

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 2<sup>ND</sup> DAY OF MAY, 2012 7:20 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**ROLL CALL, INVOCATION,  
PLEDGE OF ALLEGIANCE**

Mayor Cacciotti convened the open session of the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency) at 7:20 p.m. City Clerk/Agency Secretary Kilby called the roll. City Councilmembers/Agency Members present: Joe and Schneider; Mayor Pro Tem/ Agency Vice Chair Putnam; and Mayor/Agency Chair Cacciotti. Absent: Councilmember/Agency Member Khubesrian. Other officials present: Interim City Manager/Interim Agency Executive Director Gonzalez; City Attorney/Agency Counsel Adams; Police Chief Payne; Fire Chief Wallace; Finance Director Thai; City Librarian Fjeldsted; Public Works Director Toor; Planning and Building Director Watkins; Transportation Manager Woods; and City Clerk Kilby.

Councilmember Joe offered the invocation. Cub Scouts from Pack 7, Marengo Elementary School, led the Pledge of Allegiance.

**CLOSED SESSION  
ANNOUNCEMENTS**

City Attorney Adams said that Mayor Cacciotti convened the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency shortly after 6:00 p.m. Prior to the meeting's recessing into Closed Session, he said two members of the public were present to provide comment on Item #4, anticipated litigation. All members of the City Council were present, he said, with the exception of Councilmember Khubesrian. He said that Mayor Cacciotti recessed the meeting into Closed Session to discuss items #3 and #4 on the Closed Session agenda. He said Item #3 is labor negotiations, allowed into Closed Session pursuant to Government Code Section 54957.6, with all bargaining units in the City, with the exception of the Battalion Chiefs. He said the City negotiator, Interim City Manager Gonzalez, gave the Council a briefing on the current status of negotiations. The City Council gave direction on this item but took no final action, he said. In regard to Item #4, anticipated litigation, allowed

into Closed Session pursuant to Government Code Section 54956.9(b), he said there is a significant exposure to litigation. The Council conferred with himself as legal counsel, he said, on one potential case. He reported that he provided the City Council with a briefing on one issue with regard to that matter. The Council took no action and there was nothing further discussed and no direction given.

**CITY COUNCILMEMBER  
KHUBESRIAN UNABLE TO  
ATTEND MEETING**

Mayor Cacciotti said that Councilmember Khubesian is not at the meeting tonight due to a family emergency.

**PRESENTATION OF  
PROCLAMATION  
DECLARING THE WEEK OF  
MAY 6-12 AS "BE KIND TO  
ANIMALS WEEK"**

Mayor Cacciotti presented a Proclamation declaring the week of May 6-12, 2012, as "Be Kind to Animals Week" to Animal Commission Chair Colleen Keough. She announced an upcoming art awards event.

**EMPLOYEE HIGHLIGHT:  
ANA CASILLAS,  
RECREATION SECRETARY**

Mayor Cacciotti introduced Ana Casillas, Recreation Secretary, who made a presentation about her position and duties as a City employee.

**COUNCILMEMBERS'  
COMMENTS**

Councilmember Joe reported on the recent Relay For Life fundraiser for the American Cancer Society, displaying photographs on the overhead monitors.

Councilmember Joe requested that \$2,000 of his discretionary funds be allocated to the General Fund for capital improvement projects, seconded by Mayor Pro Tem Putnam. It was understood that this request would be added to the Consent Calendar of the next meeting.

Councilmember Joe made a motion to adjourn the meeting in the memory of Bill Fosselman, seconded by Councilmember Schneider and Mayor Pro Tem Putnam.

Mayor Pro Tem Putnam announced the upcoming Eclectic Music Festival.

Councilmember Schneider said that Assemblymember Portantino asked the Legislature to conduct an audit of Caltrans and its property management services. He said the State is conducting an audit to determine the impact of Caltrans' ownership of SR-

710 freeway-related homes, with a report due out in June. He said the City should become a participant since it has been impacted severely. He requested that the City investigate and return with a report. He suggested that the Freeway and Transportation Commission be asked to review this and return to the City Council with a report, which would be placed on the next agenda, seconded by Mayor Pro Tem Putnam. Interim City Manager Gonzalez said that the City plans to participate in the audit, and that a report will be prepared for the City Council.

