



## CITY OF SOUTH PASADENA AGENDA

**Library Board of Trustees – Regular Meeting**  
**Thursday, April 14, 2016 – 7:00 p.m.**  
**Location: Library Conference Room**  
**(Enter using the Diamond Street Door Access)**

### **Board Members**

Edward Pearson, President  
Constance Lue, Vice President  
Rick Thomas, Secretary  
Andy Lippman, Trustee  
Carolyn Flemming, Trustee

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**Call to Order:** President Edward Pearson

**Minutes:** Review and approve draft minutes of the regular meeting held March 10, 2016.

### **Public Comments and Suggestions:**

*Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.*

### **Public Comment:**

### **Action Items:**

1. Request for Approval of “Library Operations Study, Preliminary Report, Draft February 8, 2016”
2. Request to close Library from 11 am to 1 pm on May 17, 2016 for Employee Appreciation Luncheon
3. Request to amend “Ray Bradbury Conference Room Policy”

### **Discussion Items:**

1. Volunteer Recognition Luncheon on April 22, 2016
2. Volunteer Recognition Proclamation at City Council Meeting on April 20, 2016
3. Library Flood Remediation Work Starting on May 29, 2016
4. Proposed Library Budget FY 2016/17
5. Library Field Trip on April 20, 2016
6. CENIC Broadband Grant
7. Rumer Concert on March 26, 2016
8. Community Room AV Upgrades

9. Updated photo of Trustees
10. Scott Van Sant Memorial
11. Subcommittee of 2 Trustees to investigate difference between "Administrative" Library Boards and "Advisory" Library Boards
12. Serving with a Purpose Conference on May 12, 2016 from 9am to 4pm in Ontario, CA
13. California Library Association in Sacramento, CA on November 3-5, 2016
14. Library Carnegie State Eclectic Music Festival Concert on May 14, 2016 from approximately 5pm-10pm

### Communications and Correspondence:

### Reports:

1. **Board President:** Edward Pearson
2. **City Council Liaison:** Mayor Pro Tem Michael A. Cacciotti
3. **Friends Representative:** Ellen Torres
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Director of Library, Arts & Culture:** Steve Fjeldsted

### Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

### PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2<sup>nd</sup> floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

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*I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website [www.southpasadenaca.gov](http://www.southpasadenaca.gov) and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA, as required by law.*

Date:

4/11/16

Signature:

Steve W. Fjeldsted