



Wednesday, July 6, 2016
Minutes of the Regular Meeting of the
Joint City Council/Redevelopment Successor Agency

CALL TO ORDER

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, July 6, 2016, at 7:40 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

Absent: None.

City Staff

Present: Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief City Clerk/Chief Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Mayor Mahmud gave the invocation.

PLEDGE OF ALLEGIANCE

Emily Ng, Non-Voting Youth Member, Natural Resources and Environmental Commission, led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS**1. Closed Session Announcements**

The Regular Closed Session of the City Council of July 6, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957 (b)(1):

Performance Evaluation of City Manager

City Negotiator: Teresa L. Highsmith, City Attorney

- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: Albert Benzoni v. City of South Pasadena, et al. Case No. BS162797

- D. CONFERENCE WITH CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: City of Gardena v. Los Angeles Regional Water Quality Control Board and State Water Resources Control Board, Los Angeles County Superior Court Case No. BS156342

City Attorney Highsmith reported that the City Council provided direction to staff regarding Closed Session Items A, C, and D, but did not take any reportable action; announced that the City Council continued discussion of Closed Session Item B, City Manager's Performance Evaluation, to a future City Council meeting.

PRESENTATIONS**2. Presentation of a Certificate of Appreciation to Emily Ng, Outgoing Non-Voting Youth Member, for Volunteer Service on the Natural Resources and Environmental Commission**

Mayor Mahmud presented a Certificate of Appreciation to Emily Ng, for her volunteer service as a non-voting youth member of the Natural Resources and Environmental Commission.

3. Introduction of New City of South Pasadena Employees

Police Chief Miller introduced the following newly-hired employees:

- Elias Giron-Garrido, Police Officer
- Omar Lorenzana, Police Officer

COMMUNICATIONS**4. Councilmembers Communications**

Councilmember Khubesrian spoke on the success of the 4th of July Parade and thanked the volunteers for their service; noted that Metro has agreed to the inclusion of verbiage in the proposed ballot measure which restricts new revenues from being utilized for the SR-710 North Project; requested that the City Council agendaize consideration of a resolution supporting Metro's transportation funding ballot measure, seconded by Mayor Pro Tem Cacciotti; thanked the South Pasadena Unified School District Board for their leadership in adopting a resolution opposing the SR-710 North Project; noted that City Manager Gonzalez and herself attended the Independent Cities Association annual conference which covered topics such as public safety, economic development, and short-term rental regulations.

Mayor Pro Tem Cacciotti displayed photos depicting the Arroyo Seco Golf Course subcommittee visiting the Arcadia Golf Course, 4th of July pancake breakfast, construction at Garfield Reservoir, and peacocks that were perched on a resident's roof.

Mayor Mahmud requested that the City Council agendaize consideration of establishing an "inclusionary" affordable housing requirement, such as was adopted in the City of San Jose, seconded by Councilmember Khubesrian; noted that she attended the Metro Board meeting and thanked the Metro Board for including the requested ballot language verbiage related to the SR-710 North Project; noted that she made the motion for the San Gabriel Valley Council of Governments Transportation Committee to recommend support for Metro's transportation funding ballot measure.

5. City Manager Communications

City Manager Gonzalez spoke on the need for residents to conserve electricity, noting that Southern California Edison is predicting that rolling black-outs will be necessary this summer; noted that the City's Library and Senior Center are designated cooling centers during periods of high heat; announced that construction will occur at the Iron Works Museum and Orange Grove Park and Garfield Park.

6. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Ron Rosen, South Pasadena resident, requested that the City Council request a staff presentation for Agenda Item No. 18, stating that the agenda description and staff report does not provide enough information as to the desired outcomes of the discussion.

Sam Burgess, South Pasadena resident, requested that the City address homeless encampments, trash and debris, fire hazards, and repair of the fence along the trail at Arroyo Seco Park.

In response to public comment, Police Chief Miller and Public Works Director Toor advised that the Police Department and Public Works Department will work cooperatively to address the aforementioned matter and clean-up any debris. Fire Chief Rueda advised that the Fire Department will evaluate the fire hazards and take appropriate actions.

CONSENT CALENDAR

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the Consent Calendar Item Nos. 7 through 13.

7. Minutes of the City Council Meeting of June 15, 2016

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBERIAN, CARRIED 5-0, to approve the minutes of the June 15, 2016 City Council Meeting.

8. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 193949 through 194315 in the amount of \$2,196,490.32; and Payrolls, dated June 17, 2016 and July 1, 2016, in the amounts of \$467,558.38 and \$430,447.18 respectively. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payrolls, dated June 17, 2016 and July 1, 2016, in the amounts of \$5,209.64 and \$5,814.11 (included in the above totals).

9. Second Reading and Adoption of Two Ordinances to Amend the South Pasadena Municipal Code and Mission Street Specific Plan to Provide Standards and Requirements for Establishing Valet Parking Operations

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Adopt Ordinance No. 2297 entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Sections 36.410.090 (Parking Use Permit), 36.400.020 (Authority of Land Use and Zoning Decisions), and adding Section 36.310.111 (Valet Parking) of the South Pasadena Municipal Code to establish regulations, standards and review process for valet parking,” and waive further reading.
2. Adopt an Ordinance No. 2298 entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding Section 6.2.4 (Valet Parking) to the Mission Street Specific Plan to establish regulations, standards and review process for valet parking,” and waive further reading.

10. Approval to Extend the Terms of Certain Members of the South Pasadena Youth Commission in Conformance with City Council Resolution No. 6719

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Rescind the appointment of Will Hoadley-Brill, Sofie Dreskin, and Luke Quezada to the Youth Commission for the term beginning August 20, 2014 through June 30, 2015.
2. Retroactively appoint Will Hoadley-Brill, Sofie Dreskin, and Luke Quezada to the Youth Commission for a term beginning August 20, 2014 through June 30, 2016.
3. Re-appoint Will Hoadley-Brill (11th Grade), Sofie Dreskin (10th Grade), and Luke Quezada (10th Grade) to the Youth Commission for a term beginning August 18, 2016 through June 30, 2018.

11. Approval of Police Officer Recruit Classification and Job Description and Adoption of a Resolution to Amend Resolution No. 7381 to Include Police Officer Recruit Classification and Salary Information

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Approve the creation of a new Police Officer Recruit classification and job description.
2. Adopt Resolution No. 7467 entitled “A Resolution of the City Council of the City of South Pasadena, California, amending Resolution No. 7381 to include the addition of Police Officer Recruit classification and salary.”

12. Declare Outdated City Property as Surplus and Direct Staff to Dispose of 2006 Ford E450 Through the City of South Pasadena Authorized Auction Vendor

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to declare a 2006 Ford E450 Compressed Natural Gas (CNG) van from the Community Services Department as surplus property and instruct staff to dispose of the item in accordance with South Pasadena Municipal Code Section 2.99-29 and City of South Pasadena policy, prescribing the manner in which such property is discarded.

13. Approval of an Amendment No. 1 to the Joint Powers Agreement dated June 12, 2000 to Form the Foothill Policy Board which will Administer the new Workforce Innovation and Opportunity Act which Replaced the Workforce Investment Act of 1998

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve Amendment No. 1 to the Joint Powers Agreement between the Cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena and filed with the City of Pasadena as document #57378 entered into on June 12, 2000, for the purpose of forming a consortium to administer employment and training programs under the Workforce Investment Act of 1998, hereinafter referred to as WIA, P.L. 29 U.S.C. 2801 et seq., Public Law 105-220, 112 Stat. 936.

PUBLIC HEARING

Public Works Director Toor requested that Item Nos. 14 and 15 be considered jointly.

14. Adoption of a Resolution Adopting a Mitigated Negative Declaration for the South Pasadena Dog Park Project (Public Hearing)

15. Award of Contract to Kasa Construction, Inc., in the Amount of \$236,415 for the Construction of the South Pasadena Dog Park Project (Action/Discussion)

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Hearing, there being no one desiring to speak on this item.

In response to City Council inquires, Public Works Director Toor advised that approximately two-thirds of the Dog Park project site will be decomposed granite and one-third will be engineered wood fibers, noting that the park entry will be wood fibers; explained that the binding materials used in decomposed granite can help ensure that it remains in place; advised that staff will work to address parking concerns and pedestrian access from Arroyo Drive.

Councilmember Khubesrian advised that several residents have expressed concerns related to the potential over-use of decomposed granite at the Dog Park, noting that during rain it could become muddy; recommended that a smaller portion of the Dog Park be decomposed granite.

In response to City Council inquires, City Manager Gonzalez advised that staff will ensure that there is safe pedestrian access to the Dog Park before its opening.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7468 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting a Mitigated Negative Declaration for the South Pasadena Dog Park Project."

