

City of South Pasadena Planning & Building Department

DECLARATION AND CERTIFICATION OF PROPERTY OWNERS WITHIN A _____ FOOT RADIUS* OF THE PROPERTY LOCATED AT:

_____, SOUTH PASADENA, CA 91030

*Measured from the exterior boundaries of the subject parcel to the exterior boundaries of the neighboring parcels within the required radius, without reference to structures existing on either parcels. The provided radius map must be the County Assessor's parcel map. Maps from any other source will not be accepted.

ALL DECLARATIONS MUST BE NOTARIZED—SEE BELOW

I, _____, declare and certify that:

1. The attached mailing list contains the names and addresses of property owners who appear on the **latest available**** assessment roll of the County within the area described and for a distance of _____ feet from the exterior boundaries of the property located at:

_____, South Pasadena, CA 91030

** the most up-to-date information held by the County Assessor. If the mailing list provider's data are not as up-to-date, the radius map and mailing list cannot be accepted.

2. If the assessment roll indicated that the legal owner does not reside at the identified property (and/or the property is leased/rented [e.g. apartment building, duplex, multi-suite commercial building, etc.]), an additional label for the occupant/tenant of that property has also been provided. (The label can simply be addressed to "Occupant." The actual name is not required.)

3. The provided radius map was obtained from the County Assessor's records.

I declare under penalty of perjury that the foregoing is true and correct.

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 201_____

by _____, who proved to me on the basis of satisfactory evidence to be the person (or persons) who appeared before me.

Signature of Declarant (person who created the mailing list)

Executed at _____, California.

Witness my hand and official seal _____
Signature of Notary

Source of assessment roll data: On-line CD-ROM Other _____

Data last updated: _____ (if exact date not known, list approximate number of months since last data update received)

**CITY OF SOUTH PASADENA
LIST OF RADIUS MAP SERVICES**



Disclaimer: The following services are provided for information only and are NOT endorsed or recommended by the City of South Pasadena. Other companies may exist that provide the same services.

<p><u>GC Mapping Service</u> 3055 West Valley Blvd. Alhambra, CA 91803 Wk. (626) 441-1080 Fax (626) 441-8850 gcmapping@radiusmaps.com</p>	<p><u>Susan W. Case, Inc.</u> 917 Glenneyre Street, Ste. 7 Laguna Beach, CA 92651 Wk. (949) 494-6105 Fax (949) 494-7418 orders@susancaseinc.com</p>
<p><u>JPL Zoning Services, Inc.</u> Robert B. Lemishaw 6257 Van Nuys Blvd, Ste. 101 Wk. (818) 781-0016 Fax (818) 781-0929 jplzoning@yahoo.com</p>	<p><u>Quality Mapping Service</u> Peter Elias 14549 Archwood Street #301 Van Nuys, CA 91405 Wk. (818) 997-7949 Fax (818) 997-0351 qmapping@quesqms.com</p>
<p><u>AM Mapping</u> Anna Smit 9785 Baseline Rd. #127 Rancho Cucamonga, CA 91730 Wk. (626) 403-1803 Fax (626) 403-2972 annamsmit@aol.com</p>	<p><u>Jess Esparza & Associates</u> Leo Esparza 6107 York Boulevard Los Angeles, CA 90042 Wk. (323) 256-8157 Fax (323) 256-4045 jessesparza@aol.com</p>
<p><u>T-Square Mapping Service</u> Anna Smit Wk. (626) 403-1803 Fax (626) 403-2972 annamsmit@aol.com</p>	<p><u>Ownership Listing Service</u> Catherine McDermott P.O. Box 89064 Temecula, CA 92589 Wk. (951) 699-80684 ownershiplistingservice@hotmail.com</p>

Required Mailing Labels for Projects Located Within Designated Historic Districts

When proposed projects (including those not listed on the City's historic inventory) are located in one of City of South Pasadena's designated four historic districts, mailing labels for all properties within that district are required in addition to the labels for all properties within a 300 foot radius of the subject property. See the map below for the location of the designated historic districts.