Mayor Cacciotti reported on the Santa Monica Mountains Conservancy. At a recent meeting of the San Gabriel Valley Council of Governments (COG), he said an emergency item was added at the request of Metro to determine the COG's position on how funds from a potential sale of SR-710-related homes should be utilized. The members voted to keep the funds in the project area, he said. He said that he suggested that funds be used for light rail rather than a freeway and that Metro immediately start the sale and disposition of the homes. Neither suggestion was supported, he said.

Mayor Cacciotti introduced Scott Chamberlain, Executive Director, San Gabriel Valley Housing and Homeless Coordinating Council, who made a presentation about the organization's regional homeless strategy and the need for support from cities. He responded to questions.

Mayor Cacciotti requested that an item be added to the next agenda to consider setting aside \$2,500 for the San Gabriel Valley Housing and Homeless Coordinating Council as part of the City's obligation to the COG, seconded by Councilmember Schneider.

**CITY MANAGER  
COMMUNICATIONS**

Interim City Manager Gonzalez announced "Doggy Day with Cats Too" on May 12, 2012. He made a presentation about legal costs, accompanied by an overhead chart delineating various types of legal charges. He referred to a recent *Los Angeles Times* report that ranked cities' City Attorney fees. He said that the report's total for City Attorney fees actually included all legal fees, including SR-710 legal fees and personnel legal fees. He said the total has de-

creased in recent years.

Interim City Manager Gonzalez introduced Police Chief Payne, who made a presentation about crime trends. He distributed a report to the City Council. He said property crimes have increased as a result of prison realignment in the State. He said at a conference of L.A. County Chiefs, he found that all have experienced an increase in property crimes—up to 20 percent. He made suggestions on how individuals can protect themselves and their homes. He responded to questions. Mayor Cacciotti requested that Police Chief Payne report back in six months on what the Police Chiefs plan to do on prison realignment.

**REORDERING OF AND  
ADDITIONS TO THE  
AGENDA**

Interim City Manager Gonzalez said there were no proposed changes to the agenda.

**MAYOR'S APPOINTMENTS  
Raquel Beraha**

By voice vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council approved the Mayor's appointment of Raquel Beraha to the Animal Commission for an unfulfilled term until 12/31/2014.

(Putnam, Schneider)

**ITEMS REMOVED FROM  
THE CONSENT CALENDAR  
FOR SEPARATE  
CONSIDERATION OR  
RECUSAL FOR CONFLICT  
OF INTEREST**

Mayor Pro Tem Putnam announced that he was recusing himself from Item #13, Project completion, Sully-Miller Contracting Company, due to a conflict of interest. He requested that Item #11, electronic agenda packets, be removed from the Consent Calendar for separate consideration. A member of the public also requested removing the same item from the Consent Calendar.

**APPROVAL OF PREPAID  
WARRANTS IN THE  
AMOUNT OF \$432,086.29  
GENERAL CITY  
WARRANTS IN THE  
AMOUNT OF \$189,559.36  
AND PAYROLL IN THE  
AMOUNT OF \$399,841.75**

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council approved Prepaid Warrants #172809-172854 in the amount of \$432,086.29, General City Warrants #172855-172976 in the amount of \$189,559.36, and payroll 04-27-12 in the amount of \$399,841.75 for a total of \$1,021,487.40. The City Council approved Redevelopment Successor Agency warrants for \$9,935.58 (included in above total).

(Joe, Schneider)

**SECOND READING AND  
ADOPTION OF  
ORDINANCE NO. 2234  
REPEALING ARTICLE IVI  
OF CHAPTER 2 OF THE  
SOUTH PASADENA  
MUNICIPAL CODE AND  
ELIMINATING THE  
COMMUNITY  
REDEVELOPMENT  
COMMISSION**

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council read by title only for second reading, waiving further reading, and adopted Ordinance No. 2234, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, REPEALING ARTICLE IVI (COMMUNITY REDEVELOPMENT COMMISSION) OF CHAPTER 2 (ADMINISTRATION) IN ITS ENTIRETY AND ELIMINATING THE COMMUNITY REDEVELOPMENT COMMISSION.

(Joe, Schneider)

**CONSENT TO THE SUB-  
LEASE WITH  
FORTANASCE &  
ASSOCIATES SPORTS  
MEDICINE AND PHYSICAL  
THERAPY UNDER THE  
MASTER LEASE WITH  
ITENNIS, INC., FOR THE  
ARROYO SECO RACQUET  
CLUB**

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council consented to the proposed sublease with Fortanasce & Associates Sports Medicine and Physical Therapy under the master lease with iTennis, Inc., for the Arroyo Seco Racquet Club.

