



**Wednesday, April 20, 2016**  
**Minutes of the Regular Meeting of the**  
**Joint City Council/Redevelopment Successor Agency**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, April 20, 2016, at 7:40 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Anthony J. Mejia, Chief Deputy City Clerk/Chief Deputy Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Mayor Mahmud gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Mahmud led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of April 20, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1):

Name of case: Mark Nansen, et. al. v. City of South Pasadena, et. al. Case No. BC543533

- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

City Attorney Highsmith reported that City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

## PRESENTATIONS

2. **Presentation of a Certificate of Appreciation to the following outgoing Commissioners: Mary Urquhart, Public Safety Commission, and Georgina Phelps, Senior Citizen Commission**

Mayor Mahmud presented Certificates of Appreciation to Mary Urquhart, Public Safety Commission, and Georgina Phelps, Senior Citizen Commission, for their service serving on a City Commission.

Deputy Fire Chief Riddle and Police Captain Solinsky presented Mary Urquhart with a plaque for her service on the Public Safety Commission.

3. **Presentation of a Proclamation Declaring April 22, 2016, as “Library Volunteer Recognition Day” in the City of South Pasadena**

Mayor Mahmud presented a Proclamation to Ed Pearson, President of the Board of Library Trustees, declaring April 22, 2016, as “Library Volunteer Recognition Day” in the City of South Pasadena.

4. **Presentation of a Proclamation Declaring April 27, 2016, as “Denim Day” in the City of South Pasadena**

Mayor Mahmud presented a Proclamation to Virginia Garcia, representing Peace Over Violence, declaring April 27, 2016, as “Denim Day” in the City of South Pasadena.

5. **Presentation of a Proclamation Declaring May 1-7, 2016, as “Be Kind to Animals Week” in the City of South Pasadena**

Mayor Mahmud presented a Proclamation to Erin Fleming, representing the Animal Commission, declaring May 1-7, 2016, as “Be Kind to Animals Week” in the City of South Pasadena.

**6. Presentation of a Proclamation Declaring April 24, 2016, as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena**

Mayor Mahmud presented a Proclamation to Shoghig Yepremian, Dr. Emma Oshagan, Greg Abadjian, Danny Donabedian, Vazken Tavlian, and Kay Mouradian, representing the Armenian National Committee of America, Pasadena Chapter, declaring April 24, 2016, as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena.

**COMMUNICATIONS**

**7. Councilmembers Communications**

Councilmember Joe reported on his attendance at the National Association of Workforce Boards in Washington, DC; noted that meetings were held with local legislators to discuss the Foothill Workforce Development Board and to seek support for federal appropriations; advised that Congresswoman Judy Chu selected the City of South Pasadena to receive a Congressional Recognition of Excellence Award for its senior citizen meals program; spoke on the success of the Spring Eggstravaganza event and thanked the Youth Commission and City staff for their efforts.

Councilmember Khubesrian reported on her attendance at the Women Involved in South Pasadena Political Action (WISPPA) community meeting, noting that the group will focus its attention on greater transparency on City issues; thanked the City Council for recognizing the importance of remembering the Armenian Genocide; requested that the City Council recognize Linda Hess for being selected as the 2016 Women of Distinction Award recipient by Congresswoman Judy Chu.

Councilmember Schneider reported on his attendance at various City advisory body meetings, noting that the Renewable Energy Council is making progress and will soon present its recommendations to the City Council; advised that he represented the City at the Southern California Association of Governments meeting on April 7, 2016.

Mayor Pro Tem Cacciotti pointed out that the South Coast Air Quality Management District (SCAQMD) is working with the City to provide advanced commercial electric lawn equipment to maintain the City’s golf course; reported on his attendance at regional and City advisory body meetings; voiced concerns regarding overcrowding on the Metro Gold Line, noting that passengers are unable to board the train during peak hours; encouraged residents to participate in the “626 CicLAvia” event on June 6, 2016.

Mayor Mahmud noted that the Youth Commission will be hosting the Senior Citizen Prom on April 22, 2016; commended the South Pasadena Rotary Club for the successful Taste of South Pasadena event.

**8. City Manager Communications**

City Manager Gonzalez announced the launch of an online public portal to provide citizens with access to digitized City records; noted that South Pasadena will be a hosting the second stage of the Amgen Tour of California on May 16, 2016; invited the public to attend the City Council Special Meeting regarding the Fiscal Year 2016-17 Budget on April 27, 2016.

**9. Reordering of and Additions to the Agenda**

None.

**PUBLIC COMMENTS**

Al Benzoni, South Pasadena resident, voiced disappointment that his Public Records Act request related to the hydrogen fueling station at 1200 Fair Oaks Avenue was denied; requested that the City disclose all drawing and records that are public safety related.

