OF A
PROCLAMATION
DECLARING DECEMBER
2012, AS "STRINGS
AWARENESS MONTH"**

Mayor Cacciotti presented a proclamation declaring December 2012 as "Strings Awareness Month" to Susan Pascale, South Pasadena Strings Program. She made remarks about upcoming performances and fundraising. She conducted her youth strings orchestra in one classical selection.

**PRESENTATION OF A
PROCLAMATION DE-
CLARING DECEMBER 3-7,
2012, AS "MODESTY WEEK"**

Mayor Cacciotti presented a proclamation declaring December 3-7, 2012, as "Modesty Week" to Saige Hatch and others from the Modesty Club. She made remarks.

**MERCHANT MINUTE:
FORTANASCE &
ASSOCIATES (SPORTS
MEDICINE)**

Mayor Cacciotti introduced Sam Orefice and two other representatives from Fortanasce & Associates, a business providing physical therapy and health and wellness programs at the Arroyo Seco Racquet Club. Representatives John Fox and Nick Drazenovic added to the presentation. Slides depicting the facilities accompanied the presentation.

**PRESENTATION OF THE
2011-12 ANNUAL REPORT OF
THE SENIOR CITIZEN
COMMISSION**

Walter Cervantes, Chair, Senior Citizen Commission, presented the Commission's annual report. Mayor Cacciotti acknowledged efforts of the Commission.

**COUNCILMEMBERS'
COMMENTS (3 MINUTES
EACH)**

Councilmember Schneider asked the Mayor and the Assistant City Manager to prepare a report on their attendance at a recent meeting of the San Gabriel Valley Council of Governments (SGVCOG). He said that representatives of the organization, who participated in a recent South Pasadena City Council meeting, invited South Pasadena to voice its concerns about the organization directly to the SGVCOG membership. Councilmember Schneider requested that a report on the results be added to a future agenda, seconded by Mayor Pro Tem Putnam.

Councilmember Schneider said that before any proclamations are added to the agenda, he would like them to be vetted by the City Council, seconded by Councilmember Khubesrian. Mayor Cacciotti requested that the current City Council policy on proclamations be brought back to the City Council for review. It was understood that this would be added to a future agenda.

Councilmember Khubesrian reported on the Ad hoc City Council/South Pasadena Unified School District Board of Education Subcommittee; the Ad hoc Community Garden Committee; and the Ad hoc Convalescent Home/Senior Living Committee.

Mayor Pro Tem Putnam reported on a project of the Los Angeles County Sanitation District to construct a third wastewater tunnel from the waste treatment plant out into the ocean.

Mayor Pro Tem Putnam requested adding to a future agenda the issue of the Mission Meridian Village Parking Garage, and consideration to possibly out-source its operation to an independent operator, seconded by Mayor Cacciotti.

Councilmember Joe proposed the formation of an Ad hoc Mobile Food Vending Policy Advisory Committee, to be comprised of one representative from the following Commissions: Planning, Public Safety,

Parks and Recreation, Freeway and Transportation, and the new Public Works Commission. In addition, he requested that one representative from the South Pasadena Unified School District be added. The Committee would review the proposed ordinance that would be developed and would provide input prior to its consideration by the City Council. Once the new ordinance was adopted, he said the Committee would disband. He asked that this be added to the December 19, 2012, agenda, seconded by Mayor Pro Tem Putnam.

Councilmember Joe requested that staff return to the City Council with an e-waste program for the City, to include information outreach, location of e-waste disposal centers, and working with local businesses to become e-waste sites. This was seconded by Mayor Pro Tem Putnam.

Mayor Cacciotti requested that the Finance Committee review any City foundations or endowments that currently exist, including the Senior Citizens' Foundation of South Pasadena, Inc., analyze them, and provide any recommendations to the City Council at a future meeting, seconded by Mayor Pro Tem Putnam.

Mayor Cacciotti reported on a meeting with the Upper San Gabriel Valley Municipal Water District (USGVMWD). He requested that the City obtain water from the USGVMWD to store for future use (water banking), seconded by Councilmember Schneider. In drought conditions, he said, the City can access this water at lower cost.

Mayor Cacciotti noted that sprinklers on Fair Oaks near the Middle School were operating in the rain. He requested that a presentation be made about the sprinkler system. He said that in Garfield Park, south of the tennis courts, the ground is soggy. He requested staff to investigate.

