



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting
Thursday, November 10, 2016 – 7:00 p.m.
Location: Library Conference Room
(Enter using the Diamond Street Door Access)

Board Members

Edward Pearson, President
Constance Lue, Vice President
Rick Thomas, Secretary
Andy Lippman, Trustee
Carolyn Flemming, Trustee

Call to Order: President Edward Pearson

Minutes: Review and approve draft minutes of the regular meeting held October 13, 2016.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Action Items:

1. Request not to open Library until 3pm on December 13, 2016 for Staff to Attend City Holiday Luncheon.
2. Request to close Library on Saturday, December 24, 2016 and Saturday, December 31, 2016.

Discussion Items:

1. Rick Thomas Report on Cerritos Public Library
2. Speaker for Volunteer Recognition Luncheon in 2017
3. Revisions of By-Laws
4. Possible formation of a Library Foundation
5. Library Staff Training Day on December 9, 2016
6. CENIC Grant Improvements for Library Wi-Fi and Internet Speed
7. Library Strategic Planning Project
8. Library Operations Study Checklist
9. Library Park Drainage Improvement Project

10. Grant Application to California Humanities for City-Wide "Fahrenheit 451" Reading Project during March 2017
11. Draft of Policy for banning individuals for health and safety and threatening behavior
12. Friends Board Meeting on November 17, 2016 at 1 p.m. in Ray Bradbury Conference Room
13. Coming Vacancy on Library Board of Trustees for 2017 due to terming out of President
14. Library Community Room AV Improvements
15. Community Room Fees and Pianos

Communications and Correspondence:

Reports:

1. **Board President:** Edward Pearson
2. **City Council Liaison:** Mayor Pro Tem Michael A. Cacciotti
3. **Friends Representative:** Ellen Torres
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Director of Library, Arts & Culture:** Steve Fjeldsted

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA, as required by law.

Date: _____

11/4/16

Signature: _____

Steve W. Fjeldsted