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a bid dated June 7, 2016, from Kasa Construction, Inc., for the construction of the South Pasadena Dog Park Project and authorize the City Manager to execute an agreement with Kasa Construction, Inc., for an amount not-to-exceed \$236,415.
2. Reject all other bids received.

ACTION/DISCUSSION

16. Award of Contract with All City Management Services for Crossing Guard Services for Fiscal Years 2016-17 and 2017-18

Police Captain Neff presented the staff report and responded to City Council inquiries.

In response to City Council inquiries, Patricia Pohl, representing All City Management Services, advised that the company is based in southern California and exclusively provides crossing guard services; reviewed the company's experience and qualifications, hiring practices, and employee training program; stated that crossing guards are typically assigned to a permanent location, with substitute crossing guards available on an as-needed basis; acknowledged that the company provides liability and workers' compensation coverage and indemnification.

Mayor Mahmud opened the Public Comment period.

Julie Giulioni, representing the South Pasadena Unified School District (SPUSD), expressed gratitude to the City Council for proactively protecting children on their way to school; advised that based on legal counsel's advice the SPUSD will not be able to participate in funding of the contract due to liability concerns.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the City Manager to enter into a two-year contract with All City Management Services for Crossing Guard services.

17. Direction Regarding an Additional Community Center Design Option and Identify Funds to Move to the Next Level of the Design Study

Community Services Director Pautsch and Ron Hagan, of Integrated Consulting Group (ICG), presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Ted Shaw, South Pasadena resident, noted that in the 1970s, senior citizens would go to Alhambra because there were no senior activities in South Pasadena; stated that as former Mayor it was his vision to construct the now existing Senior Center; urged that the City Council move forward with the larger Community Center design option, stressing the importance of building a Community Center than can accommodate residents' needs well into the future.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

In response to City Council inquires, Mr. Hagan advised that there is a strong market for purchasing municipal bonds with low interest rates and reviewed estimated debt service payments for such bonds; explained that the smaller Community Center design option will be designed to be structurally capable to accommodate of future expansion.

City Council discussion ensued regarding the possibility of further evaluating both Community Center design options, pointing out that evaluating a second design is significantly discounted.

Mayor Mahmud voiced concern that there would be insufficient revenue to cover the debt service for the larger Community Center design; noted that the City Council also desires to explore the feasibility of a banquet center at the Arroyo Seco Golf Course and there is a need to restore the house at Eddie Park and to fund the Library expansion project once the Senior Center is relocated, which would further draw on the City's limited resources; recommended that the City Council pursue evaluating the smaller Community Center design, with a 3D video, and that it be designed to maintain flexibility for future expansion.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to move forward with Option 3, further evaluation of both Community Center concept plans, including development of 3D videos.

City Manager Gonzalez explained that funding sources for the contract award could be allocated from either the Community Center/Corp Yard Designated Reserve Fund or the Park Facilities Impact Fee, or a combination thereof.

The City Council agreed that contract funding should be allocated from the Community Center/Corp Yard Designated Reserve Fund, pointing out that the Park Facilities Impact Fee could be utilized for a wider range of projects. Mayor Pro Tem Cacciotti voiced his opposition to allocating the full contract amount from the designated reserve fund, noting that it has been a challenge to build-up this designated reserve fund.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 4-1 (MAYOR PRO TEM CACCIOTTI VOTING NO), to direct that funding for the contract be allocated from the Community Center/Corp Yard Designated Reserve Fund.

18. Direction Regarding the Freeway and Transportation Commission and Public Works Commission Roles and Responsibilities

Mayor Mahmud announced that she will be abstaining from this agenda item because her husband, Richard Helgeson, currently serves on the Freeway and Transportation Commission (FT Commission).

Principal Analyst Lin presented the staff report and responded to City Council inquiries.

The City Council discussed the history of the various committees and commissions that led to the establishment of the Freeway and Transportation Commission and the Public Works Commission (PW Commission).

Mayor Pro Tem Cacciotti opened the Public Comment period.

Kim Hughes, PW Commissioner, explained that traffic circulation is a network in which a particular traffic improvement project can have repercussions in other areas of the City; pointed out that each of the two Commissions offer differing perspectives on the same project.

Richard Helgeson, Chair of the FT Commission, stated that the FT Commission has discussed its purview and indicates a preference for maintaining a more restrictive scope of review; agreed with Ms. Hughes that overlap between the two Commissions may be appropriate for some projects and that a joint meeting could be held.