Mayor Cacciotti reported on meetings of the Santa Monica Mountains Conservancy and the SGVCOG. He announced the upcoming meeting of the Parks and Recreation Commission focusing on a pedestrian/bicycle trail in the Arroyo Seco (Arroyo). He

**CITY MANAGER
COMMUNICATIONS**

invited the public to provide input on the design.

City Manager Gonzalez introduced Sean Ma, who made a presentation about his Eagle Scout project to restore a horse trail in the Arroyo. He displayed slides about the project on the overhead monitors.

City Manager Gonzalez reported that an eight-inch main water line broke on Via Del Rey. He displayed a slide of the broken pipe on the overhead monitor.

City Manager Gonzalez introduced City Attorney Adams, who provided a report to the City Council on the requirement to have a roll-call vote on City Council motions. He said Government Code Section 36936 requires three affirmative votes to pass an ordinance or to spend money. He said the best practice is to have a roll-call vote so that it is clearly stated on the record that there were three affirmative votes. When a member of the City Council is absent or has recused himself, this can become an issue, he said. The policy of requiring three affirmative votes also applies to commissions, he said.

**REORDERING OF AND AD-
DITIONS TO THE AGENDA**

City Manager Gonzalez said there was nothing to reorder or add.

**PROPOSED APPOINTMENT
OF JANET BRAUN FOR A
TWO-YEAR PARTIAL
TERM UNTIL DECEMBER
31, 2014, TO THE PUBLIC
SAFETY COMMISSION; H.
ALEXANDER WING FOR A
ONE-YEAR PARTIAL TERM
UNTIL DECEMBER 31, 2013,
TO THE PUBLIC SAFETY
COMMISSION; STEPHEN
PETERS TO THE FINANCE
COMMITTEE; KAY
FINDLEY FOR A FULL
TERM UNTIL DECEMBER
31, 2015, TO THE NATURAL
RESOURCES AND ENVIR-
ONMENTAL COMMISSION;
AND NANCY M. WILMS
FOR A FULL TERM UNTIL
DECEMBER 31, 2015, TO**

By consensus, without opposition, the City Council approved the Mayor's nomination of Janet Braun for a two-year partial term until December 31, 2014, to the Public Safety Commission; of H. Alexander Wing for a one-year partial term until December 31, 2013, to the Public Safety Commission; of Stephen Peters to the Finance Committee; of Kay Findley for a full term until December 31, 2015, to the Natural Resources and Environmental Commission; and of Nancy M. Wilms for a full term until December 31, 2015, to the Natural Resources and Environmental Commission.

(Putnam, Joe)

Mayor Cacciotti explained how residents can apply for upcoming openings on commissions. City Clerk Kilby explained where the application can be found.

THE NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 03, 2012, AND THE REGULAR MEETING OF NOVEMBER 07, 2012

By roll call vote (5 ayes), the City Council approved the minutes of the special meeting of November 03, 2012, and the regular meeting of November 07, 2012.

(Khubesrian, Schneider)

APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$1,141,930.51, GENERAL CITY WARRANTS IN THE AMOUNT OF \$191,973.62 AND PAYROLL IN THE AMOUNT OF \$824,691.44

By roll call vote (5 ayes), the City Council approved Prepaid Warrants #175638-175889 in the amount of \$1,414,930.51, General City Warrants #175890-175988 in the amount of \$191,973.62, payroll 11-09-12 in the amount of \$412,837.28, and payroll 11-21-12 in the amount of \$411,854.16, for a total of \$2,431,595.57. Sitting as the Successor Agency to the Community Redevelopment Agency, the City Council approved Redevelopment Successor Agency warrants for \$30,756.08 (included in above total).

(Khubesrian, Schneider)

APPROVAL OF A CONTRACT AMENDMENT FOR THE ARROYO DRIVE, MARENGO AVENUE, MERIDIAN AVENUE AND HUNTINGTON DRIVE SEWER IMPROVEMENT PROJECT

By roll call vote (3 ayes, Councilmembers Khubesrian and Schneider, and Mayor Cacciotti; 2 recused due to conflict of interest, Mayor Pro Tem Putnam and Councilmember Joe), the City Council approved the contract amendment for additional work required as a result of unforeseen conditions encountered in the field during construction for the Arroyo Drive, Marengo Avenue, Meridian Avenue and Huntington Drive Sewer Improvement Project, and a reduction in scope of work; and authorized the City Manager to sign a contract amendment to reduce the scope of work with Nikola Corporation as a result of the change orders.

