



1100 Oxley Street, South Pasadena, CA 91030  
 (626) 403-7330/Fax: (626) 403-7331

**ADULT VOLUNTEER APPLICATION**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_  
street city zip code

E-mail address: \_\_\_\_\_

Telephone (home) ( ) \_\_\_\_\_ (work) ( ) \_\_\_\_\_

Volunteer and Employment Experience: \_\_\_\_\_  
 \_\_\_\_\_

Have you ever worked or volunteered for a library before? Yes \_\_\_\_ No \_\_\_\_

If so, where and what did you do? \_\_\_\_\_  
 \_\_\_\_\_

Do you speak, write or understand another language? Yes \_\_\_\_ No \_\_\_\_  
 If yes, which language? \_\_\_\_\_

Are you fulfilling court ordered requirements? Yes \_\_\_\_ No \_\_\_\_

List days and time periods you would be available			
	MORNING	AFTERNOON	EVENING
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

PLEASE CHECK ALL SPECIFIC SKILLS AND/OR INTERESTS YOU HAVE			
<input type="checkbox"/>	Working with library archives	<input type="checkbox"/>	Processing library materials
<input type="checkbox"/>	Assisting with International Collection	<input type="checkbox"/>	Putting books in order/shelving
<input type="checkbox"/>	Computer data input	<input type="checkbox"/>	Assisting with children's programs
<input type="checkbox"/>	Shelf reading	<input type="checkbox"/>	Assisting with programs for Adults
<input type="checkbox"/>	Office work	<input type="checkbox"/>	Transferring books to senior centers, shut-ins
<input type="checkbox"/>	Mending Library Materials	<input type="checkbox"/>	Assisting with graphics, artwork
<input type="checkbox"/>	Working in Friends' Bookstore	<input type="checkbox"/>	Other (please list)

**COMPLETE THE EMERGENCY FORM ON THE REVERSE SIDE OF THIS PAGE** →

For office use only:

Application received: \_\_\_\_\_ Acknowledgement letter done: \_\_\_\_\_ by: \_\_\_\_\_  
Date initial

Copy sent to (please circle): Admin; Adult Reference; Archives; Children's Dept; Tech Services; Friends' Bookstore

Original application filed: \_\_\_\_\_ by: \_\_\_\_\_  
Date initial

