



Wednesday, September 7, 2016
Minutes of the Regular Meeting of the
Joint City Council/Redevelopment Successor Agency

CALL TO ORDER

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, September 7, 2016, at 7:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

Absent: None.

City Staff

Present: Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief City Clerk/Chief Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Joe gave the invocation.

PLEDGE OF ALLEGIANCE

Eliot Correll, President, and Andrew Cheung, Treasurer, representing the South Pasadena Middle School ASB, led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS**1. Closed Session Announcements**

The Regular Closed Session of the City Council of September 7, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- B. CONFERENCE WITH CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: City of Gardena v. Los Angeles Regional Water Quality Control Board and State Water Resources Control Board, Los Angeles County Superior Court Case No. BS156342

- C. CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Government Code Section 54957.6:

Public Employee: City Manager

City Negotiator: Teresa L. Highsmith, City Attorney

City Attorney Highsmith reported that the City Council provided direction to staff regarding Closed Session Items A and B, but did not take any reportable action; advised that the City Council will reconvene into Closed Session to discuss Closed Session Item C, Labor Negotiations, immediately following the Business Meeting.

PRESENTATIONS**2. Presentation of City Tiles to the Sponsors of the 2016 Amgen Tour of California**

Mayor Mahmud and Councilmember Joe presented City tiles to the following sponsors of Stage II, held in South Pasadena, of the 2016 Amgen Tour of California:

- Luis Lopez, representing the City of Hope, Platinum Sponsor
- John Bicos, owner of Gus's BBQ, Gold Sponsor
- Dennis Lefevre, representing the South Pasadena Unified School District, Gold Sponsor
- Charles Trevino, representing the Upper San Gabriel Valley Municipal Water District, Silver Sponsor

3. Presentation of a Proclamation Declaring September 5 - 11, 2016, as "Suicide Prevention Week" in the City of South Pasadena

Mayor Mahmud presented a Proclamation to Val Uchendu, representing the American Foundation for Suicide Prevention, recognizing September 5-11, 2016, as "Suicide Prevention Week" in the City of South Pasadena.

4. Presentation of the Fiscal Year 2015-16 Annual Report of the Library Board of Trustees

Edward Pearson, President, representing the Library Board of Trustees (LBT), presented the Fiscal Year 2015-16 Annual Report of the LBT. In response to City Council inquiry, Mr. Pearson explained that the LBT is currently developing an implementation matrix for the Library Operations Study recommendations.

5. Presentation of the Fiscal Year 2015-16 Annual Report of the Natural Resources and Environmental Commission

William Kelly, Chair, representing the Natural Resources and Environmental Commission (NREC), presented the Fiscal Year 2015-16 Annual Report of the NREC. In response to City Council inquiry, Mr. Kelly explained that the NREC is finalizing its recommendation regarding potential regulations on polystyrene products as well as gray water stubout requirements.

COMMISSION REAPPOINTMENT

6. Youth Commission Reappointment

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to reappoint Dawson Galluzzi, 11th Grade, to the Youth Commission for a full two-year school term from September 1, 2016 to June 30, 2018.

COMMUNICATIONS

7. Councilmembers Communications

Councilmember Joe encouraged residents to participate in the upcoming Cruz'n for Roses Hot Rod and Classic Car Show, annual Moon Festival, and Public Safety Open House; requested that staff agendize potential options to address concerns related to commercial trucks parked for prolonged periods on City streets, second by Mayor Mahmud.

Councilmember Schneider requested that staff be prepared to responded to inquiries related to implementation of the Renewable Energy Council's recommendations on potential sustainable energy projects.

Councilmember Khubesrian announced that the last day to register to vote for the Presidential Election is October 24, 2016; expressed gratitude to the South Pasadena Fire Department for their assistance with a recent fire near her home; encouraged residents to report trees in need of attention to the City, noting that the prolonged drought is impacting the health of the trees.

Mayor Pro Tem Cacciotti requested that the Natural Resources and Environmental Commission evaluate the use of pesticides and fertilizers in City parks and provide recommendations that could be incorporated as part of the next parks landscape maintenance contract; requested that the staff develop an Air Quality Management Plan describing the City's efforts to reduce the impacts of vehicle emissions and energy uses, seconded by Councilmember Schneider.

Mayor Mahmud encouraged residents to apply to serve on the City's advisory bodies, noting that there are vacancies on the Youth Commission and a youth representative on the Natural Resources and Environmental Commission; encouraged residents to participate in the "Tacos in the Park" and School Bond Fundraiser at the Garfield House.

8. City Manager Communications

City Manager Gonzalez encouraged residents to participate in the City's upcoming Clean Air Car Show/Green Living Expo; announced that the City will hold a press conference on September 9, 2016, to announce the City's designation as the first "AGZA Green Zone City" for maintaining all municipal parks and medians with zero-emissions landscape equipment.