(Khubesrian, Schneider)

ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR THE MOUNTAIN VIEW STREET IMPROVEMENT PROJECT, AND AUTHORIZATION TO RELEASE

By roll call vote (5 ayes), the City Council accepted the Mountain View Street Improvement project improvements and authorized the issuance of a Notice of Completion for the project; and authorized payment of the retention to E.C. Construction Company in the amount of \$5,711.

(Khubesrian, Schneider)

**RETENTION PAYMENT IN
THE AMOUNT OF \$5,711 TO
E.C. CONSTRUCTION
COMPANY**

**LETTERS TO THE
SOUTHERN CALIFORNIA
ASSOCIATION OF
GOVERNMENTS AND THE
LOS ANGELES
METROPOLITAN
TRANSPORTATION
AUTHORITY REGARDING
UNAUTHORIZED
LANGUAGE CHANGE TO
THE 2012 REGIONAL
TRANSPORTATION
PLAN/SUSTAINABLE
COMMUNITIES STRATEGY**

By roll call vote (5 ayes), the City Council approved the proposed letter to the Southern California Association of Governments (SCAG) requesting it to amend the 2012 Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS) to reflect the language approved by the SCAG Regional Council; and approved the proposed letter to the Los Angeles Metropolitan Transportation Authority (Metro) asking it to prepare a letter requesting that SCAG restore the language to "SR-710 Transportation Improvement Options" to reflect the current study being conducted by Metro.

(Khubesrian, Schneider)

**REQUEST FROM THE
SOUTH PASADENA CHAM-
BER OF COMMERCE FOR
THE CITY TO CO-SPONSOR
AND WAIVE THE ASSOCIA-
TED CITY FEES FOR THE
125TH ANNIVERSARY CITY
CELEBRATION STREET
POLE BANNERS PROGRAM**

By roll call vote (5 ayes), the City Council agreed to co-sponsor the 125th anniversary City Celebration Street Pole Banner Program organized by the South Pasadena Chamber of Commerce, and waived the associated fees.

(Khubesrian, Schneider)

**AWARD OF CONTRACT
FOR WILSON RESERVOIR
MATERIAL TESTING
SERVICES**

By roll call vote (5 ayes), the City Council accepted a proposal dated November 15, 2012, from Ninyo & Moore, for material testing services for the Wilson Reservoir Replacement Project; rejected all other proposals received; and authorized the City Manager to execute an agreement with Ninyo & Moore for a not-to-exceed amount of \$87,540.

(Khubesrian, Schneider)

**AUTHORIZE THE CITY
MANAGER TO EXECUTE A
CONTRACT WITH LINN &
ASSOCIATES IN THE
AMOUNT OF \$34,960 FOR
THE 2014-2021 HOUSING
ELEMENT AND RELATED**

Councilmember Schneider asked about the necessity for this project since the City already has a certified Housing Element; he asked if this could be undertaken in-house. Planning and Building Director Watkins responded that another Housing Element must be prepared, with different issues, and that it is time sensitive. He said special housing expertise is

**ZONING CODE
AMENDMENTS**

necessary. Zoning Code Amendments must also be prepared, he said. He responded to additional questions. In response to a query from Mayor Pro Tem Putnam, City Manager Gonzalez said that the City does not have the internal expertise/staff to complete this project.

By roll call vote (3 ayes, Councilmember Khubesrian, Mayor Pro Tem Putnam, and Mayor Cacciotti; 2 noes, Councilmembers Joe and Schneider), the City Council authorized the City Manager to execute a contract with Linn & Associates in an amount not to exceed \$34,960 for the 2014-2021 Housing Element and related Zoning Code Amendments.

(Putnam, Khubesrian)

**APPROVAL TO DESTROY
CERTAIN CITY RECORDS**

RESOLUTION NO. 7252

Mayor Pro Tem Putnam asked if any of the Public Records Act Requests 2008-2009 proposed for destruction in Exhibit "A" would bear on any anticipated litigation involving the City. He requested that if so, those be removed from the records being destroyed. City Manager Gonzalez responded to a question.