(Joe, Schneider)

**ACCEPTANCE OF PRO-  
JECT COMPLETION AND  
AUTHORIZATION TO FILE  
A NOTICE OF COMPLE-  
TION FOR THE ST.  
ALBANS AVENUE WATER  
LINE REPAIR PROJECT,  
AND AUTHORIZATION TO  
RELEASE RETENTION  
PAYMENT IN THE  
AMOUNT OF \$24,258 TO  
STEPHEN DORECK EQUIP-  
MENT RENTALS, INC.**

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council accepted the project improvements and authorized the issuance of a Notice of Completion for the St. Albans Avenue Water Line Repair Project; authorized a budget transfer in the amount of \$8,000 from water fund reserves to account 500-9000-9294 to cover the additional construction costs; and authorized payment of the retention to Stephen Doreck Equipment Rentals, Inc. in the amount of \$24,258.

(Joe, Schneider)

**ACCEPTANCE OF PRO-  
JECT COMPLETION AND  
AUTHORIZATION TO FILE  
A NOTICE OF COMPLE-  
TION FOR THE PASADENA  
AVENUE STREET IM-  
PROVEMENT PROJECT,  
AND AUTHORIZATION TO  
RELEASE RETENTION**

By roll call vote (3 ayes; 1 absent, Councilmember Khubesrian; 1 recused, Mayor Pro Tem Putnam, conflict of interest), the City Council accepted the project improvements as complete for the Pasadena Avenue Street Improvement Project, and authorized the issuance of a Notice of Completion for the project; and authorized payment of the retention to Sully-Miller Contracting Company in the amount of \$53,691.

**PAYMENT IN THE  
AMOUNT OF \$53,691 TO  
SULLY-MILLER  
CONTRACTING COMPANY**

(Joe, Schneider)

**APPROVAL OF AN  
EMPLOYMENT  
AGREEMENT WITH  
SERGIO GONZALEZ FOR  
THE POSITION OF CITY  
MANAGER**

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council approved the proposed employment agreement, in substantially the same form, for the position of City Manager.

(Joe, Schneider)

Mayor Pro Tem Putnam and the rest of the City Council congratulated Mr. Gonzalez on his appointment as City Manager. City Manager Gonzalez made remarks.

**APPROVAL OF JULY 1,  
2012, AS THE DATE AFTER  
WHICH CITY COUNCIL  
AGENDA PACKETS WILL  
BE AVAILABLE IN  
ELECTRONIC FORMAT  
ONLY TO CITY  
COUNCILMEMBER'S,  
FORMER CITY  
COUNCILMEMBER'S, AND  
OTHERS**

Alan Ehrlich, 1633 Maple Street, said he understood that the agenda packet will be made available in electronic format only to City Councilmembers. He said that this will prove problematic to the public. Councilmember Schneider said that the packet will be available on the web to all, and that only the paper format is being discontinued. Mr. Ehrlich said the title was not worded clearly.

Mayor Pro Tem Putnam said that seated Councilmembers should be able to choose whichever format is most efficient for them.

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council approved July 1, 2012, as the date after which City Council agenda packets will be available only electronically via the Internet and not in a paper format to former City Councilmembers and others requesting packets. For seated Councilmembers, the City Council approved allowing them to choose whichever format is most efficient for them.

(Putnam, Joe)

**PUBLIC COMMENTS  
Wounded Warriors Kiwanis  
event**

John Vandercook, 1026 Glendon Court, invited all to a special Kiwanis event May 9, 2012, at Calvary Church. A special presentation will be made about the Wounded Warriors project, he said.

**Eclectic Music Festival**

Scott Feldmann, President, Chamber of Commerce, announced the upcoming Eclectic Music Festival.

**Traffic at Marengo Elementary School**

Alan Ehrlich, 1633 Maple Street, who said he is speaking on behalf of the Marengo School community, said the Police Department asked that one of the crossing guards "not direct traffic." He said that the person was not directing traffic. Now that this person is no longer there, he said it is unsafe to cross. He requested that the Police Department follow up with the school principal and the PTA and other parents who are part of the valet program. A fairly successful program is now inefficient and unsafe, he said.

Mayor Pro Tem Putnam said the City Council does not direct the Police Chief; the only person who can direct the Police Chief is the City Manager. Mayor Cacciotti asked City Manager Gonzalez to confer with the Police Chief and get back to the speaker.