Albert Simmons, South Pasadena resident, voiced concern regarding wrong way driving on one-way streets around the Library; recommended that all public drinking fountains be replaced with motion sensors.

**CONSENT CALENDAR**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10 through 21, with Item No. 18 pulled for separate consideration.

**10. Minutes of the City Council Meeting of March 16, 2016 and March 30, 2016**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the minutes of the March 16, 2016 Regular City Council Meeting and March 30, 2016 Study Session Special City Council Meeting..

**11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 192596 through 192752 in the amount of \$2,067,148.56; General City Warrants Nos.193002 through 193242 in the amount of \$2,819,122.86, and Payroll, dated March 25, 2016, in the amount of \$402,899.70 and Payroll, dated April 8, 2016, in the amount of 445,070.62. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated March 25, 2016, in the amount of \$5,776.64 and Payroll, dated April 8, 2016, in the amount of 5, 208.76 (included in the above totals)..

**12. Monthly Investment Reports for February 2016**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to receive and file the Monthly Investment Reports for February 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**13. Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Records Retention Schedule**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7457 entitled "A Resolution of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

**14. Adoption of a Resolution Amending the City of South Pasadena Records Retention Schedule and Destruction of Expired Records**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7458 entitled "A Resolution of the City Council of the City of South Pasadena, California, amending the City of South Pasadena Records Retention Schedule and approving the destruction of certain City records from the Community Services Department."

**15. Approval of Contract Amendment with DMR Team, Inc., for Additional Inspection and Construction Management Services for the Cheltenham Way, Collis Avenue, and Hill Drive Street Improvement Project**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Authorize the City Manager to execute the first amendment to the contract with DMR Team, Inc., in the amount of \$34,235 for additional inspection and construction management services as a result of unforeseen conditions encountered in the field during construction for the Cheltenham Way, Collis Avenue, and Hill Drive Street Improvement Project (Project).
2. Appropriate the amount of \$34,235 from General Fund Reserves to Account No. 101-9000-9203 to fund additional inspection and construction management services for the Project.

**16. Approval of Contract Amendment with Ninyo & Moore for Additional Geotechnical Materials Testing Services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Authorize the City Manager to execute the first amendment to the contract with Ninyo & Moore in the amount of \$14,944 for additional geotechnical material testing services as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$14,944 from General Fund Reserves to Account No. 101-9000-9203 to fund additional geotechnical material testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.

**17. Approval of Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Authorize the City Manager to execute the first amendment to the contract with All American Asphalt in the amount of \$173,498 for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$100,000 from the Water Fund to Account No. 500-9000-9300 to fund additional water improvement related work.
3. Appropriate the amount of \$73,498 from General Fund Reserves to Account No. 101-9000-9203 to fund additional street improvement related work.

**19. Authorize the City Manager to Execute a Professional Services Agreement with KOA Corporation for Engineering Design Services for the Mission Street Bicycle Improvement Project**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to authorize the City Manager to execute a Professional Services Agreement with KOA Corporation for engineering design services for the Mission Street Bicycle Improvement Project.

**20. Approve and Authorize the City Manager to Execute a Subrecipient Agreement for Fiscal Year 2015 Urban Area Security Initiative (UASI) Grant Program in the Amount of \$75,000**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Approve the agreement and exhibits between the City of South Pasadena and the City of Los Angeles for the Fiscal Year 2015 Urban Area Security Initiative Grant Program (UASI-2015) in the amount of \$75,000.
2. Authorize the City Manager to execute the agreement and all related documents including future amendments.

**21. Adoption of the City of South Pasadena Code of Ethics and Values**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7459 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting the City of South Pasadena Code of Ethics and Values."

**ITEM REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

**18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Chelton Way, Collis Avenue, and Hill Drive Street Improvement Project, and Authorization to Release Retention Payment in the Amount of \$76,820 to All American Asphalt**

In response to City Council inquiry, Public Works Director Toor explained the process for prioritizing streets for rehabilitation; noted that signal improvements, sidewalk repair, and utility upgrades are coordinated in concert with scheduled street work; explained that undesignated General Fund Reserves are requested due to the pool contingency fund being drawn down due to additional work on Mission Street.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Chelton Way, Collis Avenue, and Hill Drive Street Improvement Project.
2. Authorize payment of the retention to All American Asphalt in the amount of \$76,820.

**ACTION/DISCUSSION****22. Discussion and Approval to Authorize the City Manager to Execute a Professional Services Agreement to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park**

Community Services Director Pautsch presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

City Council discussion ensued relative to the health concerns of plastic and rubber based products leaching harmful substances. It was agreed that engineered wood fibers should be installed rather than unitary rubberized surfacing, noting that an appropriately sized sand area be retained at both parks.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Direct staff to move forward with replacing the unitary rubberized surfacing with engineered wood fibers at Garfield Park and Orange Grove Park.
2. Direct staff to maintain an appropriately sized sand area at Garfield Park and Orange Grove Park.