By roll call vote (5 ayes), the City Council adopted Resolution No. 7252, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS, with one exception. The City Council directed the City Clerk and the City Attorney to review the Public Records Act requests that are scheduled for destruction and remove any requests that bear on any pending litigation involving the City.

(Putnam, Joe)

**AWARD OF CONTRACT TO
DMR TEAM, INC. FOR
ENGINEERING DESIGN OF
FISCAL YEAR 2012-13
STREET IMPROVEMENT
PROJECTS**

Councilmember Joe said that due to a conflict of interest, he is recusing himself from discussion on this item, award of contract to DMR Team, Inc. (DMR), for engineering design for street improvement projects He left the dais and the room.

Diana Mahmud, no address stated, said that DMR performed construction management on the "very ill-

fated Fair Oaks Corridor construction project.” She said the Council should want to know what went wrong on that project and should defer any further award of contracts to DMR until the issue has been resolved.

Councilmember Schneider expressed concern about the performance of this company on the Fair Oaks project. He said the Freeway and Transportation Commission is working on the “what went wrong” issue, but explained that they have not yet made a report. He asked about delaying the award until the report is completed.

City Manager Gonzalez said that these projects are part of the Capital Improvement Program for this fiscal year; thus, he said, it is important to move forward with the design. The contract is not for construction management, he said.

Public Works Director Toor responded that currently, four engineering firms are conducting construction management for the City. He explained the process of obtaining bids for design. He said that consultants are as good as how well they are managed by the City. He said the principal of DMR has the qualifications for design. Councilmember Schneider urged Public Works Director Toor to monitor the work closely. Recently designed street improvements have been completed by DMR, City Manager Gonzalez said.

By roll call vote (4 ayes, Councilmembers Khubesrian and Schneider; Mayor Pro Tem Putnam, and Mayor Cacciotti; 1 recused due to conflict of interest, Councilmember Joe), the City Council accepted a proposal dated November 2, 2012, from DMR Team, Inc., for engineering design services for the Fiscal Year 2012-2013 Street Improvement Projects; rejected all other proposals received; and authorized the City Manager to execute an agreement with DMR Team, Inc., for a not-to-exceed amount of \$118,931.

(Khubesrian, Putnam)

Councilmember Joe returned to the dais.

**PUBLIC COMMENT
Community Gardens**

Gretchen Robinette, 921 Indiana Avenue, said she was speaking on behalf of the Community Garden Ad hoc Committee. She requested that the City Council direct staff to initiate an amendment to South Pasadena Municipal Code Section 36.350.230 on community gardens. She said current law impedes the formation of community gardens. She requested that this be added to the December 19, 2012, meeting agenda.

Councilmember Joe requested that an item be added to the December 19, 2012, meeting agenda on initiating a Zoning Code Amendment related to community gardens, seconded by Mayor Cacciotti. City Manager Gonzalez said the timeline would be tight but that staff would do its best.

SPHS performance

Toby Muller, 833 Stratford Avenue, invited all to a performance of the South Pasadena High School Drama Department, "The Importance of Being Ernest," over the next two weekends. He acknowledged support by the City.

**Arroyo Seco Pedestrian and
Bicycle Trail**

Bianca Richards, 1115 Oxley Street, expressed appreciation to the City staff for its contributions to the site visit to the Arroyo Seco Pedestrian and Bicycle Trail.

**Tree trimming to prevent tree
loss during bad weather**

Carrie Adrian, 602 Garfield Avenue, spoke about the importance of trimming trees to avoid tree loss during weather such as last year's powerful wind-storm. She suggested that information regarding tree trimming be included in the City's electronic newsletter.

**WATER RATE INCREASE
PUBLIC HEARING,
ADOPTION OF PROPOSED
URGENCY ORDINANCE NO.
2240 REPEALING CURRENT
WATER RATES,
INTRODUCTION OF A
PROPOSED ORDINANCE
REPEALING CURRENT
WATER RATES AND
ADOPTING PROPOSED
RESOLUTION NO. 7253**

Finance Director Thai presented the staff report on the water rate increase, adoption of an urgency ordinance repealing current water rates, introduction of an ordinance repealing current water rates, and adoption of a resolution adopting new water rates effective January 1, 2013. He said an additional memo has been provided to the Council. He said consultants were available to respond to questions. Public Works Director Toor presented the projects completed or to be funded through existing bonds.