Anna Ramirez, 307 Pasadena Avenue, who said she is a crossing guard, supported concerns made by the previous speaker regarding the intersection at Bank and Marengo. She said she has seen near-misses in the last week. She described the method used to keep traffic flowing and to protect the children.

**Operation Cookie**

Katie Longoria, 601 Meridian Avenue, Apt. P, announced Operation Cookie, which is sponsored by the Woman's Club of South Pasadena, and distributed flyers.

**RULE 20A UNDERGROUND UTILITY DISTRICT AT GARFIELD PARK**

Public Works Director Toor presented the staff report on Rule 20A Underground Utility District at Garfield Park. He displayed photographs on the overhead monitor. He and City Manager Gonzalez responded to questions.

Carl Marziali, 1960 Stratford Avenue, in regard to undergrounding of electrical utilities, said if the City Council goes forward with this project, Garfield Park will be enormously more attractive. He suggested that the City Council consider an advisory group to work with Southern California Edison and report back to City Council regularly during the design phase. He suggested that for the area south of Mission Street, if

the area has some public benefit, such as a community garden, parking for Garfield Park, or some other use, that portion would become eligible for Rule 20A funds. He responded to questions.

City Manager Gonzalez said that currently the section south of Mission Street is not open to the public. If a community benefit can be shown, the City can re-apply, he said. Garfield Park clearly qualifies, he said.

Gretchen Robinette, 921 Indiana Avenue, said the Parks and Recreation Commission is working on the issue of community gardens. She said there are protocols for establishing a community garden. She supported the idea of a committee to work on the plans.

Community Services Director Pautsch responded to questions about the Parks and Recreation Commission's work on the issue.

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council directed staff to commence the proceedings leading to the establishment of a Rule 20A underground utility district at Garfield Park and to seek further consideration in regard to the section between Mission Street and Oxley Street as qualifying for Rule 20A funds. If it is determined that it does not qualify, the City Council directed staff to engage Southern California Edison in a discussion to consider a real estate agreement to allow for City use of the property. On an amendment suggested by Mayor Cacciotti and accepted by the maker and the seconder of the motion, the City Council directed that issues related to design as it impacts scenic and other aspects of the park be referred to the Parks and Recreation Commission, when appropriate.

(Joe, Schneider)

**APPROVAL OF AN AGREEMENT WITH STUDIO SPECTRUM TO REPAIR AUDIO EQUIPMENT AND PURCHASE NEEDED BROADCASTING EQUIP-**

City Clerk Kilby made the presentation on the request to authorize funds for repairs to audio equipment and to purchase needed broadcasting equipment from Equipment Reserve Funds, with the understanding that these expenditures in the amount of \$59,441.36 will be replaced by forthcoming Public, Education,

**MENT FROM EQUIPMENT RESERVE FUNDS, WITH THE UNDERSTANDING THAT THESE EXPENDITURES IN THE AMOUNT OF \$59,441.36 WILL BE REPLACED BY ANTICIPATED FORTHCOMING PUBLIC, EDUCATION, GOVERNMENT (PEG) FEE REVENUES**

Government (PEG) fee revenues.

By roll call vote (4 ayes; 1 absent, Councilmember Khubesrian), the City Council approved an agreement with Studio Spectrum and the expenditure of \$59,441.36 from the City’s Equipment Reserve Funds to purchase and install needed audio visual equipment, to implement changes in the broadcasting configuration, and to make needed repairs in the audio system in the City Council Chambers.

(Putnam, Joe)

**SUMMARY OF RECENT BUDGET WORKSHOPS AND DIRECTION ON BUDGET SUPPLEMENTAL REQUESTS FROM VARIOUS CITY DEPARTMENTS**

Finance Director Thai made the presentation about budget workshops and supplemental budget requests from various City departments, accompanied by PowerPoint slides. He distributed copies of the slides. City Manager Gonzalez provided an overview of street improvements and introduced Public Works Director Toor, who made a presentation, “Proposed FY 2012-13 Street Improvement Projects,” accompanied by PowerPoint slides. All three responded to questions.

Councilmembers ranked their priorities in funding departments’ supplemental requests; each specified different items as most important. In regard to street repairs, Mayor Pro Tem Putnam said that streets scheduled for improvement should be in poor condition as measured by the pavement condition index.