Larry Abelson, PW Commissioner, voiced concern that the PW Commission has not had an opportunity to discuss the overlapping purviews so that it may provide recommendations to the City Council; suggested that the two Commissions conduct joint meetings to discuss projects when they overlap.

John Fisher, Chair of the PW Commission, summarized the qualifications and expertise necessary to serve on each of the Commissions; opined that the PW Commission views projects on a street level and the FT Commission views traffic and circulation on a macro-level.

Ron Rosen, South Pasadena resident, recommended that the City Council eliminate the sunset clause for the PW Commission and that opportunities for joint efforts between the Commissions be explored.

There being no others desiring to speak on this item, Mayor Pro Tem Cacciotti closed the Public Comment period.

The City Council agreed that each of the two Commissions bring different perspectives to traffic and circulation matters from a regional level down to a street level and that the Commissions should review their roles and responsibilities and present their recommended changes to the City Council; it was suggested that it may be appropriate for the Commission Chairs to meet prior to the joint meeting to help facilitate such discussions.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 4-0 (MAYOR MAHMUD ABSTAINING), to remand to the Freeway and Transportation Commission and Public Works Commission, with direction that the Commissions, Council Liaisons, and Staff Liaisons conduct a joint meeting to discuss their roles and responsibilities as well as consider updating their purview language, and to forward their recommendations to the City Council.

19. First Reading and Introduction of an Ordinance to Create Article XIII to the South Pasadena Municipal Code to Comply with the Uniform Public Construction Cost Accounting Act and Adoption of Associated Resolution

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

Mayor Mahmud requested that future staff reports to the City Council indicate whether bidding was completed via formal bidding requirements or the Uniform Public Construction Cost Accounting Act.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Adopt Resolution No. 7469 entitled “A Resolution of the City Council of the City of South Pasadena, California, electing to become subject to the Uniform Public Construction Cost Accounting Act,” to provide the City increased flexibility for public works contracting as authorized by the Uniform Public Construction Cost Accounting Act.
2. Introduce Ordinance No. 2299 entitled “An Ordinance of the City Council of the City of South Pasadena, California, creating Article XIII of the South Pasadena Municipal Code to comply with the Uniform Public Construction Cost Accounting Act,” and waive further reading.

PUBLIC HEARING (CONTINUED)**20. Adoption of a Resolution Adopting the 2015 Urban Water Management Plan**

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

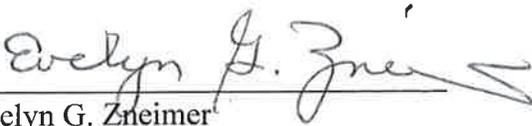
Mayor Mahmud advised that the Urban Water Management Plan (UWMP) contains errors such as the current population of the City which could impact other portions of the document; stated that she desires for specific language to be incorporated into that plan and that she desires for the City Council to authorize her to work with staff to finalize the UWMP.

During the course of discussion, it was agreed by the City Council that the URMP be transmitted to the state immediately, with the understanding that Mayor Mahmud will work with staff to revise the document for resubmittal.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to adopt Resolution No. 7470 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting the 2015 Urban Water Management Plan," with the understanding that Mayor Mahmud will work with staff to address errors and her recommended changes, which will then be distributed to the full City Council in redline format.

ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting in memory of Marjorie Friendt, at 11:10 p.m.


Evelyn G. Zneimer
City Clerk


Diana Mahmud
Mayor

Minutes approved by the South Pasadena City Council on July 20, 2016.

PUBLIC HEARING (CONTINUED)**20. Adoption of a Resolution Adopting the 2015 Urban Water Management Plan**

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

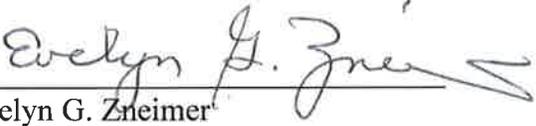
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During the course of discussion, it was agreed by the City Council that the URMP be transmitted to the state immediately, with the understanding that Mayor Mahmud will work with staff to revise the document for resubmittal.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to adopt Resolution No. 7470 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting the 2015 Urban Water Management Plan," with the understanding that Mayor Mahmud will work with staff to address errors and her recommended changes, which will then be distributed to the full City Council in redline format.

ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting in memory of Marjorie Friendt, at 11:10 p.m.



Evelyn G. Zneimer
City Clerk



Diana Mahmud
Mayor

Minutes approved by the South Pasadena City Council on July 20, 2016.