Mayor Cacciotti said that he had requested that every

**ADOPTING NEW WATER
RATES EFFECTIVE
JANUARY 1, 2013**

month, staff provide a presentation with photographs on the progress of infrastructure projects, especially the water projects. He said this will assist residents in understanding where the money is going.

Discussion continued on the newly approved position of water conservation analyst. Mayor Cacciotti advised that as soon as this person is hired, the individual be introduced to the Natural Resources and Environmental Commission and that a strategic plan be developed in January 2013.

Mayor Cacciotti opened the public hearing.

Speakers opposed to the water rate increase were Marlene Hubbard, no address stated; Steve Weingarten, 1521 Beech Street; Shirley Weber, 237 Los Laureles; and Michael Escalante, 519 Alta Vista Avenue, who also asked that hillside owners be given consideration since he said they face a different set of circumstances.

Toby [no last name or address provided], said there should be a standard rate for water. He asked the City to look into the issue of low water pressure on Meridian Avenue near the South Pasadena High School. Mayor Cacciotti requested that Public Works Director Toor conduct an investigation.

Speakers supporting the water rate increase were Kim Hughes, no address stated, Chair, Natural Resources and Environmental Commission (NREC) and former Water Council Member; Diana Mahmud, no address stated, NREC Member and Chair, former Water Council.

Mayor Cacciotti closed the public hearing.

Responding to questions were Finance Director Thai and City Manager Gonzalez. Consultants Tom Ash, Ash & Associates; Sudhir Padiwalla, Raftelis Financial Consultants, Inc.; and Michael Busch, Urban Futures, responded to questions.

Mayor Cacciotti asked for the count of written protests submitted. City Clerk Kilby stated that 97 verified written protests had been received by the

close of the public hearing, manifestly less than the 3,480 needed to constitute 50% of the parcels.

Councilmember Joe read questions raised and comments from some of the protest letters. He requested that staff prepare a "Frequently Asked Questions" document to address concerns raised by residents in the protest letters. He requested that staff respond to concerns thoroughly, e.g., to provide information about what can be done for those on fixed incomes. City Manager Gonzalez and City Attorney Adams said that subsidies cannot be provided to low-income customers unless this comes from the General Fund.

When the roll call vote was taken on the following motion, Mayor Pro Tem Putnam initially voted "no" because he said there "was a better way to do this." However, he changed his vote to "yes" since he said he saw no way to avoid the water rate increase. He said he initially voted "no" as a matter of protest.

By roll call vote (5 ayes), since no majority protest existed, the City Council approved Resolution No. 7253, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ESTABLISHING WATER RATES PURSUANT TO SECTION 35.3, 35.4, 35.5 AND 35.26 OF CHAPTER 35 OF THE SOUTH PASADENA MUNICIPAL CODE, authorizing increases in the water rates effective January 2013; the City Council read by title only, waiving further reading, and adopted Ordinance No. 2240, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, REPEALING ORDINANCE NOS. 2230 AND 2232, repealing older water rates established by those ordinances on an urgency basis; and the City Council read by title only for first reading, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, REPEALING ORDINANCE NOS. 2230 AND 2232, repealing older water rates. On amendments proposed by Councilmember Joe and approved by the maker and the seconder of the motion, the City Council directed staff to prepare a "Frequently Asked Questions

(FAQs)” document to address questions/concerns raised by residents in the protest letters and to distribute the FAQs in the water bills and to the community; and the City Council directed that staff make every effort to reduce projected water rates for January 2014 and to reevaluate service charges/meter charges and what can be done for those on fixed incomes and to return to the City Council with a report (in conjunction with the water budget model), including addressing the issue of how hillside properties differ (as requested by Councilmember Khubesrian and approved by the maker of the motion). On an amendment proposed by Councilmember Khubesrian and approved by the maker of the motion, the City Council directed staff to review the job description of the water conservation analyst to establish as a priority assisting low-income customers with conservation and with ways to meet their budgetary needs.