Andrew Dubois, President of the South Pasadena Police Officers' Association, announced that launch of the "2016 Pink Patch Project," noting that all proceeds will be donated to the City of Hope.

9. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Gail Maltun, South Pasadena resident, expressed concerns related to the removal of palm trees in South Pasadena, noting that many of the trees are over 100 years old; recommended that the City develop a strategic approach towards managing the City's urban forest and to consider hiring of a qualified landscape architect to develop a landscape plan for the City.

CONSENT CALENDAR

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10, 11, 14, 15, 19, and 20, with Item Nos. 16, 17, and 18 pulled for separate discussion, and Item Nos. 12 and 13 removed from the agenda.

10. Minutes of the City Council Meeting of August 17, 2016

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBERIAN, CARRIED 5-0, to approve the minutes of the August 17, 2016 City Council Meeting.

11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 194934 through 195026 in the amount of \$508,418.20; General City Warrants Nos. 195027 through 195225 in the amount of \$1,343,019.59, and Payroll, dated August 26, 2016, in the amount of \$451,308.54.

12. Adoption of Resolutions and Side Letters with the South Pasadena Public Service Employees' Association and South Pasadena Public Service Part Time Employees' Association

At the request of City Manager Gonzalez, this item was removed from the agenda.

13. Award of Contract with Inter-Con Security Systems, Inc. for Parking Enforcement Services for Fiscal Years 2016-17 through 2018-19

At the request of City Manager Gonzalez, this item was removed from the agenda.

Alan Ehrlich, South Pasadena resident, expressed appreciation that the City Manager has removed this item from the agenda and is addressing his concerns related to this contract; requested that additional disclosures be provided if this contract returns for City Council consideration.

14. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2016-17

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting an Investment Policy for Fiscal Year 2016-17."

15. Approve Title VI Civil Rights Act Compliance Manual for Fair and Equal Treatment of Dial-A-Ride Patrons

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the Title VI Civil Rights Act Compliance Manual for Fair and Equal Treatment of Dial-A-Ride Patrons, in order to fulfill mandated federal regulations.

19. Declaration of Outdated City Property as Surplus

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Declare two Public Works Department vehicles, 2008 Dodge Charger and 1989 GMC Truck, as surplus property.
2. Direct staff to dispose of the vehicles in accordance with South Pasadena Municipal Code Section 2.99-29 and City Policy on Disposal of Surplus Property.

20. Biennial Review and Amendments to the City's Conflict of Interest Code

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, amending the City's Conflict of Interest Code and Rescinding Resolution Nos. 7233, 7234, 7235, and 7364."

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**16. Adoption of a Resolution in Support of the Proposed Annexation to the San Gabriel Valley Mosquito and Vector Control District**

Councilmember Schneider voiced opposition to supporting the proposed annexation of the City into the San Gabriel Valley Mosquito and Vector Control District (SGVMVCD); recommended that this item be deferred until November 2016 to allow for further evaluation of the impacts of West Nile and Zika viruses on South Pasadena.

In response to City Council inquiries, Public Works Director Toor advised that mosquito control services are not commercially available and that if the City Council desires to allow for such services, it is necessary to annex into a special district; noted that mosquito eggs of the type which transmits West Nile and Zika viruses have been detected in South Pasadena; noted that the annexation process will take approximately six months and that City Council will have an opportunity to revisit this matter. City Attorney Highsmith advised that the City has no liability related to mosquito-borne diseases.

Following discussion, MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 4-1 (COUNCILMEMBER SCHNEDIER VOTING NO), to adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, in support of the proposed annexation of the City of South Pasadena to the San Gabriel Valley Mosquito and Vector Control District."

17. Authorize Purchase of E-911 Hardware, Software, and Consoles Utilizing State Grant Funds

Police Sergeant Abdalla narrated a PowerPoint presentation entitled "E-911 Upgrade."

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Approve expenditures from California Department of General Services E-911 Grant Program, and Citizens' Option for Public Safety (COPS) grant fund to purchase a three-position E-911 system, radio system, consoles, and computers for a total project amount of \$336,905.13.
2. Authorize a 10% contingency fund for unseen expenditures in the amount of \$30,627.00 from the Citizens Option for Public Safety (COPS) grant fund.
3. Waive bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code (SPMC) Section 2.99-29 (11) (j) from AT&T, and Commline Inc.

18. Award of Contracts for the Purchase of Two Police Utility Patrol Vehicles and Installation of Emergency Equipment and Police Lettering Graphics

Mayor Pro Tem Cacciotti voiced concerns related to the purchasing of gasoline powered vehicles, noting that such vehicles contribute to poor air quality and health impacts; spoke on the need for the City to replace its fleet with alternative fuel or electric vehicles.

