



**CITY OF SOUTH PASADENA  
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, September 7, 2016, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Diana Mahmud
- ROLL CALL:** Councilmembers Robert S. Joe; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.; Mayor Pro Tem Michael A. Cacciotti; and Mayor Diana Mahmud
- INVOCATION:** Councilmember Joe  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** South Pasadena Middle School ASB
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation of City Tiles to the Sponsors of the 2016 Amgen Tour of California**
- 3. Presentation of a Proclamation Declaring September 5 - 11, 2016, as "Suicide Prevention Week" in the City of South Pasadena**
- 4. Presentation of the Fiscal Year 2015-16 Annual Report of the Library Board of Trustees**
- 5. Presentation of the Fiscal Year 2015-16 Annual Report of the Natural Resources and Environmental Commission**

**COMMISSION REAPPOINTMENT**

**6. Youth Commission Reappointment**

Recommendation

Reappoint Dawson Galluzzi, 11<sup>th</sup> Grade, to the Youth Commission for a full two-year school term from September 1, 2016 until June 30, 2018.

**COMMUNICATIONS**

**7. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**8. City Manager Communications**

**9. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**10. Minutes of the City Council Meeting of August 17, 2016**

Recommendation

Approve the Minutes of the August 17, 2016 City Council Meeting.

**11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 194934 through 195026 in the amount of \$508,418.20; General City Warrants Nos. 195027 through 195225 in the amount of \$1,343,019.59, and Payroll, dated August 26, 2016, in the amount of \$451,308.54.

**12. Adoption of Resolutions and Side Letters with the South Pasadena Public Service Employees' Association and South Pasadena Public Service Part Time Employees' Association**

Recommendation

1. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving a side letter to the Memorandum of Understanding with the South Pasadena Public Service Employees' Association."
2. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving a side letter to the Memorandum of Understanding with the South Pasadena Public Service Part Time Employees' Association."

**13. Award of Contract with Inter-Con Security Systems, Inc. for Parking Enforcement Services for Fiscal Years 2016-17 through 2018-19**

Recommendation

Authorize the City Manager to enter into a two-year contract with Inter-Con Security Systems, Inc., for parking enforcement services which may be extended for two additional one-year periods.

**14. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2016-17**

Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting an Investment Policy for Fiscal Year 2016-17."

**15. Approve Title VI Civil Rights Act Compliance Manual for Fair and Equal Treatment of Dial-A-Ride Patrons**

Recommendation

Approve the Title VI Civil Rights Act Compliance Manual for Fair and Equal Treatment of Dial-A-Ride Patrons, in order to fulfill mandated federal regulations.

**16. Adoption of a Resolution in Support of the Proposed Annexation to the San Gabriel Valley Mosquito and Vector Control District**

Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, in support of the proposed annexation of the City of South Pasadena to the San Gabriel Valley Mosquito and Vector Control District."

**17. Authorize Purchase of E-911 Hardware, Software, and Consoles Utilizing State Grant Funds**

Recommendation

1. Approve expenditures from California Department of General Services E-911 Grant Program, and Citizens' Option for Public Safety (COPS) grant fund to purchase a three-position E-911 system, radio system, consoles, and computers for a total project amount of \$336,905.13.
2. Authorize a 10% contingency fund for unseen expenditures in the amount of \$30,627.00 from the Citizens Option for Public Safety (COPS) grant fund.
3. Waive bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code (SPMC) Section 2.99-29 (11) (j) from AT&T, and Commline Inc.

**18. Award of Contracts for the Purchase of Two Police Utility Patrol Vehicles and Installation of Emergency Equipment and Police Lettering Graphics**

Recommendation

1. Award a contract to Wondries Fleet Group under the Cooperative Purchase Provision of the City of Los Angeles Contract #1654430, for the purchase of two 2017 Ford Explorer Police Utility Patrol Vehicles in the amount of \$59,384.00.
2. Award a contract to Commline Inc., for the installation of emergency equipment and computer system in the amount of \$33,007.88.
3. Award a contract to Prime Graphix, Inc., for reflective police lettering graphics in the amount of \$1,262.50.
4. Authorize Patrol vehicle #1198 and vehicle #1115 as designated surplus upon receipt and outfitting of new patrol vehicles.

**19. Declaration of Outdated City Property as Surplus**

Recommendation

1. Declare two Public Works Department vehicles, 2008 Dodge Charger and 1989 GMC Truck, as surplus property.
2. Direct staff to dispose of the vehicles in accordance with South Pasadena Municipal Code Section 2.99-29 and City Policy on Disposal of Surplus Property.

**20. Biennial Review and Amendments to the City’s Conflict of Interest Code**

Recommendation

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, amending the City’s Conflict of Interest Code and Rescinding Resolution Nos. 7233, 7234, 7235, and 7364.”

**ACTION/DISCUSSION**

**21. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2016 League of California Cities’ Annual Business Meeting**

Recommendation

Appoint Mayor Diana Mahmud as the City of South Pasadena’s voting delegate, and Councilmember Marina Khubesrian, M.D., as the voting alternate for the League of California Cities’ 2016 Annual Business Meeting on Friday, October 7, 2016, at the Long Beach Convention Center.

**22. Provide Direction on Resolution Being Considered at the League of California Cities’ Annual Business Meeting**

Recommendation

Provide direction to the City of South Pasadena’s delegate, or alternate delegate, to vote on a resolution being considered at the upcoming League of California Cities’ Annual Business Meeting being held during the League’s Annual Conference in Long Beach, California.

**23. California Senate Bill 415 “Voter Participation” and Direction Regarding Timing of Transitioning to a Statewide Election Date**

Recommendation

Provide direction as to the timing of transitioning general municipal elections to a statewide election date (June or November of each even-numbered year) to occur not later than November 8, 2022.

**24. Direction Regarding the Regulation of Short-Term Rentals**

Recommendation

Provide direction regarding the regulation of short-term rentals.

**25. Consideration of a Letter of Support to the California Public Utilities Commission Regarding Recommendations on Natural Gas Leakage Abatement**

Recommendation

Consider whether to issue a letter of support for the “California Public Utilities Commission and California Air Resources Board Natural Gas Leakage Abatement Summary of Best Practices Working Group Activities and Staff Recommendations.”

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

September 21, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 5, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 19, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS  
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030;
- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030; and
- City website at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

9/1/2016  
Date

Desiree Jimenez  
Desiree Jimenez,  
Deputy City Clerk