Mayor Pro Tem Putnam raised an issue related to Mea-sure L funds: whether they can be used for painting the Library and whether funds are being “over collected.” Finance Director Thai and City Librarian Fjeldsted responded.

Public Works Director Toor responded to questions about the supplemental request for arborist services. City Manager Gonzalez responded to questions about funds budgeted for legal counsel for anti-SR-710 efforts. Mayor Pro Tem Putnam recommended that the budget for legal expenses be increased to \$225,000 for the next fiscal year. City Manager Gonzalez and Finance Director Thai responded to questions about reserve funds.

City Manager Gonzalez said that staff has direction to return with a proposed budget.

**FIRST READING AND  
INTRODUCTION OF AN  
ORDINANCE TO EXPAND  
THE PUBLIC SAFETY  
COMMISSION FROM FIVE  
TO SEVEN MEMBERS**

City Clerk Kilby presented the staff report on the Mayor's request to add this item to the agenda to consider increasing the Public Safety Commission (PSC) from five to seven members.

Police Chief Payne, staff liaison to the PSC, responded to questions. Councilmember Joe, Council liaison to the PSC, requested that if the membership is going to increase, the Commission's scope and frequency of meeting should be reviewed.

Without opposition, Mayor Cacciotti said the City Council is directing staff to bring to the Public Safety Commission the issue of 1) whether to expand the number of Public Safety Commission members from five to seven, and 2) whether to expand the commission's charge, and then to re-agendize the issue at the first City Council meeting in June 2012.

(Putnam, Cacciotti)

**AN EVALUATION OF THE  
CITY'S RESPONSE TO AND  
RECOVERY FROM A  
LOCAL EMERGENCY  
CREATED BY A SEVERE  
WINDSTORM BEGINNING  
NOVEMBER 30, 2011**

City Manager Gonzalez presented the staff report on the response to and recovery from a local emergency created by a severe windstorm beginning November 30, 2011, accompanied by PowerPoint slides. He and Police Chief Payne responded to questions. Councilmember Schneider said that Edison should pay for the generators the City will be purchasing. Councilmember Joe requested that staff provide to the City Council a list of vendors that the City has negotiated agreements with for emergency supplies.

Discussion continued on the City Council's role/duties in an emergency, and who would serve as the City Manager in the event he/she is unavailable. City Manager Gonzalez responded to questions and said the City Council will be provided guidelines for City Councilmembers from the updated emergency operations plan. Police Chief Payne responded to questions about continuity of government. City Attorney Adams provided legal guidance. City Manager Gonzalez outlined the rationale for and the duties involved in declaring an emergency. He said the City Council needs to agree on a central location for meeting in the event of an emergency.

City Manager Gonzalez responded to a question about how diseased/failed trees can be identified before they become dangerous or prior to disasters, such as the recent windstorm.

In regard to the staff report's indication that the City plans to meet regularly with utility companies, Councilmember Joe requested that the Public Works Director return to the City Council within four to five months to report how the planned coordination with Southern California Edison is working, and to include the City's request for back-up generators. City Manager Gonzalez provided an overview of issues covered in the post-windstorm meeting with Edison; he said recommendations for improved communication should be in place within three to four months.

Police Chief Payne responded to questions about the situation at the school sites following the windstorm and school closures. He outlined what the Police Department will do in the event of another disaster.

After having reviewed the report and heard the presentation on the response to and recovery from a local emergency created by a severe windstorm beginning November 30, 2011, Mayor Cacciotti said, without opposition, the City Council approved to file the report.

(Putnam, Cacciotti)

**RECEIVE AND FILE THE  
THIRD QUARTER  
FINANCIAL REPORT FOR  
THE ARROYO SECO GOLF  
COURSE**

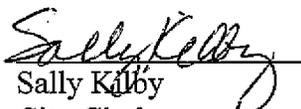
Community Services Director Pautsch presented the third-quarter financial report for the Arroyo Seco Golf Course. She and City Manager Gonzalez responded to questions.

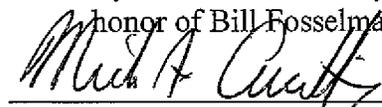
Without opposition, Mayor Cacciotti said the City Council approved to receive and file the third-quarter financial report for the Arroyo Seco Golf Course.

(Putnam, Schneider)

**ADJOURNMENT**

By consensus, the City Council meeting adjourned in honor of Bill Fosselman at 10:31 p.m.

  
Sally Kilby  
City Clerk

  
Michael A. Cacciotti  
Mayor