In response to City Council inquiry, Police Captain Neff explained that alternative fuel vehicles are not conducive to meet the demands of public safety patrol vehicles at this time; noted that such vehicles are unable to meet the increased need for electronic equipment and storage capacity; advised that as police administrative staff's vehicles are replaced, alternative fuel vehicles will be evaluated for appropriateness.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Award a contract to Wondries Fleet Group under the Cooperative Purchase Provision of the City of Los Angeles Contract #1654430, for the purchase of two 2017 Ford Explorer Police Utility Patrol Vehicles in the amount of \$59,384.00.
2. Award a contract to Commline Inc., for the installation of emergency equipment and computer system in the amount of \$33,007.88.
3. Award a contract to Prime Graphix, Inc., for reflective police lettering graphics in the amount of \$1,262.50.
4. Authorize Patrol vehicle #1198 and vehicle #1115 as designated surplus upon receipt and outfitting of new patrol vehicles.
5. Direct staff to issue a letter to public safety vehicle manufacturers regarding the need for alternative fuel public safety patrol vehicles.

ACTION/DISCUSSION**21. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2016 League of California Cities' Annual Business Meeting**

City Manager Gonzalez presented the staff report.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to appoint Mayor Diana Mahmud as the City of South Pasadena's voting delegate, and Councilmember Marina Khubesrian, M.D., as the voting alternate for the League of California Cities' 2016 Annual Business Meeting on Friday, October 7, 2016, at the Long Beach Convention Center.

22. Provide Direction on Resolution Being Considered at the League of California Cities' Annual Business Meeting

City Manager Gonzalez presented the staff report.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to direct the City of South Pasadena's delegate, or alternate delegate, to support the proposed resolution being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

23. California Senate Bill 415 "Voter Participation" and Direction Regarding Timing of Transitioning to a Statewide Election Date

Chief City Clerk Mejia narrated a PowerPoint presentation entitled "California Senate Bill 415 'Voter Participation' Transitioning General Municipal Elections to Coincide with Statewide Elections" and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Ron Rosen, South Pasadena resident, opined that it would be a conflict of interest for the City Council to extend their own terms of office.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

City Attorney Highsmith advised that, with respect to the Political Reform Act, the City Council does not have a legal conflict of interest and that specific statutes authorize the City Council to change the election date as well as extend their own terms, if desired.

The City Council agreed that it would be preferable to extend their terms and to move the November 2017 General Municipal Election to coincide with the November 2018 Statewide General Election, noting that the City Council benefits from positive camaraderie; requested that the City Attorney be prepared to address whether the City may hold all mail-in ballot elections on the same day as statewide elections, pointing out that general election ballots typically are extensive and may cause voter drop-off at the polls.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to move forward with Option 1, to move the November 2017 General Municipal Election to be held with the November 2018 Statewide General Election.

24. Direction Regarding the Regulation of Short-Term Rentals

Building and Planning Director Watkins narrated a PowerPoint presentation entitled “Short-Term Rentals.” In response to City Council inquiries, Mr. Watkins explained that enforcement of regulations on short-term rentals would be very difficult and that business license revenues would be insignificant; noted that short-term rental listing companies such as Airbnb are actively litigating cities which attempt to prohibit or restrict such activities.

Mayor Mahmud opened the Public Comment period.

Alan Ehrlich, South Pasadena resident, suggested that it would be more strategic if the League of California Cities or California Franchise Tax Board addressed the issue of short-term rentals on a statewide level.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

Councilmember Joe noted that this matter is complex and issues such as rental of rooms to extended family or friends would be difficult to regulate; requested that staff monitor whether the City of Pasadena pursues short term rental regulations. Councilmember Khubesrian noted that the shared economy is a growing trend and that this matter may be appropriate to discuss in conjunction with the General Plan update.

Following discussion, MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to direct staff to continue to: 1) monitor resident complaints regarding short-term rentals, 2) monitor resident complaints regarding conversion of long-term rentals to short-term rentals, and 3) discuss with the Planning Commission and Public Safety Commission short-term rentals and the shared economy, in conjunction with the General Plan update.

25. Consideration of a Letter of Support to the California Public Utilities Commission Regarding Recommendations on Natural Gas Leakage Abatement

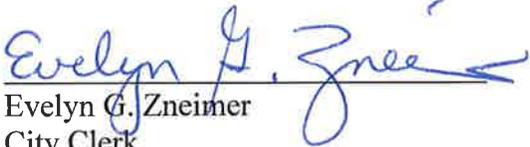
Chief City Clerk Mejia narrated a PowerPoint presentation entitled “Letter of Support for CPUC and CARB Staff Recommendations on Natural Gas Leakage Abatement.”

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to authorize the issuance of a letter of support for the “California Public Utilities Commission and California Air Resources Board Natural Gas Leakage Abatement Summary of Best Practices Working Group Activities and Staff Recommendations,” as revised.

ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 9:55 p.m. The City Council recessed to Closed Session at 9:55 p.m. and adjourned at 10:20 p.m.


Evelyn G. Zneimer
City Clerk


Diana Mahmud
Mayor

Minutes approved by the South Pasadena City Council on September 21, 2016.