(Cacciotti, Khubesrian)

PARTICIPATION IN CALIFORNIA JOINT POWER INSURANCE AUTHORITY’S (CJPIA’S) INCENTIVE PLAN FOR THE ACCELERATED PAYMENT OF RETROSPECTIVE DEPOSIT BALANCES IN THE AMOUNT OF \$1,421,264.79

City Manager Gonzalez presented the staff report on the participation in California Joint Power Insurance Authority’s (CJPIA’s) Incentive Plan for the accelerated payment of retrospective deposit balances in the amount of \$1,421,264.79.

Bob May, Risk Management Program Manager, CJPIA, made a presentation and responded to questions. City Manager Gonzalez responded to questions.

By roll call vote (5 ayes), the City Council approved participating in California Joint Power Insurance Authority’s (CJPIA’s) Incentive Program for the Accelerated Payment of Retrospective Deposit Balances, and authorized payment to CJPIA for the amount of \$1,421,264.79; and approved a budget amendment, appropriating \$1,421,264.79 from the General Fund Reserve to cover the payment to CJPIA. The City Council directed staff to provide to the City Council each year CJPIA payment information as part of the City’s fiscal budget; and to provide a quarterly report on the number and status of claims incurred during that period of time. On an amendment proposed by Mayor Cacciotti and approved by

the maker of the motion, the City Council directed staff to follow the Finance Committee's recommendation to conduct a zero-based review of its insurance program, including exploring insurance provider options, and to report back to the City Council no later than six months after the upcoming City Council Strategic Planning session in January 2013.

(Joe, Cacciotti)

**ELECTION OF MAYOR PRO
TEM/SUCCESSOR AGENCY
VICE CHAIR FOR 2012-13
AND CONSIDERATION TO
ELECT OFFICERS FOR
FUTURE TERMS**

As requested by Mayor Cacciotti, City Manager Gonzalez explained why this item is time sensitive. He said that by City Council Resolution, Mayor Pro Tem Putnam has been elected as incoming Mayor, and that by City Council Resolution, the City Council reorganization is scheduled to take place at the next regular City Council meeting on December 19, 2012. In addition, he said, a Mayor Pro Tem must be selected in order for that person to take his/her seat at the same meeting. Councilmember Schneider said that it was too late—11:50 p.m.—to take up this item, and that it deserves some discussion.

Mayor Cacciotti opened the public comment period. Bianca Richards, no address stated, said that she preferred to wait until this item is discussed in full at the next meeting.

Councilmember Schneider requested to reconsider the succession of Mayor/Successor Agency Chair for the 2012-13 term at the regular City Council meeting of December 19, 2012, seconded by Councilmember Khubesrian.

By roll call vote (3 ayes, Councilmembers Joe, Khubesrian, and Schneider; 1 no, Mayor Pro Tem Putnam; 1 abstention, Mayor Cacciotti), the agenda item to select the Mayor Pro Tem/Successor Agency Vice Chair for the 2012-13 term was continued to the regular City Council meeting of December 19, 2012.

(Schneider, Khubesrian)

APPROVAL OF AN AMENDMENT TO THE ARROYO SECO GOLF COURSE OPERATIONS MANAGEMENT AGREEMENT WITH DONOVAN BROS. GOLF, LLC

Due to the late hour, this item was postponed.

FIRST READING AND INTRODUCTION OF AN ORDINANCE TO AMEND THE SOUTH PASADENA MUNICIPAL CODE RELATED TO REGULATIONS FOR WATER CONSERVATION IN LANDSCAPING

Due to the late hour, this item was postponed.

A SUMMARY LIST OF EXISTING CITY PROPERTY LEASES AND PROFESSIONAL SERVICE AGREEMENTS AND CONTRACTS

Due to the late hour, this item was postponed.

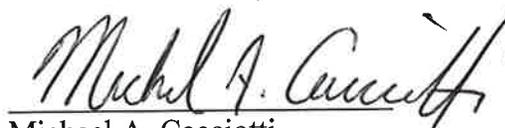
FIRST QUARTER FY 2012-2013 FINANCIAL REPORTS

Due to the late hour, this item was postponed.

ADJOURNMENT

By consensus, the City Council adjourned the regular City Council/Redevelopment Successor Agency meeting of December 5, 2012, at 12:01 a.m. December 6, 2012.


Sally Kilby
City Clerk


Michael A. Cacciotti
Mayor