

*City of South Pasadena*  
**DESIGN REVIEW BOARD**  
**Amedee O. "Dick" Richards, Jr. City Council Chambers**  
**1424 Mission Street**  
**SPECIAL MEETING<sup>1</sup>**  
**Thursday, June 16, 2016 7:00 p.m.**

Conrado Lopez (Chair), James Fenske (Vice-Chair), Susan Masterman Fi Campbell, and Mark Smeaton  
 Knarik Vizcarra, Staff Liaison

**NON-AGENDA ITEMS**

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

**Note:** Public input will also be taken during all agenda items.

**CONTINUED ITEMS**

**REVIEW TYPE**

2. **2007 Via Del Rey**

**Project Number: 1905 – DRX**

**Applicant: Abid Khan**

**Project Information:**

A request for Design Review Board approval for the construction of a 657 sq. ft. deck with a 315 sq. ft. trellis on top of the deck. A 200 sq. ft. pool house is also proposed. The proposed deck and pool house are both located in the rear of the property. The deck and trellis will be made of wood materials. The pool house exterior materials will consist of stucco siding and metal roof, to match the existing house.

First Reviewed: 5/5/16  
 Expires on: 8/5/16  
 Past: None  
 Other Reviews: None

**Categorically Exempt from CEQA. CEQA guideline Section 15303 (Class 3 (e)) exempts from further environmental review; Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences.**

**NEW ITEMS**

**REVIEW TYPE**

3. **No New Items**

**DISCUSSION ITEMS**

**RECOMMENDED ACTION**

4. **1829 Hill Drive**

**Project Number: 1911–DRX**

**Applicant: Tom Nott, Architect**

Conceptual Review

**Project Information:**

A request for a **conceptual review** Design Review Board review for the proposal of a 290 sq. ft. single story addition and a new 1,301 sq. ft. second story addition to an existing 2,041 single story house on a 11,380 sq. ft. lot. The single story addition will consist of: a new pantry, extending the living room, and extending the entry area. The new second floor addition will consist of: four

Discuss and provide comments

<sup>1</sup> The 6/2/16 DRB was unable to meet and review the projects due to a lack of quorum. A special meeting for 6/16/16 will be held, in order for the DRB to review the items on the agenda.

bedrooms, two bathrooms, and a laundry room. The exterior materials will consist of: sand troweled stucco, brick, Hardi board siding, asphalt roof shingles, and aluminum windows and sliding doors by Milgard. **The DRB will only discuss this project. No decision will be made at this time.**

5. Staff Comments

Comment

6. Board Member Comments

Comment

**APPROVAL OF MINUTES**

**RECOMMENDED ACTION**

7. Minutes

Approve

**STAFF COMMENTS**

**RECOMMENDED ACTION**

7. Adjourn to the next meeting on July 7, 2016

Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 90 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 90 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

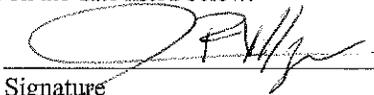
**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California )  
 City of South Pasadena ) SS  
 County of Los Angeles )

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below:

6/6/2016

Date

  
 Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)