**23. Provide Direction to Initiate the Annexation Process to the San Gabriel Valley Mosquito and Vector Control District**

Public Works Director Toor and Ken Fujioka, representing the San Gabriel Valley Mosquito and Vector Control District (District), presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Jenny Newman, South Pasadena resident, advised that her child is immunocompromised and that mosquito bites present a significant health danger; urged the City Council to take action to provide a mosquito control service for South Pasadena residents.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

During the course of discussion, the City Council spoke on the impacts of climate change, the prevalence of mosquitos, and the number of incidents of West Nile Virus and other vector borne diseases in the San Gabriel Valley.

Councilmember Schneider voiced opposition to annexing to the District, opining that mosquitos in the area do not pose a significant public health risk and that it would not be a worthwhile expenditure of taxpayer funds.

In response to City Council inquiries, Public Works Director Toor explained that Mosquito and Vector Control Districts will not provide services until the City initiates annexation, noting that there are no private companies that provide similar services; explained that the Los Angeles County Local Agency Formation Commission (LAFCO) would facilitate the annexation and Public Hearing process, if the City Council decides to initiate annexation.

In response to City Council inquiries, Mr. Fujioka explained that the District received over 300 service requests in the past year due to the nuisance of mosquitos; explained that District staff will work in coordination with City staff to abate nuisance standing water problems such as stagnant pools.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 4-1 (COUNCILMEMBER SCHNEIDER VOTING NO), to direct staff to initiate the annexation process to San Gabriel Valley Mosquito and Vector Control District and to immediately engage the District for mosquito control services on an as-needed basis.

#### **MEETING RECESSED AND RECONVENED**

The City Council recessed as 9:55 p.m. and reconvened at 10:00 p.m., with all Councilmembers present.

#### **24. Approval of Utility Box Art Program, Phase II, in Partnership with South Pasadena Arts Council**

City Manager Gonzalez presented the staff report.

In response to City Council inquiries, Howard Spector, representing the South Pasadena Arts Council (SPARC), stated that SPARC is considering establishing an art theme for the upcoming program; explained that residents may soon have the ability to sponsor the painting of specific utility boxes.

Mayor Mahmud suggested that SPARC reconsider its restriction that artists may not submit proposals if once already selected.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to approve South Pasadena Arts Council's proposal to implement Phase II of the Utility Box Art Program.

**25. First Reading and Introduction of an Ordinance Amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility; Approval of Contract Amendment with Clancy System International, Inc., for Parking Services for the Mission-Meridian Village Parking Garage; and Receive and File an Update on Mission-Meridian Village Parking Garage Permit Operations**

Management Analyst Zneimer narrated a PowerPoint presentation entitled “Mission-Meridian Village Parking Garage (MMVPG) Update” and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

City Council discussion ensued regarding: 1) the need to incentivize more residents to park in the MMVPG by means such as reducing the daily parking fee and simplifying the purchase of daily parking permits; and 2) allowing an eco-carwash business to operate inside the MMVPG.

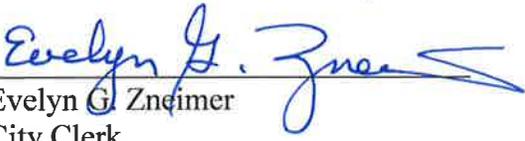
In response to City Council inquiries, Police Captain Solinsky advised that if the MMVPG permit only hours are reduced, the Police Department may deploy resources for patrols rather than parking enforcement; agreed that closed-circuit television (CCTV) may be appropriate for the MMVPG to enhance security and sense of safety.

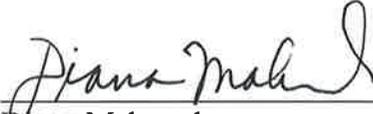
MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 (Parking Permit Required During Certain Hours in City-owned and Operated Facility) of the South Pasadena Municipal Code relating hours of parking in the Mission-Meridian Village Public Parking Garage,” and waive further reading.
2. Authorize the City Manager execute the amended Professional Services Agreement with Clancy System International, Inc., for parking services for the MMVPG.
3. Receive and file an update on the MMVPG permit operations.
4. Direct staff to report back to the City Council on the possibility of purchasing a daily permit machine, installing a CCTV system, allowing for an eco-carwash business to operate, factoring the MMVPG into the General Plan Circulation Element update, and adjusting the parking permit price to incentivize greater use of the MMVPG.

**ADJOURNMENT**

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 10:50 p.m.

  
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Evelyn G. Zneimer  
City Clerk

  
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Diana Mahmud  
Mayor

Minutes approved by the South Pasadena City Council on May 18, 2016.